Click to enter **Date**

Click to enter **Name of** **private school and contact information**.

Dear Click to enter **Parent’s Name**,

I am writing you to make you aware of an opportunity for your child to participate in an academic program called Title I-A equitable services.

**What are Title I-A equitable services?** Each year, United States Congress appropriates money from the federal budget to fund school programs. One of these programs is called Title I-A which uses federal funds to serve students who are experiencing poverty and show academic need. The public school district receives the Title I-A funds on behalf of the private school, and uses them to provide services that will academically benefit private school students, their teachers and families.

**What makes a student eligible for Title I-A?** Federal law defines whether or not a private school student is eligible for Title I-A. The first step is to determine if the student is eligible to generate Title I-A funds, and funding eligibility is based on the residence of the student in a Title I-A public school attendance area and their family’s income level. The second step is to determine if the student is eligible to receive Title I-A services, and service eligibility is based on the residence of the student in a Title I-A public school attendance area and their relative academic need.

**Why am I receiving this letter?** This letter has been sent to you to help the school district and private school determine if your child will generate Title I-A funds. Page 2 of this letter is a survey that asks for information that will determine eligibility. You will not be asked to indicate any names on the survey to ensure anonymity. You will not be asked to verify your income with other supporting documentation, such as pay stubs or tax returns. Your income information will only be used to determine Title I-A eligibility and will not be shared beyond those involved in the verification process. Your survey will be stored at the private school and securely disposed of when its information is no longer needed.

**If I fill out the survey, will my student receive services?** Eligibility for services is based on whether your child lives in a Title I-A public school attendance area and your child’s academic need. Students with the greatest academic need will be given priority with as many children served as the funds can sustain. It is important that you complete and return this survey as it may result in an increase in the private school’s share of funds, and therefore a greater number of children can be served.

Please complete and return the survey on Page 2 no later than Click to enter **Deadline Date** to Click to enter **The location in the private school and/or private school personnel’s name**. If you have questions or need help to complete the survey, please contact Click to enter **Name of private school personnel and their contact information**.

Sincerely,

Click to **Add signature**

**Page 2 – Title I-A Family Income Survey**

**To be used July 1, 2022 – June 30, 2023**

The information gathered from this survey will help determine your child’s eligibility for Title I-A for the upcoming school year*.* ***The information requested below is confidential. Please do not include student or family names.*** Please complete and return this survey to Click to enter **The location in the private school and/or private school personnel’s name** by Click to enter **Deadline Date**. *Thank you for participating and supporting our school.*

**Name of private school**: Click to enter the **Name of the Private School**.

**How many children from your household attend this private school?**

**What is the grade level for each child that attends this private school?**

**Physical/Street Address (no P.O. Box) of the household where the child resides**:

**Does anyone in your household currently receive SNAP, TANF or FDIR?** [ ]  Yes [ ]  No

**If yes, STOP HERE. You do not need to fill out the rest of the form.**

On the chart below, **check the box** indicating your Household Size (Household size is the total number of adults and children who live at the address).

**Household Income\* Eligibility for Title I-A Funding**

| **Household Size** **(check one box)** | **Yearly Income($)** | **Monthly Income ($)** | **Twice per Month Income ($)** | **Every 2 weeks Income ($)** | **Weekly Income ($)** |
| --- | --- | --- | --- | --- | --- |
| [ ]  1 | 25,142 | 2,096 | 1,048 | 967 | 484 |
| [ ]  2 | 33,874 | 2,823 | 1,412 | 1,303 | 652 |
| [ ]  3 | 42,606 | 3,551 | 1,776 | 1,639 | 820 |
| [ ]  4 | 51,338 | 4,279 | 2,140 | 1,975 | 988 |
| [ ]  5 | 60,070 | 5,006 | 2,503 | 2,311 | 1,156 |
| [ ]  6 | 68,802 | 5,734 | 2,867 | 2,647 | 1,324 |
| [ ]  7 | 77,534 | 6,462 | 3,231 | 2,983 | 1,492 |
| [ ]  8 | 86,266 | 7,189 | 3,595 | 3,318 | 1,659 |
| [ ]  \_\_\_\_\_\_\_\_\_\_ For each additional member, add | + 8,732 | + 728 | + 364 | + 336 | + 168 |

For your Household **Size**, is your Household **Income\*** equal to or less than the amount shown?

[ ]  **Yes**, based on our Household size, our **Income** is equal to or less than the amount shown

[ ]  **No**, based on our Household size, our **Income** is greater than the amount shown.

\*Household Income is “gross income:” total income prior to any deductions, including taxes or insurance. Household Income is the combined total of all income-earners residing at the address and contributing to the household’s expense