

Information Memorandum Transmittal Aging and People with Disabilities



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Number: APD-IM-24-081

Issue date: 8/1/2024

Topic: Other

Due date:

Subject: Provider Time Capture (PTC) - Pay Rate Error in UATH

Applies to (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> All DHS employees | <input type="checkbox"/> County Mental Health Directors |
| <input checked="" type="checkbox"/> Area Agencies on Aging: Types A and B | <input checked="" type="checkbox"/> Health Services |
| <input checked="" type="checkbox"/> Aging and People with Disabilities | <input type="checkbox"/> Office of Developmental Disabilities Services (ODDS) |
| <input type="checkbox"/> Self Sufficiency Programs | <input type="checkbox"/> ODDS Children's Intensive In Home Services |
| <input type="checkbox"/> County DD program managers | <input type="checkbox"/> Stabilization and Crisis Unit (SACU) |
| <input type="checkbox"/> Support Service Brokerage Directors | <input type="checkbox"/> Other (<i>please specify</i>): |
| <input type="checkbox"/> ODDS Children's Residential Services | |
| <input type="checkbox"/> Child Welfare Programs | |

Message:

The purpose of this transmittal is to explain the steps to complete when staff receive the error "The requested pay rate update overlaps with an existing pay rate" in the UATH screen.

As with all other UATH errors, it is essential that staff resolve whatever caused the error. The edit needed in UATH will not save unless the issue is resolved.

Please see [New Provider Screen for Homecare Worker Step Wage Increases](#) and this [FAQ](#) for more information about the provider step increases.

The UATH screen will always pull in the newest pay rate. However, if the pay rate change has not made it over to OR PTC DCI yet when a UATH change is needed, then UATH changes cannot be made and will result in an error. Step increases will occasionally cause the pay rate in Mainframe to update before it updates in OR PTC DCI.

If you see the error “The requested pay rate update overlaps with an existing pay rate,” you MUST notify the PTC Support Team that a rate change is needed in OR PTC DCI.

```

Err Code:
Msg: The requested pay rate update overlaps with an existing pay rate.   OC111
     The requested pay rate update overlaps with an existing pay rate.   OT111
  
```

Please include the following information in the email (also include screenshots if possible):

- Consumer name and Prime
- Provider name and provider number
- Pay period in question
- What the new rate should be according to the UATH screen*
- If known, the date of the pay rate change**

*The Rate is listed after the Units/Miles, as shown in these screenshots:

Proc	Description	Units/Mil	Rate	Line Tot	Units/Mile
OC111	HOURLY ADL/IADL	019.00	20.2500	384.75	0.00
OT111	MILEAGE/PUB TRANS	028.00	0.5600	15.68	0.00

Proc	Description	Units/Mil	Rate
OC111	HOURLY ADL/IADL	48.00	19.5000
OT111	MILEAGE/PUB TRANS	20.00	0.5600

**If you are aware of the date of the rate change (rate changes can be viewed in the STPI screen), please provide this date in the email.

```

STPI [redacted] SPD Provider Step Inquiry 07/22/2024 01:19 PM
Show History (Y/N): N
Lookback To: 01/01/2023 Name: [redacted]
Current Prov Type HCW Curr Prov Hours: 2278.90 Curr Prv No: [redacted]
Qual Prov Type HCW Qual Prov Hours: 2215.40 Qual Prv No: [redacted]
Act Begin Dt End Dt Stp Earned Hrs Lookbck Dt Ovr Typ Rec Crt Rec Upd
Y 07/01/2024 12/31/9999 S02 2215.40 01/01/2023 N HCW 07/02/24 07/02/24
  
```

The PTC Support Team will update the pay rate on the service account to reflect the begin date of the voucher period within which the rate change date falls. You will then be able to make edits in UATH.

Reminder: Edits to service and funding accounts must only be completed by the PTC Support Team.

Please direct any questions about this transmittal to the PTC Support Team at PTC.Support@odhsoha.oregon.gov.

If you have any questions about this information, contact:

Contact(s): Provider Time Capture	
Phone:	Fax:
Email: PTC.Support@odhsoha.oregon.gov	