Grantee LPGT/LOM Change Request Process

December 2024

Guiding Principles

In general, Longitudinal Performance Growth Targets (LPGTs) and Local Optional Metrics(LOMs) that were previously approved may not be changed (reset). However, if the student population of the grantee changed significantly from the time the LPGTs were approved, resetting targets may be appropriate. ODE will consider a request to reset targets if the grantee can demonstrate a significant change (40% or more) to the *size* or *composition* of either the overall student population or the population of the combined focal groups. There may also be cases in which the grantee encountered a cataclysmic event outside of their control that merits review. Examples include natural disasters or a global pandemic.[1] Requests that do not show sufficient shifts to the student body or extraordinary circumstances will be denied.

The grantee change request process is modeled on the [Accountability New School Status Request](#). Both the Accountability request process and this one are based on the idea that a significant student body shift merits a change to the targets since the historic data used for setting the targets are no longer reflective of the student body.

LPGTs and LOMs co-developed by the ODE and members of grantee leadership were approved by the grantee's governing board. The targets were intended to utilize the substantial feedback from community engagement that also shaped grantee plans. Because the targets very intentionally reflect the work and agreements of the community, not a single administrator, the targets will not be adjusted due to a change in leadership alone.

Please note: Unless the resetting of targets occurs at the same time as LPGT/LOM codevelopment in odd years, **any new targets will require a new grant agreement amendment that must be approved by the grantee's governing board** (and cannot be a consent agenda item).

Criteria for Resetting Targets

- Either a change of student population (either all students for baseline/stretch and gap-closing or combined focal students for gap-closing) of **at least 40%** for the metric
- OR have multi-year impacts from an event outside of their control (wildfire, tsunami, pandemic, etc.)

When the Request to Reset Targets is not Needed

- New consortia formations are allowed to reset targets based on the new combined student population unless the consortia change won't affect the students included (e.g. addition of a virtual school to a consortia); the change request process is not required.
- New independent charter schools or the end of eligibility to apply independently may warrant the resetting of targets for the district if the independent charter school comprises at least 40% of the district's students. This will be calculated by the ODE; the change request process is not required.

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[1] The COVID-19 Pandemic was already represented in the historic data when targets were first set in 2023; it does not qualify for resetting targets.

Steps to Request to Reset Established LPGTs and/or LOMs

1. Gather the data that demonstrates that there has been a significant enough change, either in student population or extreme circumstance, to warrant the request.
2. Fill out the [Request to Reset LPGTs or LOMs Form](#)
3. A team within ODE will review the request. This may take up to 2 weeks.
4. A member of ODE staff will reach out to the person who submitted the form with any follow up questions, to schedule a meeting to reset targets, or to communicate the team's decision.

If the request is approved, the next steps are:
5. The grantee and ODE discuss the data inclusion rules to gather 5 years of historic data based on the new student population. If historic data are not available, grantees *may* be allowed to wait *up to* 3 years to establish targets.
6. The grantee and ODE staff meet to codevelop targets for the affected metrics.
7. The grantee presents the new targets to their governing board for approval in a non-consent agenda presentation.
8. Grantee's Student Investment Account (SIA) grant agreements are amended, signed, and submitted back to the ODE with the meeting minutes demonstrating approval from the governing board.

Example of Data to Submit to Demonstrate Meeting the Criteria

In this scenario, the school district that previously offered grades K-8 expanded to include the high school grades and is now a K-12 school district. They are requesting to reset targets for the Regular Attenders metric.

Grade Band	Student Count 2023-24	Student Count 2024-25	% Change
K-8	468	472	
9-12	0	221	
All	468	693	+48.1%