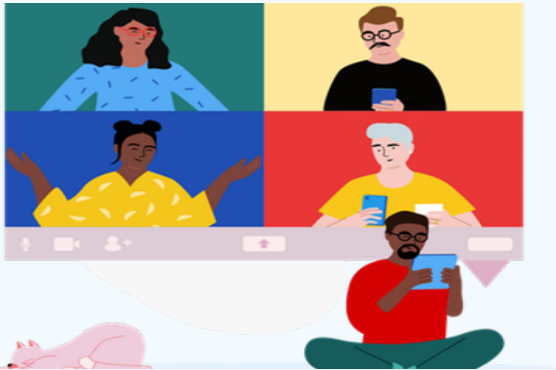




# 2024 Oregon Instructional Materials Publisher Briefing (K-5 ELA)

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Coordinator

# Agenda



- Explain why K-5 ELA was added to the adoption schedule “off-cycle”
- Review **statutes & administrative rules** related to Oregon’s instructional materials evaluation and adoption.
- Outline **expedited timeline** for 2024 evaluation and adoption.
- Summarize **review process and upcoming deadlines** for publishers.
- Q&A

# Expanding the State Board Adopted List of K-5 ELA Instructional Materials

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- At the most recent State Board of Education meeting on April 18th, the State Board of Education approved ODE's request to add K-5 ELA to the Instructional Materials adoption schedule
- Purpose= expand the adopted list of instructional materials for ELA.
  - Current SBE ELA adopted list of instructional materials was adopted in 2021 and next adoption "on-cycle" will begin in 2027 for implementation in 2028.

# Why expand the State ELA Instructional Materials List?

- Per new rules, starting in January 2025, funds from the Early Literacy Success School District Grants used for the adoption and implementation of K-3 core instructional materials may only be used for materials from the State Board of Education adopted list for ELA.
- Opportunity to expand options for high-quality instructional materials for districts and charter schools.

# What does this mean for the current State Board ELA Adopted Materials List (and for publishers)?

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- All materials on the current adopted list established in 2021 will remain.
  - ODE is adding to the current State Board ELA adopted list, not re-evaluating it.
- Publishers on the current list need not be concerned that their materials will be removed from the State Board adopted list or rescored
- Newly adopted materials would have a contract period ending in June of 2028.
  - This puts us back “on cycle” for our next ELA adoption.

## What about new editions of Materials?

- New editions of materials are not permitted for this process.
- There is a separate process for substituting new editions for approved materials written into Oregon Rule (581-011-086)
  - Does not require full re-evaluation by committee or fees
- A publisher may not resubmit materials currently on the list unless they are submitting a different curriculum or product entirely.

# Statutes & Rules

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- **Chapter 337 of Oregon Revised Statute (ORS)**
  - State Board of Education shall adopt a list of instructional materials for each grade level and subject area in which textbooks are required.
- **Chapter 581, Division 11 of Oregon Administrative Rule (OAR)**
  - Only **basal materials** may be evaluated and adopted.
    - ODE does not evaluate supplemental materials, AP/IB materials, or intervention materials.
  - Basal=
    - Major instructional vehicle may include such instructional materials as a hardbound or a softbound book or books, or sets or kits of print and non-print materials, including electronic and internet or web-based materials or media. ([OAR 581-011-0050](#))

# Instructional Materials Review

- **The State Adopted List is beneficial for school districts and publishers.**
  - **School districts:**
    - Have a list of high quality materials to choose from without being required to conduct an independent evaluation.
  - **Publishers:**
    - Have a 7-year contract with the State to allow schools to use these as basal materials for the contracted period.
    - Receive high quality feedback about their materials.
    - The State Adopted List and score sheets from all reviews are displayed on the [ODE Adopted Instructional Materials](#) webpage allowing easy access to the results of all reviews.

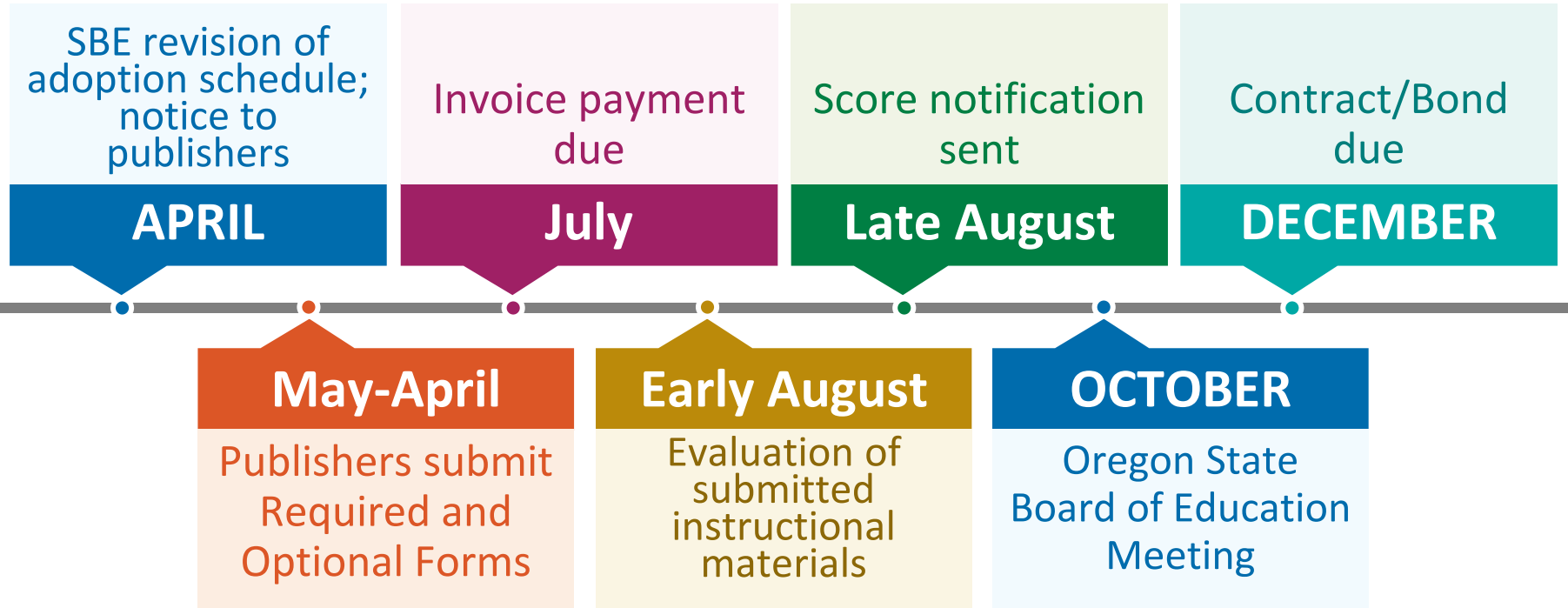


# Timeline

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- **April 19, 2024** – Circular of Information
- **April 26, 2024** – Publisher Briefing
- **May 3, 2024**– Due: Information Request form, Proposal Form (Form 4538)
- **May 17, 2024**– Due: Initial Bid Spreadsheets
- **June 07, 2024**- Bid Change Deadline
- **July 01, 2024**– Payment Due (*submitted materials will not be reviewed if payment is not received*)
- **Early August** – Instructional Materials Review (in-person format)
  - July 29<sup>th</sup>- August 3<sup>rd</sup>
- **August 23, 2024** – Score Notification Sent
- **October 2024** – State Board of Education Meeting- Recommend adoption
- **December 6, 2024** – Signed Contracts and Bond Due

# Timeline



# Submission Categories



Oregon Department of Education

- **Category 1: Grades K-2**
- **Category 2: Grades 3-5**

A submission should include all of the materials needed to cover the grade-band academic content standards within that category.

No intervention or supplemental materials will be reviewed.

# Instructional Materials- Required Documents



Oregon Department of Education

- Information Request Form
- Proposal Form (Form 4538)
- Summary Form (Form 4824)
- Bid Spreadsheet
- Quality Criteria Documentation
- Digital Logins
- MSST Forms B and M
- Accessibility Conformance Report

# Instructional Materials- Recommended Documents



Oregon Department of Education

- **Standards Alignment/Correlation Sheets**
  - Oregon specific documents are highly encouraged.
- **Research-Based Documentation**

# Instructional Materials Evaluation Tool (IMET)



- Existing evaluation **criteria will remain the same as 2021**
- Evaluation committee will use the same criteria and evaluation tool as 2021
  - [ELA IMET Category 1](#)  
(Grades K-2)
  - [ELA IMET Category 2](#)  
(Grades 3-5)

# Evaluation

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- Instructional materials are evaluated by committees composed of:
  - Oregon teachers ( $\geq 75\%$ )
  - Stakeholders knowledgeable of the grade band and subject under evaluation.
- One full set of all materials= required for evaluation.
- Publishers will be given time to present materials and answer questions during the instructional materials evaluation (**July 29- August 3<sup>rd</sup>**)

# Overall Scoring



Oregon Department of Education

- Submissions will be placed in a category of ‘Meets,’ or ‘Does Not Meet’ based on the committee’s score.
- ‘Exemplary’ materials will be denoted with an asterisk
- All score sheets and comments from the evaluation committee will be made available to the public on ODE’s website.
- Publisher responses will be included if provided by September 26, 2024.



# Contract & Bond/Letter of Credit



Oregon Department of Education

- [OAR 581-011-0080](#)
  - Approved publishers will be mailed contract and bond form to be executed.
- \$10,000 Bond or Irrevocable Letter of Credit to be obtained by the publisher.
  - Required to be secured when the contract is submitted to ODE for execution.
- The general contract is in the Circular of Information.

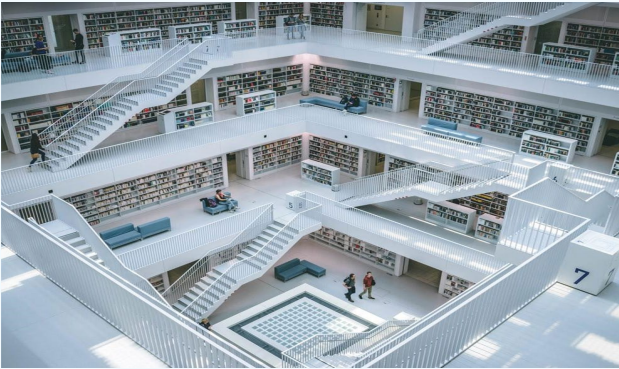
# Northwest Textbook Depository



Oregon Department of Education

- [Oregon Revised Statute 337.090](#) and Oregon Administrative Rule [581-011-0080](#)
  - The approved publisher must also **agree to work with Northwest Textbook Depository** in furnishing textbooks to Oregon school districts.

# Oregon Adopted Instructional Materials (OAIM) Collection Viewing Site



Oregon Department of Education

- Upon adoption by the State Board of Education, one full set of approved materials are to be stored at Hamersly Library at Western Oregon University (WOU) for the length of the contract period.
- Library serves as a central location for educators and district administrators to view the materials prior to purchase.

# Instructional Materials Caravan

- **Oregon K-5 ELA Caravan**
  - Prior to adoption, updates about the caravan period will be provided in writing to all publishers who have submitted an Information Request form.
  - Following State Board of Education adoption, updates will be sent directly to publishers with approved materials.
  - OAR 581-011-0114
- **Video Caravan**
  - Required for posting on the ODE website.
  - Deadline December 6, 2024.

# More Information

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- ODE [Instructional Materials webpage](#)
  - The main webpage to find information related to instructional materials for Oregon including links to the adopted criteria, adopted instructional materials, etc.
- [Announcements & Notices](#)
  - Publisher Notices and other announcements related to the adoption of instructional materials.
- Oregon Instructional Materials Adoption Publisher [subscription](#)

# Questions?

# Contact Info

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