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**NOTICE OF PROPOSED RULEMAKING**  
INCLUDING STATEMENT OF NEED & FISCAL IMPACT

CHAPTER 735  
DEPARTMENT OF TRANSPORTATION  
DRIVER AND MOTOR VEHICLE SERVICES DIVISION

**FILED**

05/30/2024 4:06 PM  
ARCHIVES DIVISION  
SECRETARY OF STATE

FILING CAPTION: Oregon Automobile Liability Insurance Reporting (ALIR) Requirements

LAST DAY AND TIME TO OFFER COMMENT TO AGENCY: 06/21/2024 5:00 PM

*The Agency requests public comment on whether other options should be considered for achieving the rule's substantive goals while reducing negative economic impact of the rule on business.*

*A public rulemaking hearing may be requested in writing by 10 or more people, or by a group with 10 or more members, within 21 days following the publication of the Notice of Proposed Rulemaking in the Oregon Bulletin or 28 days from the date the Notice was sent to people on the agency mailing list, whichever is later. If sufficient hearing requests are received, the notice of the date and time of the rulemaking hearing must be published in the Oregon Bulletin at least 14 days before the hearing.*

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Filed By:  
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**NEED FOR THE RULE(S)**

DMV proposes to amend OAR 735-050-0131 to incorporate the latest version of the Oregon Automobile Liability Insurance Reporting (ALIR) Technical Specifications Manual (DMV form 735-7483C (5-24)). Specifically, DMV is amending section 8.1 of the manual. Section 8.1 discusses acknowledgment files' naming format for ALIR. The reason DMV is making this change is because, rarely, two Acknowledgement (.ack) files have the same base file name. When this happens, Oregon DMV attaches a random, four-digit number to the end of the file name to generate a unique file name. DMV is changing the file naming process to make file names more standardized. DMV proposes to add a number to the end of each .ack file name, starting at "1." Then, for any .ack file with the same base name, DMV will add a different, consecutive number (e.g., next file will end in "2," next file will end in "3"). This change ensures that each .ack file name is unique.

The only other changes DMV is making to the Oregon Automobile Liability Insurance Reporting (ALIR) Technical Specifications Manual are minor corrections to formatting including the Table of Contents, page numbers and a reference to Section 8.2.5 on page 5. DMV is not updating anything else in the Oregon Automobile Liability Insurance Reporting (ALIR) Technical Specifications Manual or OAR 735-050-0131.

**DOCUMENTS RELIED UPON, AND WHERE THEY ARE AVAILABLE**

The updated Oregon Automobile Liability Insurance Reporting (ALIR) Technical Specifications Manual is in the attached materials. A link to the current version may be found at the bottom of the following OAR 735-050-0131 - <https://secure.sos.state.or.us/oard/viewSearchRule.action>

**STATEMENT IDENTIFYING HOW ADOPTION OF RULE(S) WILL AFFECT RACIAL EQUITY IN THIS STATE**

This change will not affect racial equity in this state. This change only amends how DMV saves .ack files it receives to

ensure each .ack file name is unique.

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FISCAL AND ECONOMIC IMPACT:

None

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COST OF COMPLIANCE:

*(1) Identify any state agencies, units of local government, and members of the public likely to be economically affected by the rule(s). (2) Effect on Small Businesses: (a) Estimate the number and type of small businesses subject to the rule(s); (b) Describe the expected reporting, recordkeeping and administrative activities and cost required to comply with the rule(s); (c) Estimate the cost of professional services, equipment supplies, labor and increased administration required to comply with the rule(s).*

None

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DESCRIBE HOW SMALL BUSINESSES WERE INVOLVED IN THE DEVELOPMENT OF THESE RULE(S):

DMV sent draft rules to 14 organizations representing small businesses. No responses were received.

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WAS AN ADMINISTRATIVE RULE ADVISORY COMMITTEE CONSULTED? NO IF NOT, WHY NOT?

DMV is only updating the ALIR Technical Specification document to update the way the system saves .ack files when DMV receives two files that contain the exact same Trading Partner ID, Transmission ID and Processing Date so they have a unique file name.

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NOTE: Additional PDF filed with this filing not included in this document. Please contact Department of Transportation, Driver and Motor Vehicle Services Division for a copy of this document.

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AMEND: 735-050-0131

RULE SUMMARY: DMV proposes to amend this rule to incorporate the latest version of the Oregon Automobile Liability Insurance Reporting (ALIR) Technical Specifications Manual (DMV form 735-7483C (5-24)). Specifically, DMV is amending section 8.1 of the manual. Section 8.1 discusses acknowledgment files' naming format for ALIR.

CHANGES TO RULE:

735-050-0131

Oregon Automobile Liability Insurance Reporting (ALIR) Requirements

- (1) This rule establishes the information required to be reported to DMV by trading partners and the form in which the information must be submitted, as required by ORS 742.580 and 806.195.¶
- (2) For purposes of this rule, a "trading partner" means an entity that exchanges motor vehicle liability insurance information with DMV. "Trading partner" includes an insurance company or third-party service bureau exchanging insurance information with DMV on behalf of insurance companies.¶
- (3) A trading partner must provide motor vehicle liability information to DMV in the data file format established in the Oregon Automobile Liability Insurance Reporting (ALIR) Technical Specifications Manual (DMV form 735-7483C (5-24)).¶
- (4) A trading partner must establish an ALIR trading partner profile by submitting Oregon DMV ALIR Trading Partner Profile Information - New Profile (DMV form 735-7488A) to DMV.¶
- (5) A trading partner may change its ALIR trading partner profile by submitting a completed Oregon DMV ALIR Trading Partner Profile Information - Change Profile (DMV form 735-7488C) to DMV.¶
- (6) In addition to submitting the form described in section (5) of this rule, a trading partner exchanging ALIR data on behalf of an insurance company or a trading partner that is an insurance company exchanging ALIR data must establish an Insurance Company Profile with DMV.-A trading partner must establish an insurance company profile for each insurance company for which the trading partner is exchanging ALIR data. A trading partner establishes an insurance company profile by submitting Oregon DMV ALIR Insurance Company Profile Information - New Profile (DMV form 735-7488B) to DMV.-¶

- (7) A trading partner exchanging ALIR data on behalf of an insurance company or an insurance company exchanging ALIR data may change the insurance company's existing profile by submitting Oregon DMV ALIR Insurance Company Profile Information - Change Profile (DMV form 735-7488D) to DMV.¶¶
- (8) Prior to exchanging ALIR data, a new trading partner must successfully establish connectivity with DMV and complete the testing described in the Automobile Liability Insurance Reporting (ALIR) Technical Specifications Manual (DMV form 735-7483C (5-24)).¶¶
- (9) An ALIR data exchange error results in DMV's return of an error message and is not added to ALIR.¶¶
- (10) An ALIR data exchange error results in DMV's return of original data records sent by the trading partner along with an error code. Only records with errors are returned to the insurer.¶¶
- (11) In response to a DMV data exchange error or failure message, a trading partner is responsible for correcting data and resubmitting information in the ALIR database.¶¶
- (12) The reporting and records maintenance requirements implemented under ORS 742.580, 802.270, 806.195, and OAR 735-050-0131 may be used to augment DMV insurance monitoring programs used in determining uninsured motorist issues but does not affect any financial responsibility requirements.¶¶
- (13) Motor vehicle liability insurance information brought or sent to DMV for manual entry to the ALIR database will not be accepted.
- Statutory/Other Authority: ORS 184.619, 802.010, 806.195  
Statutes/Other Implemented: ORS 742.580, 802.270, 806.195