

Oregon Traffic Control Devices Committee

November 17, 2023

Via TEAMS

Meeting Minutes

Members Present via TEAMS: [Patrick Marnell](#), Chair, Q-Free; [Karl MacNair](#), Vice Chair, City of Medford; Kevin Haas, Secretary (Interim), ODOT State Traffic Standards Engineer; [Brian Barnett](#), City of Springfield; [Aaron Brooks](#), ODOT Region 3; [Laurel Byer](#), Benton County; [Janet Hruby](#), City of Bend [Joseph Marek](#), Clackamas County; [Evan Sether](#), Oregon State Police

Members Absent: [Jeremy Morris](#), Klamath County;

Others Present via TEAMS: Nick Fortey, FHWA; Fahad Alhajri, Brendan Baggett, Frank Belleque, Roger Boettcher, Craig Chadwick, Scott Cramer, Ali Eghtedari, William Fitzgerald, Rodger Gutierrez, Katie Johnson, Angela Kargel, Marie Kennedy, Eric Leaming, Christina McDaniel-Wilson, Taundra Mortensen, Gary Obery, Scott Parker, Peter Schuytema, ODOT; Arturo Alvarado, Erica Bloker, Sarah Owens, Marcos Zarate-Garcia, Washington County; April Bacigalupi, HDR; Scott Beaird, Kittelson & Associates; Will Farley, City of Lake Oswego; Bruce Farrell, Advanced Traffic Products; Terry Hockett, Kevin Hottmann, City of Salem; Bret Jones, City of Eugene; Jabra Khasho, City of Beaverton; Peter Koonce, City of Portland, Chris Low, City of Hillsboro; Carl Lund, Marion County; Scott Miller, City of Springfield; Colton Minton, Jackson County; Massoud Saberian, TAI; Jason Spencer, Western Systems

Policy Bullets for Further Dissemination:

None

* **Note:** the process for gathering documents from the FTP site has changed. Internet explorer is no longer supported by Microsoft and therefore it cannot be used to access ODOT's FTP site. So, we can't give links to these documents in the text of these minutes. Instead, please copy and paste the link ftp://ftp.odot.state.or.us/OTCDC_SHARED/OTCDCMeetingRefDocs/Nov_17_2023_OTCDC_Handouts into a Windows File Explorer window. You will not be able to double click any of the documents then appearing to open it. Instead, you will have to copy any necessary documents to your local network or computer and then open them from there.

Introductions/TEAMS Orientation/Approval of Minutes

Chair Patrick Marnell called the meeting to order at 10:00 a.m. Members and other attendees introduced themselves via TEAMS Chat. The March 17, 2023 minutes were approved after motion by Brian Barnett, second by Joe Marek.

Public Business from the Audience/NOA Items

Carl Lund announced Marion County has hired a behavioral psychologist for their Traffic Engineering staff

Select Chair and Vice Chair for 2024 / Review Proposed 2024 Meeting Schedule

Kevin Haas nominated Karl MacNair to be 2024 Chair. Brian Barnett seconded, carried. Patrick Marnell moved Laurel Byer to be 2024 Vice Chair, Janet Hruby seconded, carried. As part of the discussion Laurel Byer noted she is at the end of her first term on the committee and will need to be reappointed. Janet Hruby is completing her second term, as is Patrick Marnell. Both would be willing to remain for another term if allowed. ODOT is looking to replace Aaron Brooks with Ali Eghtedari next year. The committee discussed whether or not the Bylaws and the OAR suggests two terms is the maximum tenure on the committee.

The 2024 meeting schedule was approved.

MUTCD Publication Update & OTCDC Review Subcommittees

Eric Leaming showed the handout on MUTCD/ODOT Supplement update in reviewing the process of getting Oregon into using the new MUTCD which will involve receiving FHWA's new Rule adopting the MUTCD and then working through the process of adopting Oregon Supplements. This will involve volunteers on the OTCDC and local jurisdictions going through the manual and working up supplements. Eric said he'd send the list started last year of volunteers and sections of the manual they volunteered for.

Sign Policy & Guidelines update on Weight Restriction signs

Marie Kennedy talked about Weight Limit signs in the next Sign Policy and Guidelines. There was some discussion on the difference between weight restrictions for regular trucks and emergency vehicles.

Sinusoidal rumble strip standards and best practices

Frank Belleque presented new standards for sinusoidal rumble strips that will be posted in the Traffic Line Manual. Frank plans to finalize the update after the end of the month for the Traffic line Manual to be Published effective January 1st, 2024. Last minute comment are welcome by the end of the month.

Curve Advisory Reporting System usage by local agencies

Frank Belleque brought up the topic of curve advisory signing to get an idea of how many agencies are still using the Rieker software to complete their MUTCD requirements. There were multiple agencies still using the equipment and looking forward to the continuing use of it over the next couple years. Frank Belleque notes that ODOT is extending their contract with Rieker until July 2027. After that contract timeline ODOT is unsure if the amount of use of Rieker by ODOT and local agencies will still warrant for ODOT to pay for the contract.

Update on PROWAG from ODOT & OTCDC discussion

Tandra Mortensen reported Final Rule text for PROWAG has been finalized and published by the US Access Board in Aug 2023. PROWAG is not enforceable under the ADA until adopted by the regulatory authorities US DOT and US DOJ. Adopted standards by US DOT and US DOJ must be consistent and cannot provide less accessibility. Adoption paths for ADA under Title II regardless of funding is by US DOJ, and adoption path with federal funding is by US DOT, and for public transit is US DOT. US DOT is anticipating NPRM in 2024 to adopt PROWAG. Until then agencies have some flexibility in determining how to comply with the general obligation under Title II to ensure facilities are accessible and useable.

Note MUTCD is no longer referenced in PROWAG, but applicable sections are directly in the final rule text (slight modifications) that provide higher accessibility as deemed by US Access Board.

ODOT has largely adopted the bulk of the draft PROWAG requirements and either meets or exceeds them. ODOT will be reviewing the final rule, has attended some trainings by the US Access Board, and will be making some adjustments to Oregon Standards Drawings, and ODOT Design Manuals. 2023/2024 Design Manuals has adopted draft PROWAG requirements contained within the manuals and will undergo revisions over the next couple of years.

Roundtable

Karl MacNair said in October Medford completed first two way bike facility and received lots of community feedback, mostly negative.

Laurel Byer thanked ODOT for feedback on ADA ramps.

Janet Hruby thanked ODOT staff for their proactive support of issues that come up.

Kevin Hass said ODOT doing roundabouts in all regions this year.

NOA Topics

Kevin Haas spoke of OTCDC's longstanding tradition of handing gavel for new chairs, wanted to be sure Karl got his, will be sure to give to any chairs in previous Covid years, will give Karl one next year.

Agenda Items for Future Meetings

Patrick - PROWAG Update

Eric - NCUTCD Update

Carl Lund update on their new behavioral psychologist position

Adjournment

The meeting adjourned about 11:37 a.m.

Next Meeting: January 19, 2024 at 9:00 a.m. by [Microsoft Teams](#)