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Thursday, June 13, 2024

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## GENERAL ANNOUNCEMENTS

### 2024-25 Test Schedule and Annual Notices Posted

#### REPEAT

The 2024-25 testing schedule and annual notices have been posted to the website.

- The [2024-25 Testing Schedule](#) has been posted to the [Test Administration page](#).
  - The [2023-24 Testing Schedule](#) will remain available until the July system rollover.
- The 2024-25 Annual Notice has also been posted to the [Test Administration page](#), under the Forms menu.
  - ORS 329.479 requires that “each school district and public charter school, at the beginning of each school year, shall ensure that parents and adult students are provided with a notice about statewide summative assessments, the time frame when the statewide summative assessments most likely will be administered and a student’s or parent’s right to excuse the student from taking the statewide summative assessments.”
  - The Annual Notice is available in 14 languages.
- Contact the [ODE Assessment Team](#) with questions or concerns.

### Alternate Assessment Advisory Panel Opportunity

#### REPEAT

The Oregon Department of Education Assessment Team is accepting applications for new panel members to serve on the Alternate Assessment Advisory Panel. For additional information about the Alternate Assessment Advisory Panel, you may review our [Membership Parameters and Guidelines](#).

If you are interested in serving on the Alternate Assessment Advisory Panel, please review our [Membership Application Form](#). At the end of the form is a link to complete the brief application. The application window will close **June 28, 2024**.

Please contact [Mason Rivers](#), Special Education Assessment Specialist, with questions regarding the Alternate Assessment Advisory Panel.

## Assessment Advisory Committee Recruitment **REPEAT**

The Oregon Department of Education (ODE) is recruiting for the Assessment Advisory Committee (AAC) for a two year commitment between 2024-2026, renewable for an additional two years in 2026. For more information, please visit the [May 23 A&A Update](#). Please send letters of interest to [ODE.AssessmentTeam@ode.oregon.gov](mailto:ODE.AssessmentTeam@ode.oregon.gov) by **June 23, 2024**. In the letter of interest, please include an interest statement and why you are uniquely qualified to participate.

## Oregon Accessibility Panel Opportunity **REPEAT**

The Oregon Department of Education Assessment Team is accepting applications for new panel members to serve on the Oregon Accessibility Panel. For additional information about the Oregon Accessibility Panel, you may review our [Membership Parameters and Guidelines](#).

If you are interested in serving on the Oregon Accessibility Panel, please review our [Membership Application Form](#). At the end of the form is a link to complete the brief application. The application window will close **June 21, 2024**.

Please contact [Mason Rivers](#), Special Education Assessment Specialist, with questions regarding the Oregon Accessibility Panel.

## 2024-25 DTC Designation Contact Form **REPEAT**

Each district needs to submit a 2024-25 District Test Coordinator and Information Only Designation Contact Form by **June 28, 2024**.

- ODE requires that districts annually designate a District Test Coordinator (DTC) using the [DTC and Information Only Contact Form](#).
  - This form is used to maintain ODE’s internal contact database and email listservs.
  - The form does not automatically grant access to the TIDE system.
  - The 2024-25 [DTC and Information Only Contact Form](#) can be found on the [ODE Test Administration website](#) under the ‘Forms’ section.
  - It must be completed and submitted online, with an attached [district superintendent signed version of the form](#), no later than **June 28, 2024**.
- Contact your [Regional ESD Partner](#) for help or additional information.

## TEST ADMINISTRATION

### ELPA

#### Minor ELPA Updates: Shortened Remote Test Form and Retesting Carried Domains

There will be two minor changes to ELPA testing in 2024-25.

- Shortened remote test form: depending on grade band, the remote ELPA Summative fixed form test should be roughly 20-30% shorter in 2024-25 than it was in 2023-24.
- [Honoring Student Proficiency on the HS ELPA Summative](#): if a student chooses to retest in a carried domain, the new performance will no longer automatically overwrite the carried performance. Instead, the higher of the two performances will be carried forward. The guidance document will be updated to reflect this change.

Please contact [Ben Wolcott](#), ELPA Specialist, with questions regarding ELPA testing.

## ACCOUNTABILITY & REPORTING

### 2023-24 Accountability Details Training, June 20

The 2023-24 Accountability Details [training](#) is scheduled for **Thursday, June 20 at 2 PM**. This training will provide an overview of the Accountability Detail reports, the data included, and how to preview the Accountability Detail PDFs. If you are unable to attend this training, it will be recorded, and the video will be posted to [At-A-Glance and Accountability Details validation page](#) on the district website.

If you have any questions, please contact [Elyse Bean](#), Research Analyst.

### Assessment Record Updating Application (ARUA) Open for Editing 2023-24 Test Records

The Assessment Record Updating Application (ARUA) is currently open for editing 2023-24 test records and will not close again until **August 23**.

#### ARUA Components Completed:

- Virtual test records have been created that indicate non-participation of required English Language Arts (ELA), Mathematics, and Science summative assessments based on data submitted in the Third Period Cumulative ADM collection for enrollment on May 1, 2024. A virtual record is created for the student if there is not a valid test in the required content areas as described by the grade of enrollment in the ADM collection.
- Accountability fields (such as RCSchIPartic, RCSchIPrfrm and ParticSchlInstID) have been filled on all test records that were loaded by Friday, June 7 and indicate which tests are used for accountability reporting. These fields are not available in the ARUA download file, but the full set of fields are available through the Accountability Warehouse Extract (AWE) Assessment Student Extract or Bulk Download option. **PLEASE NOTE** that there is a one-day lag for changes to test records in the ARUA (district edits or newly loaded records) to be available in the Warehouse applications (AWE and Secure Assessment Reports).
- Student group information such as race/ethnicity, special education, and other program flags have been filled on all test records that were loaded by Friday, June 7 from Third Period Cumulative ADM for students enrolled on the first school day in May (except the Migrant Education Flag, which is filled from the Oregon Migrant Student Information System, and the Homeless Flag, which is filled from the Summer Homeless collection). For more information on How to Edit Demographic and Program Fields and the ARUA File Format, see documents on the ODE district [Assessment Transactional System](#) webpage.
- Virtual ELPA test records have been created that indicate non-participation of the required ELPA test for English Learner (EL) students, based on data submitted in the Title III: Spring English Learners collection as of May 24. A virtual ELPA test record is created for the student if there is not a valid ELPA test record for any student identified as eligible for EL services during the current school year. (The EL collection will be open for review until **June 21, 2024**.)
- **PLEASE NOTE:** First-year EL students with a virtual record will not be counted as a non-participant if the student has a valid ELPA test record (indicated with data field EngLrnrCd = 'B' on the test record, from the AWE download).

#### ARUA Components Not Yet Completed:

- Oregon Extended Assessment records in ELA, Mathematics, and Science (to be loaded by **June 28, 2024**)

- Science tests partially completed (aka “Partials”) (to be loaded by **June 28, 2024**)
- ELA and Mathematics summative tests completed by June 14 (to be loaded by **July 5, 2024**)
- ELA and Mathematics tests partially completed (aka “Partials”) (to be loaded by **July 12, 2024**)

If you do not have access to the ARUA, Accountability Warehouse Extract, or Secure Assessment Reports applications, please contact your [district security administrator](#).

**Be sure to resolve errors** before downloading or reviewing records online so that the data is as accurate as possible. Please contact your [Regional ESD Partner](#) for more information or for assistance accessing assessment records.

## Assessment Validations Opening in Achievement Data Insight (ADI) June 13

The Assessment validations (English Language Arts, Mathematics, and Science Next Gen Student Performance) validation will open on the afternoon of **June 13**. These validations will remain open through **August 23**. The validations are accessible through the [Achievement Data Insight](#) (ADI) application. Contact your [district security administrator](#) if you do not have access to the ADI application, or if you do not see these validations once you access the application.

Please review your data during this window. **No changes to the underlying data will be allowed after August 23**. For more information, see the training videos on the [ODE District Training](#) page. If you have questions, please contact your [Regional ESD Partner](#).

## School District Validations for Summer 2024 in Achievement Data Insight (ADI)

### OPENING IN JUNE

- **Regular Attenders** from Third Period Cumulative ADM Collection 2023-24 (**June 6 - August 23**)
- **Student Enrollment** from Third Period Cumulative ADM Collection 2023-24 (**June 6 - August 23**)
- **English Language Arts, Mathematics, and Science Next Gen Student Performance** with Assessment Participation and Performance (**June 13 - August 23**)

### OPENING IN JULY

- **Ninth Grade On-Track** from Ninth Grade On-Track Collection 2023-24 (**July 11 - August 23**)
- **Class Size** from Class Roster Collection 2023-24 (**July 11 - September 20**)
- **At-A-Glance Narrative** Collection 2023-24 (**July 11 - September 20**)
- **On Track to English Language Proficiency (ELP)** (**July 18 - August 23**)
- **Preliminary School Accountability Details** PDF reports (**July 18 - September 30**)
- **Student Mobility** from Third Period Cumulative ADM Collection 2023-24 (**July 25 - August 23**)
- **Preliminary School and District At-A-Glance** PDF reports (**July 25 - September 30**)

### OPENING IN AUGUST

- **Secure Preview of Public Test Results 2023-24** - AGR tab in Assessment Validations (**August 15 - August 23**)
- **Unsafe Schools** from Discipline Incidents Collection 2023-24 (**August 22 - September 16**)

Visit the [ODE District Training](#) page for webinar links and training handouts.

If you have questions, please contact your [Regional ESD Partner](#).