**Affirmation of Consultation and Agreement**

**For**

## CARES Act Education Relief Programs: ESSER & GEER

**Districts may use previous Affirmation of Consultation forms.**

**Send to Affirmations to** [**joni.gilles@state.or.us**](mailto:joni.gilles@state.or.us) **only if private school is accepting equitable services**

**Name of School District:**

**Name of Private School:**

**Address:**

**Grades Served:** **Total Enrollment:** **Number of Low-income Students:**

**The private school declines to participate in the CARES Act Fund equitable services.**

**(The district should keep all communication and/or attempts at communication with the private school on file)**

To ensure timely and meaningful consultation, school officials shall consult with appropriate private school officials during the design and development of district’s application(s) for funds. The goal of the consultation of the public and private school officials is to reach agreement on how to best provide equitable and effective programs for eligible private school children, staff and/or families. The consultation shall include the following topics to be discussed during the initial consultation prior to implementation by the district and should be regularly reviewed throughout the life of the allocation(s).

**Steps for use of this form:**

1. Complete the contact information
2. When the school district and private school have discussed and completed the consultation requirements, the private school representative:
3. Checks the “secular, neutral and nonideological” Assurance
4. Checks either **AGREE** or **DISAGREE** with the Plan (disagreement begins dispute – contact the Ombudsman)
5. Electronically signs and dates the form by typing the representative’s name into the signature blank, and sends to the school district’s representative.
6. The school district representative sends the completed, signed form to the Oregon Private School Ombudsman at : [joni.gilles@state.or.us](mailto:joni.gilles@state.or.us)

**This consultation is in relation to (check all that apply):**

Governor’s Emergency Education Relief (GEER) Fund (*Comprehensive Distance Learning*)

Elementary and Secondary Schools Emergency (ESSER) Fund

| **Consultation Requirement** | **Key Information Exchanged and Agreement Reached** |
| --- | --- |
| What is the Equitable Share for this private school for each of the grant programs in which they are participating? Administrative cost? | **GEER:**  **ESSER:** |
| How did the private school determine the needs of their students, teachers, and families for these services? | **GEER:**  **ESSER:** |
| What services will be offered?   1. When, how, where and by whom will the services be provided? 2. How will the district provide services equitably (directly, third-party contract)? | **GEER:**  **ESSER:** |
| How will the services be evaluated? | **GEER:**  **ESSER:** |

**Private school representative: To indicate agreement, check the box.**

The Private School, through its representative identified below, agrees and assures that all ESSER and GEER activities (including technology, materials and supplies) will be secular, neutral and nonideological in accordance with CARES Act section 18005(a) and ESEA section 1117(a)(2) [20 U.S.C. 6320(a)(2)].

Please indicate that district school official provided a timely and meaningful consultation with the private school official and considered the needs of the eligible private school students, staff and families.

Yes No

If the consultation was not meaningful and timely, the private school official shall have the right to file a complaint with the Oregon Department of Education.

By signing below, we certify this completed document accurately reflects the agreement between the LEA and private school official regarding services under these federal programs.

**Signature of Private School Official:** Date:

Printed Name:

E-Mail: \_ Phone Number:

**Signature of School District Officia**l: Date:

Printed Name:

E-Mail: \_ Phone Number: