

Payroll Calendar for Homecare Workers: July 2024 – January 2027

Pay period start and end dates	Deadline to submit time entries correctly	Pay processing date	Pay processing date for late entries	Overtime and holiday pay cycle	State or federal holidays impacting timelines
7/14/24-7/27/24	7/31/24	8/12/24	8/12/24	8/26/24	
7/28/24-8/10/24	8/14/24	8/26/24	8/26/24	9/9/24	
8/11/24-8/24/24	8/28/24	9/10/24	9/10/24	9/23/24	9/2/24
8/25/24-9/7/24	9/11/24	9/23/24	9/23/24	10/7/24	
9/8/24-9/21/24	9/25/24	10/7/24	10/7/24	10/21/24	
9/22/24-10/5/24	10/9/24	10/22/24	10/22/24	11/4/24	10/14/24
10/6/24-10/19/24	10/23/24	11/4/24	11/4/24	11/18/24	
10/20/24-11/2/24	11/6/24	11/19/24	11/19/24	12/3/24	11/11/24
11/3/24-11/16/24	11/20/24	12/4/24	12/4/24	12/16/24	11/28 and 11/29/24
11/17/24-11/30/24	12/4/24	12/16/24	12/16/24	12/30/24	
12/1/24-12/14/24	12/18/24	12/31/24	12/31/24	1/13/25	12/25/24
12/15/24-12/28/24	1/2/25	1/14/25	1/14/25	1/27/25	1/1/25
12/29/24-1/11/25	1/15/25	1/28/25	1/28/25	2/4/25	1/20/25
1/12/25-1/25/25	1/29/25	2/5/25	2/5/25	2/18/25	
1/26/25-2/8/25	2/12/25	2/19/25	2/19/25	3/4/25	2/17/25
2/9/25-2/22/25	2/26/25	3/5/25	3/5/25	3/18/25	
2/23/25-3/8/25	3/12/25	3/19/25	3/19/25	4/1/25	
3/9/25-3/22/25	3/26/25	4/2/25	4/2/25	4/15/25	
3/23/25-4/5/25	4/9/25	4/16/25	4/16/25	4/29/25	
4/6/25-4/19/25	4/23/25	4/30/25	4/30/25	5/13/25	
4/20/25-5/3/25	5/7/25	5/14/25	5/14/25	5/27/25	
5/4/25-5/17/25	5/21/25	5/28/25	5/28/25	6/10/25	5/26/25

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5/18/25-5/31/25	6/4/25	6/11/25	6/11/25	6/24/25	
6/1/25-6/14/25	6/18/25	6/25/25	6/25/25	7/8/25	6/19/25
6/15/25-6/28/25	7/2/25	7/9/25	7/9/25	7/22/25	7/4/25
6/29/25-7/12/25	7/16/25	7/23/25	7/23/25	8/5/25	
7/13/25-7/26/25	7/30/25	8/6/25	8/6/25	8/19/25	
7/27/25-8/9/25	8/13/25	8/20/25	8/20/25	9/2/25	
8/10/25-8/23/25	8/27/25	9/3/25	9/3/25	9/16/25	9/1/25
8/24/25-9/6/25	9/10/25	9/17/25	9/17/25	9/30/25	
9/7/25-9/20/25	9/24/25	10/1/25	10/1/25	10/14/25	
9/21/25-10/4/25	10/8/25	10/15/25	10/15/25	10/28/25	
10/5/25-10/18/25	10/22/25	10/29/25	10/29/25	11/10/25	
10/19/25-11/1/25	11/5/25	11/12/25	11/12/25	11/25/25	11/11/25
11/2/25-11/15/25	11/19/25	11/26/25	11/26/25	12/9/25	11/27 and 11/28/25
11/16/25-11/29/25	12/3/25	12/10/25	12/10/25	12/23/25	
11/30/25-12/13/25	12/17/25	12/24/25	12/24/25	1/6/26	12/25/25
12/14/25-12/27/25	12/31/25	1/7/26	1/7/26	1/20/26	1/1/26
12/28/25-1/10/26	1/14/26	1/21/26	1/21/26	2/3/26	1/19/26
1/11/26-1/24/26	1/28/26	2/4/26	2/4/26	2/17/26	
1/25/26-2/7/26	2/11/26	2/18/26	2/18/26	3/3/26	2/16/26
2/8/26-2/21/26	2/25/26	3/4/26	3/4/26	3/17/26	
2/22/26-3/7/26	3/11/26	3/18/26	3/18/26	3/31/26	
3/8/26-3/21/26	3/25/26	4/1/26	4/1/26	4/14/26	

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3/22/26-4/4/26	4/8/26	4/15/26	4/15/26	4/28/26	
4/5/26-4/18/26	4/22/26	4/29/26	4/29/26	5/12/26	
4/19/26-5/2/26	5/6/26	5/13/26	5/13/26	5/26/26	
5/3/26-5/16/26	5/20/26	5/27/26	5/27/26	6/9/26	5/25/26
5/17/26-5/30/26	6/3/26	6/10/26	6/10/26	6/23/26	
5/31/26-6/13/26	6/17/26	6/24/26	6/24/26	7/7/26	6/19/26
6/14/26-6/27/26	7/1/26	7/8/26	7/8/26	7/21/26	7/4/26
6/28/26-7/11/26	7/15/26	7/22/26	7/22/26	8/4/26	
7/12/26-7/25/26	7/29/26	8/5/26	8/5/26	8/18/26	
7/26/26-8/8/26	8/12/26	8/19/26	8/19/26	9/1/26	
8/9/26-8/22/26	8/26/26	9/2/26	9/2/26	9/15/26	
8/23/26-9/5/26	9/10/26	9/16/26	9/16/26	9/29/26	9/7/26
9/6/26-9/19/26	9/23/26	9/30/26	9/30/26	10/13/26	
9/20/26-10/3/26	10/7/26	10/14/26	10/14/26	10/27/26	
10/4/26-10/17/26	10/21/26	10/28/26	10/28/26	11/10/26	
10/18/26-10/31/26	11/4/26	11/10/26	11/10/26	11/24/26	11/11/26
11/1/26-11/14/26	11/18/26	11/25/26	11/25/26	12/8/26	11/26 and 11/27/26
11/15/26-11/28/26	12/2/26	12/9/26	12/9/26	12/22/26	
11/29/26-12/12/26	12/16/26	12/23/26	12/23/26	1/5/27	12/25/26
12/13/26-12/26/26	12/30/26	1/6/27	1/6/27	1/19/27	1/1/27
12/27/26-1/9/27	1/13/27	1/20/27	1/20/27	2/2/27	

- **Pay period start and end dates:** The first day and the last day of each pay period.

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- **Deadline to submit time entries correctly:** The date time entries must be submitted in PTC DCI to be paid on time for that pay period. HCWs have 3 business days after the end of the pay period to submit correctly completed time entries. ***Correctly completed time entries that are not submitted on time may not be paid on the pay processing date.***
- **Pay processing date:** The date that checks are mailed, and the date the State’s current financial institution processes the direct deposit file (the next business day after the state deadline / 8 business days after the time submission deadline).
 - Checks may be received 1-3 business days after the check date, depending on mail service. Direct deposits will be available approximately 3 business days after the pay processing date.
 - Effective the first day of the first pay period following January 1, 2025, or six (6) months after the date of the PTC Phase 2 implementation is complete, whichever is later, if a Pay Processing Date falls on an Oregon or Federal Holiday the date will be moved to the prior business day. The Pay Processing Date shall be every other Wednesday. If a Pay Processing Date falls on a weekend or an Oregon or Federal Holiday, the date will be moved to the prior business day.
- **Pay processing date for late entries:** The date that checks are mailed for payments made for late entries, and the date the State’s current financial institution processes the direct deposit file (the next business day after the state deadline / 8 business days after the time submission deadline).
 - Checks may be received 1-3 business days after the check date, depending on mail service. Direct deposits will be available approximately 3 business days after the pay processing date.
 - Effective the first day of the first pay period following January 1, 2025, or six (6) months after the date of the PTC Phase 2 implementation is complete, whichever is later, if a Pay Processing Date falls on an Oregon or Federal Holiday the date will be moved to the prior business day. The Pay Processing Date shall be every other Wednesday. If a Pay Processing Date falls on a weekend or an Oregon or Federal Holiday, the date will be moved to the prior business day
- **Overtime and holiday pay cycle:** The date the overtime and holiday cycle are run so payments are processed on the next pay processing date.

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- **State or federal holidays impacting timelines:** Dates that may affect the processing timelines during the current CBA timeframe through 1/9/27.