

Oregon DHS

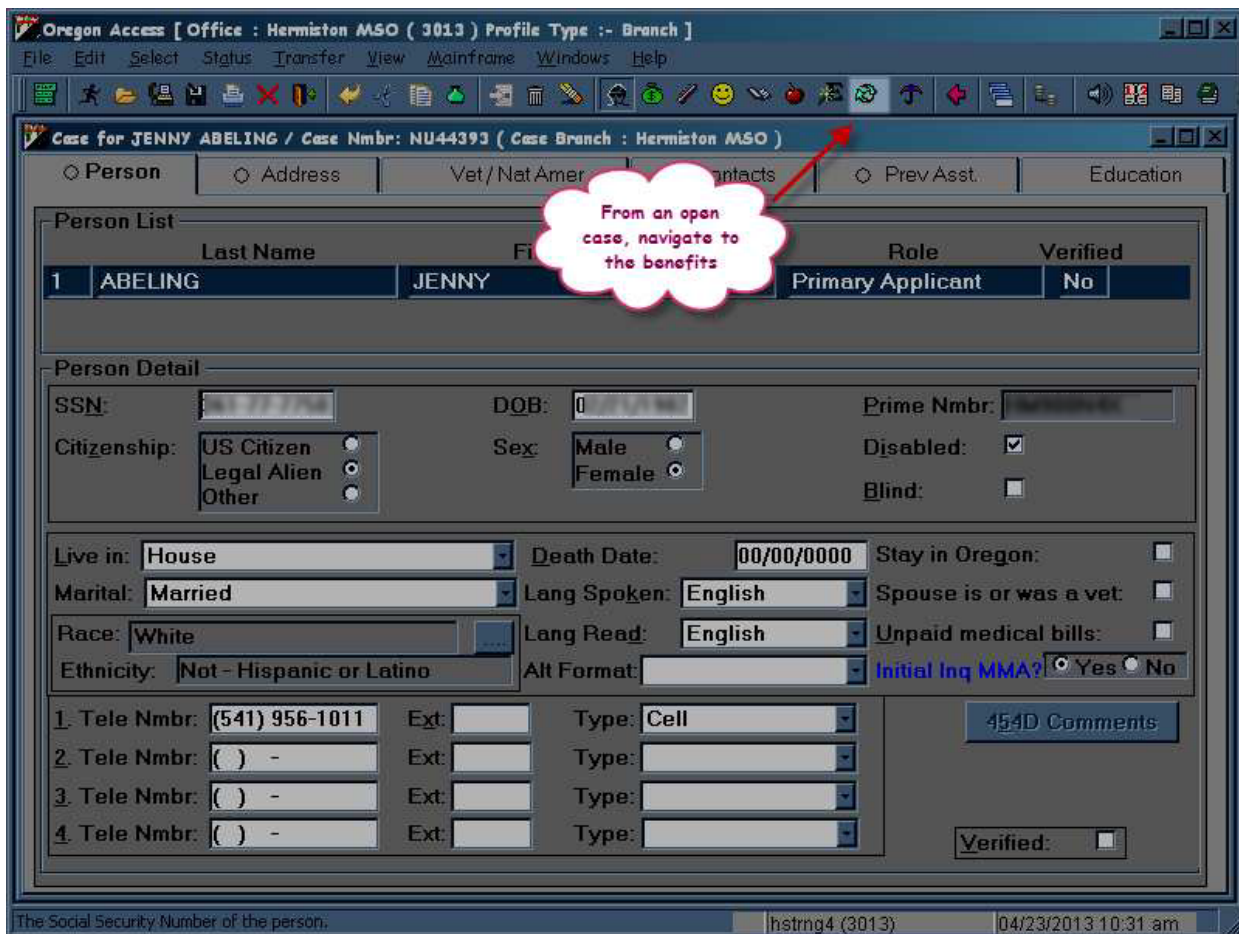
Transferring Cases in ACCESS

Mainframe Integration

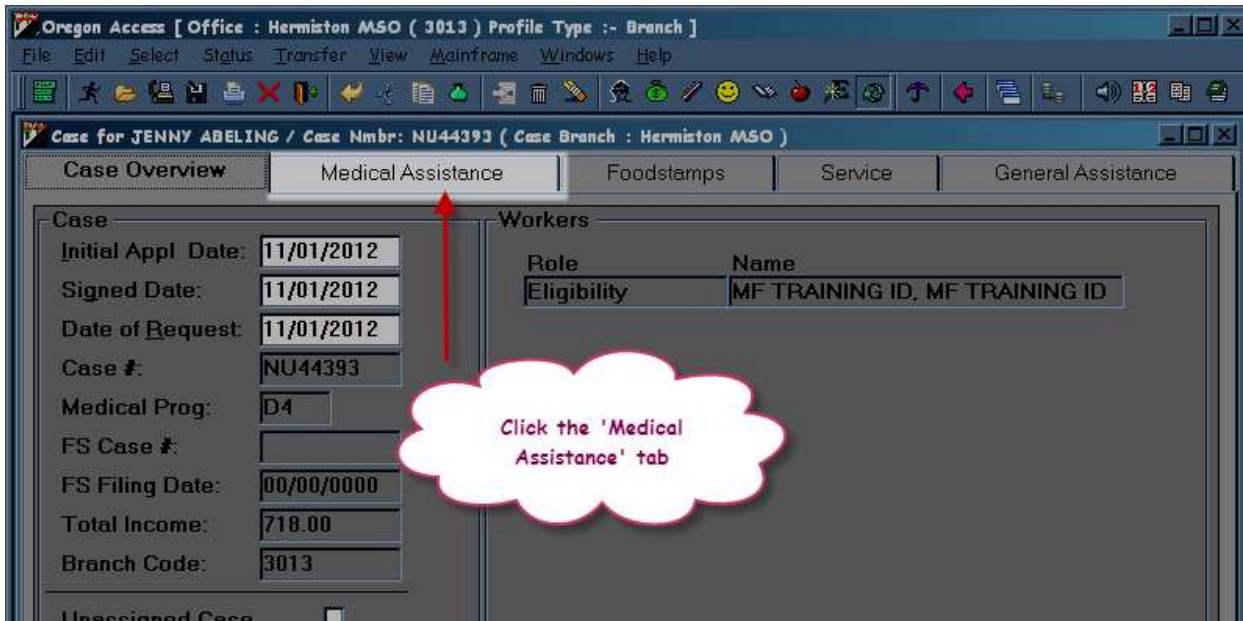
Transferring CMS cases via Oregon ACCESS Integration

This is a technical guide and not intended to serve as policy. Follow your branch procedures regarding staff responsibility for case transfers. This pertains to medical cases only, SNAP cases must be transferred on the FSMIS system.

1. Open the case to be transferred in Oregon ACCESS.
2. Navigate to the **Benefits** section.

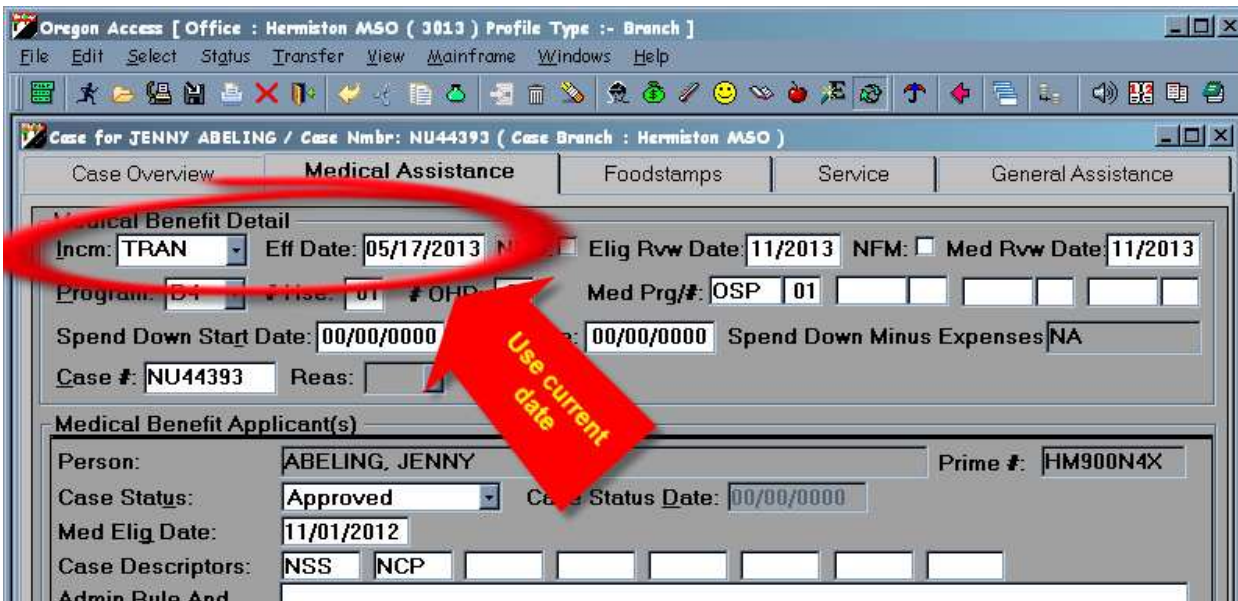


3. Click on the **Medical Assistance** tab.

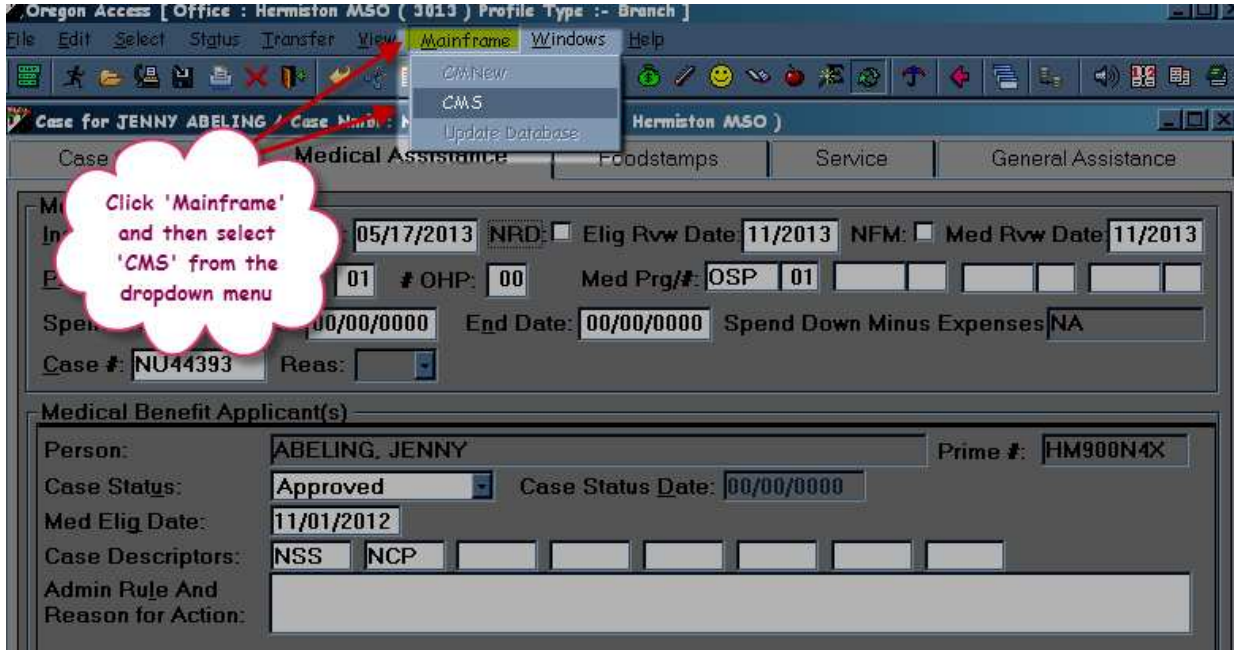



4. In the **Incm** field drop-down menu, select **TRAN**.

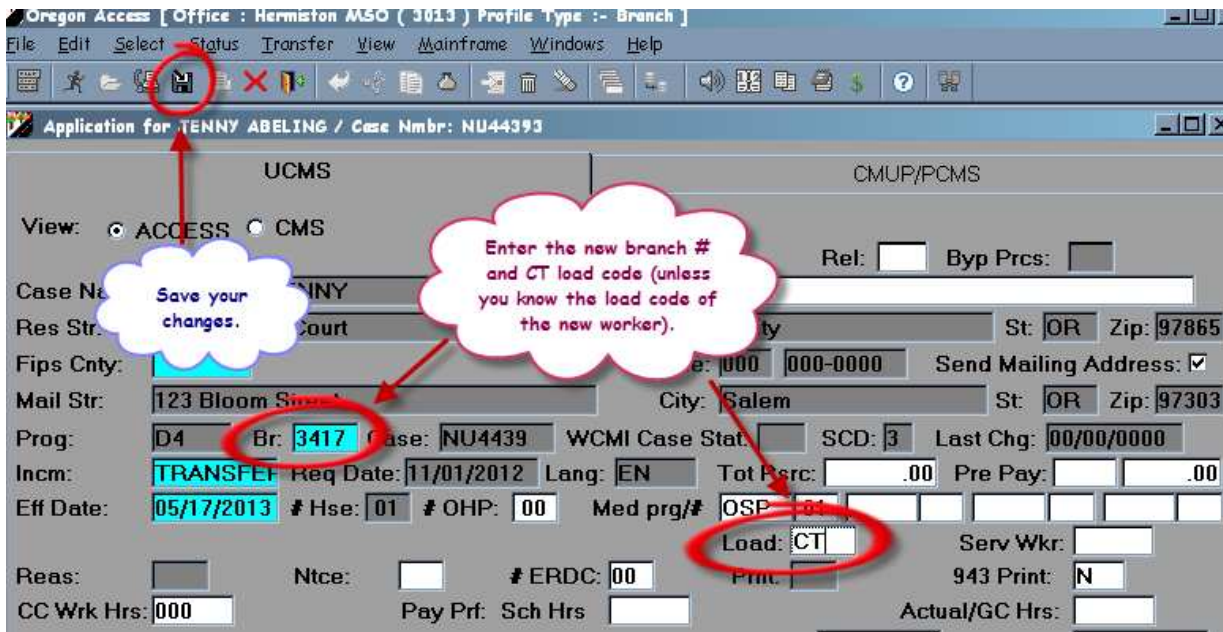
5. In the **Eff Date** field, enter the current date.



- Click **Mainframe** from the File menu.
- Select **CMS** from the drop-down menu (it should be the only available choice).



- In the **Br** field, delete the current branch and enter the new branch number.
- In the **Load** field, enter the load code of the new worker (if known); otherwise, enter **CT** for (Case Transfer).
- When you are finished, click the **Save** icon 



11. If you receive the following message, you have successfully transferred the CMS case. Don't forget to narrate before transferring the ACCESS case!

SCMS for JENNY ABELING / Case Nbr: NU44393

Case Status: #HPN - Prem: #Med Std:
HIP Need: HIP Chk:

Case Desc	Pgm Status	Adult Recip	CH
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Std Need	Spl Need	Oth Need	Tot Need	Tot Adj Income	Ovr Rec	Ben Amount	Cr Deb	Ben Chk Amt
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Earn Rpt	Cntbl Earn	Tot Ded	Ac Ea
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

INFORMATION

B6 EBT CASE INFORMATION SUCCESSFULLY UPDATED

OK

This is what you want to see!