

# Interagency OPI-M Implementation Plan

APD D13/14, CCNO, HCSCS, and MCOACS  
Union, Wallowa, Baker, Malheur, John Day, and Burns

## Phase 1: Effective June 3rd, 2024 & Completed by Oct 1st, 2024

- **The process used to identify the priority individuals who will be assessed from the current OPI and OPI Pilot waitlist or current OPI and OPI Pilot individuals with high care needs.**
  - AAA staff will review current OPI consumers and OPI waitlisted individuals and prioritize outreach based on the following criteria:
    - 1) Highest need level individuals
    - 2) Limited natural supports
    - 3) Risk of institutionalization
    - 4) Those on OPI waitlist longest
- **Identify any additional groups that will be prioritized.**
  - No other groups will be prioritized at this time.
- **Include specifics on how referrals will be made between the ADRC/AAA and APD offices, the number of referrals and the frequency.**
  - For all OPI-M applicants, AAA and APD offices will send all referrals as follows:
    - 1) Referrals will be sent using the “OPI-M Interagency Referral Form” included with this plan.
    - 2) All referrals will be sent between APD and AAAs using the following email addresses:

|        |  |
|--------|--|
| APD    | <a href="mailto:D13.14APDLTCScreening@odhsoha.oregon.gov">D13.14APDLTCScreening@odhsoha.oregon.gov</a> |
| CCNO   | <a href="mailto:Kathyg@ccno.org">Kathyg@ccno.org</a>   |
| MCOACS | <a href="mailto:OPI-M@mcoacs.org">OPI-M@mcoacs.org</a>   |
| HCSCS  | <a href="mailto:Leanne@harneyhub.org">Leanne@harneyhub.org</a>   |
    - 3) All referrals will be sent securely.

- 4) Initial contact by the referral recipient will be within 5 business days.
- 5) During Phase 3 (when APD will begin informing Title XIX consumers about OPI-M) APD ECMs will use this same referral process to refer eligible persons to their local AAA for ongoing case management services.
- 6) When possible, the AAA service CM and the APD eligibility CM will both be present during the service eligibility assessment.
- 7) The tentative numbers and frequency of referrals will be the following:
  - **MCOACS** will send 3 referrals in June.
  - **HCSCS** will send 4 referrals in June, 4 referrals in August and 4 referrals in Sept.
  - **CCNO (Some areas reflect the number of referrals for both Phase 1 and Phase 2 to meet the needs of Oregonians on the waitlists and the size of APD office and ECMs available to accept the referrals)**
    - **John Day:** No OPI waitlist or open Classic OPI cases for Phase 1. There are 4 open OPI cases identified for Phase 2. Zero referrals in June, 1 in July, 1 in August, 1 in September and 1 in October.
    - **Baker City:** 3 referrals in June, 3 in July, 3 in August, 3 in September, 3 in October, 3 in November and 3 in December
    - **Enterprise:** Zero referrals in June, 2 in July, 2 in August, 2 in Sept, 2 in October, 2 in November and 2 in December.
    - **La Grande:** 5 referrals in June, 5 in July, 5 in August, 5 in September, 5 in October and 5 in November.

Local AAA and APD offices will meet regularly and re-evaluate the referrals based on the following considerations:

- The APD ECMs' monthly workload
  - The number and high priority level of OPI-M applicants
  - Process constraints (e.g., the time it takes for Central Office to make the financial eligibility determination)
- **Identify a target completion date for phase 1.**
    - The completion date for Phase 1 is Oct 1st, 2024.
    - Depending on the actual number of referrals and their priority in each county, Phase 1 and Phase 2 may happen simultaneously.

## **Phase 2: Effective Oct 1st, 2024 & Completed by The End of December 2024**

- **Identify how existing OPI and OPI Pilot individuals will be screened and offered OPI-M. Plan must include language for OPI and OPI Pilot individuals to be offered OPI-M at their annual reassessment.**
  - AAA offices will prescreen existing OPI and OPI Pilot consumers for OPI-M who are due for reassessment.
  - AAA will include OPI-M screening materials in each OPI consumer's reassessment materials.
  - AAA will share potential for more service hours and the exclusion of an estate claim.
- **Identify how new individuals contacting the ADRC/AAA offices are screened and offered OPI-M.**
  - October 1st, AAA/ADRC will begin offering OPI-M as a new service option for those seeking in-home services.
- **Provide additional information on referrals between AAA and APD offices if this will differ from Phase 1.**
  - The referral process will remain the same as stated in Phase 1.

## **Phase 3: Effective Dec 1st, 2024 & Completed by March 1st, 2025**

- **Identify how existing LTCSS consumers will be informed about OPI-M as a new service option.**
  - APD will begin informing LTCSS consumers about OPI-M as a new service option during their next reassessment. This will begin no later than December 1st, 2024.
- **Identify how new individuals contacting the APD office are screened and offered OPI-M.**
  - New individuals contacting the APD office for LTCSS will be routed to the District intake workers per current District policy to be appropriately screened and assigned to an ECM.

- APD currently uses a spreadsheet to track and assign all LTC Intakes. We are updating current spreadsheet to include OPI-M. We will also track the number of initial referrals we anticipate receiving vs the actual number of referrals we receive.

#### **Phase 4: Effective March 1st, 2025 & Completed May 1st, 2025**

- **Determine if processes will look different for the public launch of OPI-M or if they will follow screening and referral processes from previous phases.**
  - There will be no process changes for the public launch of OPI-M.

#### **Any barriers to meeting the implementation deadlines and the steps that will be taken if the deadlines cannot be met.**

There are currently no foreseen barriers to meeting the implementation deadlines. The plan will be updated periodically in collaboration between AAA and APD offices. To ensure timely updates are made, AAA and APD offices will hold a reoccurring meeting to assess, revise, and implement changes as needed. AAA and APD offices will promptly notify Central Office of any capacity issues.