**Ceeb Toom txog Kev Pab Txhais Lus**

**rau Tus Me Nyuam Kawm Ntawv ELP Cov Tsev Neeg**

**Xyoo Kawm [20XX-20XX]**

[Use LEA or School Letterhead]

[DATE]

Nyob Zoo [SCHOOL] Cov Niam thiab Txiv thiab Cov Neeg Saib Xyuas Me Nyuam,

Oregon cheeb tsam nroog tsev kawm ntawv muab kev pab txhais ntaub ntawv sau rau thaum uas ua pab tau, txawm li cas los xij, tej thaum yuav pab txhais tsis tau.

**Koj muaj cai cov ntaub ntawv thiab tej xov xwm tshiab uas hais txog tus me nyuam kawm ntawv no sau ua hom lus uas koj to taub.** Yog tias koj xav tau kev pab ua kom to taub cov ntaub ntawv uas muab tuaj nrog ua ke no, cheeb tsam nroog mam li pab txhais lus los sis muab txhais ua ntawv raws li qhov uas koj thov.

**Yuav thov ib tug kws txhais lus, ces tiv toj rau:**

[DISTRICT/SCHOOL] [TITLE], [CONTACT NAME], ntawm [PHONE NUMBER] los sis [EMAIL] **LOS SIS**

Sau daim foos hauv qab no kom tiav thiab muab xa mus rau tim koj tus me nyuam kawm ntawv lub tsev kawm ntawv.

**­­­­­­**

[SCHOOL] xa cov ntaub ntawv ntsig txog kuv tus me nyuam kawm ntawv tuaj rau tim tsev lawm. Kuv xav tau ib tug kws txhais lus los pab txhais cov ntaub ntawv no thiab ua kom to taub txog cov ntaub ntawv no.

**Hnub tim:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Me Nyuam Kawm Ntawv Lub Npe:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Niam Txiv/Tus Neeg Saib Xyuas Lub Npe:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Tus email:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Nab npawb xov tooj:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Hom Lus Uas Tau Thov Txog:**  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Thov kos voj voog rau cov hnub uas khoom mus koom:**

 Monday Tuesday Wednesday Thursday Friday

**Thov kos voj voog rau cov sij hawm uas khoom mus koom:** [ADJUST OPTIONS TO SCHOOL/TEACHER AVAILABILITY]

* Sawv ntxov/teev sawv ntxov 7:00 7:30 8:00 8:30 9:00 9:30 10:00 10:30 11:00 11:30
* Tav su/teev yav tav su 12:00 12:30 1:00 1:30 2:00 2:30 3:00 3:30 4:00 4:30 5:00 5:30