

# Oregon Traffic Control Devices Committee

March 15, 2024

Via TEAMS

## Meeting Minutes

*Members Present via TEAMS:* [Karl MacNair](#), Chair, City of Medford; [Kevin Haas](#), Secretary (Interim), ODOT State Traffic Standards Engineer; [Laurel Byer](#), Vice Chair, Benton County; [Brian Barnett](#), City of Springfield; [Ali Eghtedari](#), ODOT Region 1; [Janet Hruby](#), City of Bend; [Maggie Lin](#), DKS Associates; [Joseph Marek](#), Clackamas County; [Evan Sether](#), Oregon State Police

*Others Present via TEAMS:* Nick Fortey, FHWA; Fahad Alhajri, Frank Belleque, Roger Boettcher, Craig Chadwick, Scott Cramer, Katie Johnson, Angela Kargel, Marie Kennedy, Ray Lapke, Eric Leaming, Christina McDaniel-Wilson, Gary Obery, Scott Parker, Chris Primm, Laura Prusakiewicz, Jamie Schmidt, Bob Stolle, ODOT; Erica Bloker, Sarah Owens, John Fasana, Marcos Zarate, Washington County; Jordan Cole, AOC; Will Farley, City of Lake Oswego; Kevin Hottmann, City of Salem; Bret Jones, Natasha Karan, City of Eugene; Jabra Khasho, City of Beaverton; Peter Koonce, Matthew Machado, Andrew Sullivan, City of Portland; Patrick Marnell, Q-Free; Scott Miller, City of Springfield; Colton Minton, James Philp, Jackson County

### **Policy Bullets for Further Dissemination:**

[Adoption Process & Timeline.](#)

[11th Edition MUTCD](#)

[FHWA Dispositions for MUTCD 11th Edition Changes](#)

[2009 MUTCD Redline with 11th Edition Changes](#)

[FHWA Final Rule on 11th Edition of the MUTCD](#)

[Oregon Supplement to the 2009 MUTCD](#)

[OTCDC Subcommittees](#)

[NCUTCD January 11, 2024 Meeting Summary](#)

\* **Note:** the process for gathering documents from the FTP site has changed. Internet explorer is no longer supported by Microsoft and therefore it cannot be used to access ODOT's FTP site. So, we can't give links to these documents in the text of these minutes. Instead, please copy and paste the link

[ftp://ftp.odot.state.or.us/OTCDC\\_SHARED/OTCDCMeetingRefDocs/January\\_19\\_2024\\_OTCDC\\_Handouts](ftp://ftp.odot.state.or.us/OTCDC_SHARED/OTCDCMeetingRefDocs/January_19_2024_OTCDC_Handouts) into a Windows File Explorer window. You will not be able to double click any of the documents then appearing to open it.

Instead, you will have to copy any necessary documents to your local network or computer and then open them from there.

## **Introductions/TEAMS Orientation/Approval of Minutes**

Chair Karl MacNair called the meeting to order at 9:03 a.m. Members and other attendees introduced themselves via TEAMS Chat. The January 19, 2024 minutes were approved by members.

## **Public Business from the Audience/NOA Items**

Pat Marnell requested that the committee add an NOA for the FHWA Proposed Rule Making on the Buy America Build America rule.

Peter Koonce requested the committee discuss the experimental process for items not in the MUTCD.

## **MUTCD Adoption process subcommittee updates**

Eric Leaming reviewed adoption process and timeline, noted that more material on OTCDC Webpage is now posted Eric started with an overview of the MUTCD adoption process. Changes since January. He has met with FHWA to find out what substantial conformance looks like and what can be expected. FHWA will review the supplement at the same time as OTCDC for the review of the supplement. The further into the process the more coordination will need to occur with the FHWA and any changes to supplement will need to also be shared with the FHWA. The closer to final rule making we get the more coordination will occur.

More materials for the MUTCD adoption process are on the OTCDC webpage. Supplement proposal form will be used to propose the supplements for the Oregon Supplement. Includes a working definition of what substantial conformance looks like.

Peter had a question about process and how he should bring up issues. Eric stated it should go through the subcommittee first and they will write up a proposal. Those proposals will go through Eric to combine and create the draft Oregon supplement. Angela and Laurel suggested to add information on the webpage for the public to comment on the process. (They will have the opportunity to comment during the rule process)

Peter questioned if TriMet or LTD had questions about the MUTCD process who they should contact.

Karl has a similar thought about smaller cities and counties who might not be aware of the MUTCD process. Should there be some sort of outreach from the OTCDC members to those local cities. Counties will be covered through the OACES meeting. Struggling with who to reach out to the cities and will be relying on OTCDC and folks who attend the meeting. Not a good venue for the cities to collectively make their statements. This

committee has relied on ITE members, and maybe some APWA outreach. ODOT to chat offline with some of the larger cities to reach the APWA conference and try to reach that group. Fall APWA conference in October. Eric will ask around about that conference. LOC is more of an elected official meeting and less technical staff.

## Subcommittee Updates

### Part 1: Eric Leaming

Working on a list that might need to have a supplement drafted.

The 2009 supplement for part 1 was only 1 page. Adding definitions and striking some language. The 11th edition will double check if any MUTCD definitions need to be aligned with the ORS definitions. Will also be coordinating with the other SC leads to make sure all definitions in those will be rolled up into part 1.

### Part 2: Marie Kennedy

Working on reviewing and gathering comments that will need supplements.

### Part 3: Frank Belleque

Working on reviewing and gathering comments that will need supplements.

### Part 4: Scott Cramer

The first meeting of the group will be March 20. Working on reviewing and gathering comments.

### Part 5: Kevin Haas

Met on Feb 13th and are reviewing and gathering comments. Took an initial read of the section. Real concern on how automated vehicles are going to pick up on flaggers and other incidents on the roadway. Why are we putting the onus on the road authority rather than the vehicle manufactures.

### Part 6: Justin King

Last supplement was an update to the OTTCH. Kick off meeting has been held, in the process of forming 2 subcommittees and considering why the OTTCH is tied to the supplement and can only be updated as the supplement is updated. After Jan 2025 the efforts of the OTTCH and the supplement will merge together

### Part 7: Gary Obery

Still on the taxi way haven't had a meeting just yet. Looking at the first part of april for a first meeting. Not expecting a big proposal for this section.

### Part 8: Katie Johnson

Rail chapter: email has been sent with the materials and such to gather comments Looking at updating some of the Rail OARs at the same time. Have some supplements that are lacking backing documentation and looked to expand on the documentation this round.

### Part 9: Eric Leaming

Bike subcommittee met in Feb. Getting their heads around the changes to the MUTCD. Have a list of what sections will need to be added to the supplement. New guidance on the minimum width of the buffer for buffered bike lanes. Next meeting scheduled for 4/11 to get the list down for supplement proposals.

Between now and next MUTCD meeting committees will continue to meet and start drafting the supplement proposals. Once the proposals start going they will likely be bringing stuff to this committee for guidance in order to draft something that supports what this committee would like to see in the supplement.

### **11th Edition of MUTCD Webinar Review**

Kevin gave an update on the webinar that had occurred on March 6, 2024 for the MUTCD update held by FHWA. They stated that the recording of the webinar and supporting presentation will be uploaded to the MUTCD website, but this hasn't happened yet. There is another webinar taking place held by FHWA on March 28 to cover vulnerable road users and the MUTCD.

Kevin covered the NOA topic concerning the new experimental process. It is expected that FHWA will create a form to fill out to help better guide the experimental process. FHWA is developing some materials to help agencies through the experimentation process.

Some discussion was had around the PROWAG and how it plays (or doesn't play) into this round of adoption of the MUTCD. FHWA has stated that they intend to issue a revision to the 11th Edition MUTCD within the next 4 years to incorporate Public Rights of Way Accessibility Guidelines (PROWAG) elements into the MUTCD. Therefore, the Oregon supplement process may not address any PROWAG issues until more guidance comes from FHWA or transportation agencies go through their own PROWAG review process for the US Access Board final rule on PROWAG.

### **Roundtable**

Kevin talked about the upcoming OACES is having the spring conference. This is where Kevin, Joe and Laurel will share an MUTCD update with that group then.

Karl mentioned that MPOs may be a good way to reach out to the cities to get some of this information to them.

Frank Belleque – BABA Compliant on pavement marking.

### **Not-on-Agenda Items**

Pat gave an overview of the Buy America Build America proposal to discontinue the general waiver and how they see it affecting agencies. There has been a general waiver to the BABA act that has to do with the ITS industry. The proposed rulemaking would end that waiver. There is a request for comment. One thing they are asking for is comments on a certain set of manufactured products including: retroreflective sheeting, LED lighting systems, traffic controllers, traffic cameras, changeable message signs and

vehicle detection from the traffic signal side.

Frank gave an update on the BABA requirements and how ODOT is handling it on the markings perspectives. Scott gave a little more information on the BABA and how it is handled. It's not always about where certain pieces are built but rather where the final assembly takes place. There's also Oregon laws that mimic some of these buy America rules from the federal level. Discontinue general waiver for build America, buy America per POTUS SOTU address:

<https://olis.oregonlegislature.gov/liz/2023R1/Measures/Overview/hb3332>

<https://www.oregonite.org/legislation.html>

### **Agenda Items for Future Meetings**

MUTCD (Ongoing)

Summary of Buy America Proposal from FHWA

Help from Cities from APWA

Outreach for the 11th edition of the MUTCD amongst OTCDC members to local agencies across the state. (Need help from the OTCDC on reaching cities, mainly the smaller less plugged in ones)

MUTCD Adoption Process Subcommittee Updates

### **Adjournment**

The meeting adjourned about 10.30 a.m.

**Next Meeting:** May 17, 2024 at 9:00 a.m. by [Microsoft Teams](#)