

# OPI-M Implementation Plan

## District 7 – Coos & Curry

Updated 9/13/2024

### **Phase 1 – Starting June 3, 2024**

- AAA are currently reviewing the OPI waitlist for Coos and Curry counties to gather a list of names of individuals that want to apply for OPI-M. This will include all individuals on the waitlist; waitlist for Coos is 86, and Curry is 25. AAA Director has identified Case Manager's for each area that will review the OPI waitlists, and additional support has been identified if needed. AAA staff will email APD a list of individuals on the OPI waitlist that want to apply for OPIM no later than May 15, 2024, using the agreed upon email addresses for each area.

Coos OPI-M Service referrals [SDA7.ServiceReferrals@odhsoha.oregon.gov](mailto:SDA7.ServiceReferrals@odhsoha.oregon.gov)

Curry OPI-M Service referrals [CurryODHS.LTCreferrals@odhsoha.oregon.gov](mailto:CurryODHS.LTCreferrals@odhsoha.oregon.gov)

- APD LTC Supervisors will review the OPI waitlist of individuals applying for OPI-M and prioritize those with the highest needs (SPL score). Beginning June 3 through November 30, at least 20% of referrals will be completed each month from the OPI wait list. As a result, all individuals will have referrals completed no later than November 30<sup>th</sup>. LTC Supervisors will coordinate with Case Manager Desk Workers and Service Navigators to contact individuals and gather preliminary information, and complete a service referral in Oregon Access for OPI-M. OPI-M service referrals will be sent to:

Coos OPI-M Service referrals [SDA7.ServiceReferrals@odhsoha.oregon.gov](mailto:SDA7.ServiceReferrals@odhsoha.oregon.gov)

Curry OPI-M Service referrals [CurryODHS.LTCreferrals@odhsoha.oregon.gov](mailto:CurryODHS.LTCreferrals@odhsoha.oregon.gov)

- OPI-M Service referrals will be assigned to Case Managers to complete an assessment. APD LTC Supervisors will assign OPI-M service referrals to Case Managers the same day or next business day after it is received (the agreed upon process for assigning all service referrals). Assignments will be on a rotation basis. There are currently 18 Case Managers in Coos and 6 Case

Managers in Curry County that will be assigned to OPI-M referrals. If all individuals on the OPI waitlist apply for OPI-M, it will result in approximately 1-2 OPI-M referrals assigned to individual Case Manager's each month; June - November.

- OPI-M financial eligibility will be determined by the financial eligibility team at Central Office. Process TBD.
- For additional groups - At time of contact, ADRC, AAA, and APD will refer individuals for OPI-M if they are at risk of institutionalization, at risk of abuse and/or neglect, historically an underserved population, family caregivers, limited English proficiency, etc. Typically, Case Managers will identify said individuals at time of contact. However, APS staff, front reception staff, and/or HSS3 staff may also identify individuals and makes referrals for OPI-M accordingly.
- Referrals for additional groups will be submitted to the AAA and APD offices using the identified service referral box for each office:  
AAA: [opimcoos@scbec.org](mailto:opimcoos@scbec.org) CC: [mdovenspike@scbec.org](mailto:mdovenspike@scbec.org)  
APD North Bend: [SDA7.ServiceReferrals@odhsoha.oregon.gov](mailto:SDA7.ServiceReferrals@odhsoha.oregon.gov)  
APD Curry: [CurryODHS.LTCreferrals@odhsoha.oregon.gov](mailto:CurryODHS.LTCreferrals@odhsoha.oregon.gov)
- Financial eligibility will be determined by the financial eligibility team at Central Office. Process TBD.
- APD Case Manager will notify AAA staff of OPI-M referral outcomes. If OPI-M services are approved, the AAA and APD Case Manager will communicate and coordinate the end date of OPI and start date of OPI-M, so there is no break in service. AAA and APD Case Managers will communicate new and ongoing case information by using email. APD Case Manager will notify AAA Case Manager when individuals are approved for OPI-M and their case is ready to be transferred. AAA Case Manager will respond within 3 business days of notification from APD Case Manager. Cases will be transferred from APD to AAA within 10 calendar days from the date of initial notification. APD Case Managers will use their individual ODHS state

email address. A list of Case Manager email address and phone contact information has been sent to the AAA. The AAA will use email address [opimcoos@scbec.org](mailto:opimcoos@scbec.org)

- APD LTC Supervisors will notify the AAA Director and APD District Manager of the outcome of individuals referred for OPI-M from the OPI waitlist. APD LTC Supervisors will email a final report to the AAA Director and APD District Manager no later than December 31, 2024.
- **Target date for completion of phase 1 is November 30, 2024.**
- Central Office will be notified at least 30 days in advance if the deadlines outlined in phases 1-4 cannot be met.

#### **Phase 2 - Starting December 1, 2024**

- AAA Case Managers will identify, screen, and offer OPI-M to all existing OPI consumers at their annual reassessment, or earlier if they identify a change in condition or care needs. AAA Case Managers will submit to APD a service referral for identified individuals using the agreed upon email address.  
APD North Bend: [SDA7.ServiceReferrals@odhsoha.oregon.gov](mailto:SDA7.ServiceReferrals@odhsoha.oregon.gov)  
APD Curry: [CurryODHS.LTCreferrals@odhsoha.oregon.gov](mailto:CurryODHS.LTCreferrals@odhsoha.oregon.gov)
- APD Case Manager will notify AAA staff of OPI-M referral outcomes. If OPI-M services are approved, the AAA and APD Case Manager will communicate and coordinate the end date of OPI and start date of OPI-M, so there is no break in service. AAA and APD Case Managers will communicate new and ongoing case information via email. APD Case Managers will use individual email address. A list of Case Manager email address and phone contact information has been sent to the AAA. The AAA will use email address [opimcoos@scbec.org](mailto:opimcoos@scbec.org)
- For new individuals - AAA, APD and ADRC staff will offer individuals OPI-M as an option for new consumers inquiring about in-home services.

- AAA Director and APD District Manager will monitor for capacity by meeting monthly to review the plan, data, and capacity for OPI-M.
- OPI-M training to be provided to APD, ADRC and AAA Case Managers.
- Central Office will be notified at least 30 days in advance if the deadlines outlined in phases 1-4 cannot be met.

### **Phase 3 - Starting December 1, 2024**

- Existing TXIX APD In-Home consumers will be informed by their Case Manager about OPI-M in the following situations:
  - Consumer's annual assessment review (receiving In-home)
  - Consumer expresses concerns about an EAU claim
  - Consumer is receiving SPPC
  - Consumer is receiving less than 40 hours of care and reports a change in condition or care needs
- New individuals will be identified at time of contact to determine if they would like to apply for services including OPI-M. Case Managers will offer all services to individuals, including OPI-M program. OPI-M training to be provided to APD, ADRC and AAA Case Managers.
- If capacity allows, AAA, APD and ADRC may extend OPI-M to community partners such as Bay Area Hospital. However, this is not likely to happen until more APD Case Managers have been hired, onboarded, and trained. Capacity will be determined and agreed upon by AAA Director and APD District Manager through monthly meetings to review the plan, data, and capacity for OPI-M.
- APD LTC Supervisors will review and monitor the ONE LTC denial report each month, and follow up with assigned Case Managers to review and offer in-home consumers OPI-M.

- For in-home consumers no longer eligible for LTSS or SPPC under PHEU, APD Case Managers will review and offer OPI-M. APD LTC Supervisors and APD Case Managers will staff said cases weekly and prioritize those with the highest care needs; SPL 13-18.
- Central Office will be notified at least 30 days in advance if the deadlines outlined in phases 1-4 cannot be met.

#### **Phase 4 - Starting March 1, 2025**

- For the public launch of OPI-M, the AAA, ADRC, and APD will follow the same screening and referral processes from the previous phases.
- Central Office will be notified at least 30 days in advance if the deadlines outlined in phases 1-4 cannot be met.

#### **Potential Barriers:**

- Vacancy rate for APD is currently for 6 Case Managers (Coos 5 + Curry 1). All positions may not be filled and trained by the rollout of Phase 1.
- OPI-M Training – Timely training for Case Managers
- ONE technical issues
- Workload – APD caseloads are higher due to the current vacancies. Therefore, workload may impact timely response. LTC Supervisors will monitor for timeliness and assist as needed.

#### **Additional Notes**

##### **Reassessments:**

- The APD Case Manager assigned to the service referral will maintain the OPIM case if the individual has assumed eligibility for OSIPM.
- AAA will maintain all other OPIM cases. For cases housed at the AAA, the AAA and APD Case Manager name's will be attached to the case for reporting purposes.
- The APD Case Manager, Supervisor, or Case Aid will generate a monthly report list from the AAA on the 15<sup>th</sup> of each month to determine assessments that are due for annual review.

