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| **Text  Description automatically generated** | **ODOT Small Business Development Program (SBDP)**  **Advisory Committee Meeting**  May 8, 2024 [9-10 am in Teams](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZGQ0YzFiODktZTQ3Zi00ZDJhLWJjY2YtM2YxNDk5ODQyM2Fi%40thread.v2/0?context=%7b%22Tid%22%3a%2228b0d013-46bc-4a64-8d86-1c8a31cf590d%22%2c%22Oid%22%3a%227d5abe98-0550-43a6-8f1e-e99c0dd8d6e3%22%7d) |

**ODOT Small Business Development Program** - Establishes a small business development program that aids qualified small businesses in competing for public improvement contracts as a general contractor.   
(ORS 184.906)

**Advisory Committee Purpose –** Advise ODOT on the creation of this new program including contractor eligibility, project sizes, project types, and technical assistance and support.

**Meeting Objectives**

* Welcome Advisory Committee members and get to know one another
* Provide an overview of the Small Business Development Program and its origins
* Share the initial framework of the program based on the work of the ODOT internal task force
* Engage in a roundtable discussion with the Advisory Committee to get input on program criteria

**Meeting Agenda**

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| 9-9:10 am | Welcome & Introduction  Committee membership | Ailsa Kellam |
| 9:10 -9:20 am | Overview of the Small Business Development Program  Background & Requirements  Schedule | Ailsa Kellam |
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| 9:20-9:55 am | Roundtable discussion  Construction Project Criteria  Qualified Small Business | All committee members |
| 9:55-10 am | Next Steps | Ailsa Kellam |
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| Next Meeting | May 15 in Teams 12-1 pm  *Future meetings as needed* |  |

Tentative Program Schedule for May

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| *May 8* | *Advisory Committee Mtg #1* | *Present SBDP overview and get initial input* |
| In progress |  | Get input from Tribes |
| May 9 | ODOT Internal Taskforce | Review input from Advisory Committee |
| *May 15* | *Advisory Committee Mtg #2* | *Present program updates and get feedback* |
| TBD in May | ODOT Internal Taskforce | Review Advisory Committee feedback and draft Rule |
| TBD in May | Rulemaking Advisory Committee | Get feedback on draft Rule |
| May 30 | Rulemaking begins | Rulemaking will include public comment sessions |