

Oregon Traffic Control Devices Committee

January 19, 2024

Via TEAMS

Meeting Minutes

Members Present via TEAMS: [Karl MacNair](#), Chair, City of Medford; [Kevin Haas](#), Secretary (Interim), ODOT State Traffic Standards Engineer; [Laurel Byer](#), Vice Chair, Benton County; [Ali Eghtedari](#), ODOT Region 1; [Janet Hruby](#), City of Bend; [Maggie Lin](#), DKS Associates; [Joseph Marek](#), Clackamas County; [Jeremy Morris](#), Klamath County; [Evan Sether](#), Oregon State Police

Members Absent: [Brian Barnett](#), City of Springfield

Others Present via TEAMS: Nick Fortey, FHWA; Fahad Alhajri, Frank Belleque, Roger Boettcher, Craig Chadwick, Scott Cramer, Katie Johnson, Scott Jollo, Angela Kargel, Marie Kennedy, Ray Lapke, Eric Leaming, Christina McDaniel-Wilson, Scott Parker, Chris Primm, Laura Prusakiewicz, Peter Schuytema, Bob Stolle, ODOT; Arturo Alvarado, Erica Bloker, John Fasana Washington County; Scott Beaird, Kittelson & Associates; Christopher DeLorto, HDR Engineering; Will Farley, City of Lake Oswego; Bruce Farrell, Advanced Traffic Products; Terry Hockett, Kevin Hottmann, City of Salem; Chis Henry, Bret Jones, Natasha Karan, City of Eugene; Jabra Khasho, City of Beaverton; Matthew Machado, Peter Koonce, City of Portland, Patrick Marnell, Q-Free; Colton Minton, Jackson County, James Philp; Massoud Saberian, TAI

Policy Bullets for Further Dissemination:

[Adoption Process & Timeline.](#)

[11th Edition MUTCD](#)

[FHWA Dispositions for MUTCD 11th Edition Changes](#)

[2009 MUTCD Redline with 11th Edition Changes](#)

[FHWA Final Rule on 11th Edition of the MUTCD](#)

[Oregon Supplement to the 2009 MUTCD](#)

[OTCDC Subcommittees](#)

[NCUTCD January 11, 2024 Meeting Summary](#)

* **Note:** the process for gathering documents from the FTP site has changed. Internet explorer is no longer supported by Microsoft and therefore it cannot be used to access ODOT's FTP site. So, we can't give links to these documents in the text of these minutes. Instead, please copy and paste the link

ftp://ftp.odot.state.or.us/OTCDC_SHARED/OTCDCMeetingRefDocs/January_19_2024_OTCDC_Handouts into a Windows File Explorer window. You will not be able to double click any of the documents then appearing to open it. Instead, you will have to copy any necessary documents to your local network or computer and then open them from there.

Introductions/TEAMS Orientation/Approval of Minutes

Chair Karl MacNair called the meeting to order at 9:03 a.m. Members and other attendees introduced themselves via TEAMS Chat. The November 17, 2023 minutes were approved with one correction by consensus.

Public Business from the Audience/NOA Items

None

Report from National Committee on Uniform Traffic Control Devices (NCUTCD)

Eric Leaming, Peter Koonce and Scott Beaird reported on events at the [January 16, 2024 Annual Meeting](#) of the NCUTCD in Arlington, Va. ([summarized by NCUTCD Chair Gene Hawkins here](#)). Eric is a member of the Markings technical committee, Scott is a member of the Signals technical committee, and Peter is on the Bicycles technical committee. The three goals of the NCUTCD in this meeting were to review the MUTCD for objectionable content, a lower goal was to identify possible errors or typos in the MUTCD, and to start to develop proposals for updates now that we have the new manual. Accomplishments included approving changes to the NCUTCD's bylaws and procedures and approving three resolutions in the context of the new manual. Eric said FHWA announced state organizations of the FHWA would be highly involved in state work to develop their supplements to the MUTCD.

OTCDC review process for 11th Edition of MUTCD

Eric Leaming and Kevin Haas went over [the process the subcommittees would follow](#) over the next two years to review the new MUTCD and come up with Oregon Supplements and the Oregon Temporary Traffic Control Handbook (OTTCH) to the new [Manual](#). The [OTCDC Subcommittee](#) Supplements will be recommended to the Oregon Transportation Committee which will eventually adopt the Supplements and the Manual by reference in a new OAR by January 16 of 2026.

Decision: Kevin Haas moved the committee adopt the [Adoption Process and Timeline](#) that Eric Leaming presented and hold a primarily in-person hybrid meeting of the committee on 11/15/2024. Jeremy Morris seconded and the committee voted approval.

Eric presented a Supplement Proposal Template for use (one form per topic) in producing the Oregon Supplements. The template will be posted on-line after scope of work is set. This would not include the OTTCH which requires a new document be generated.

Eric reviewed other info from FHWA as announced at NCUTCD meeting, including plans to incorporate PROWAG through revision to the MUTCD (federal rulemaking).

Roundtable

Kevin Haas asked Jeremy Morris, Joe Marek, Janet Hruby, and Laurel Byer – how does this info get back to OASIS and Cities – how do we share with these groups? Joe suggested once we get FHWA’s slide back, we craft it for presentations to the groups, including what OTCDC is doing at the state level. Jeremy suggested a streamlining method so we don’t get back 36 counties commenting. Laurel said OASIS has their streaming conference in Sunriver in May and they’re willing to present content. Kevin said he’s not concerned about larger cities; he’s worried about getting smaller cities involved. Janet suggested city staff might like to get a one-sheet handout to look at. Joe suggested Oregon’s Regional Safety Reps might be able to reach out through TEAMS to the smaller cities.

Not-on-Agenda Items

None

Agenda Items for Future Meetings

MUTCD (Ongoing)

Behavioral Specialist on Staff for Marion County (Carl Lund)

Adjournment

The meeting adjourned about 10.44 a.m.

Next Meeting: March 15, 2024 at 9:00 a.m. by [Microsoft Teams](#)