



**OREGON
DEPARTMENT OF
AGRICULTURE**

Protect. Promote. Prosper.

Nursery & Christmas Tree Program

635 Capitol St. NE

Salem, OR 97301-2532

503.986.4644 | oda.direct/Nursery

Nursery Research Grant Program 2024 REQUEST FOR PROPOSALS

SUBMISSIONS

Please send proposals in PDF format via email to nursery@oda.oregon.gov by no later than **October 16, 2023 (Monday), 5pm PST.**

BACKGROUND

The Oregon Department of Agriculture (ODA), in cooperation with the Oregon Association of Nurseries (OAN), annually award financial grants to support research that would benefit the Oregon nursery industry. These grants are funded primarily through the Nursery Research Assessment Fee, paid to the ODA through Oregon nursery license fees. In 2023, seven projects were supported with a total allocation of approximately \$197,547.

OBJECTIVES

Grants are awarded to projects which focus on:

- Prevention and elimination of plant diseases and insect pests, both common and emergent.
- Development and improvement of cultural methods, technologies, or cultivars that are beneficial to the Oregon nursery industry.

FORMAT

Proposals should succinctly outline the project and describe how the work directly benefits the Oregon nursery industry. Please keep proposals to 2 pages or less. The workplan for projects must be for activities spanning one-calendar year. Proposals must include the following information to be considered in full:

- **Contacts:** Name of principal investigator and collaborators, name of institution, contact information (address, telephone and email). Please identify the point of contact for the project. This is person whom the ODA will be in contact with about grant administration.
- **Background:** Please clearly connect how this research benefits the entire Oregon nursery industry.
- **Project objectives and outcomes:** What are the expected deliverables?.
- **Methods:** How will the project achieve the stated objectives?.
- **Timeline:** Outline how the project will be carried out over the course of the calendar year to meet proposed objectives.
- **Budget:** Include personnel hours/rates, cost of travel, supplies, and any other costs associated with the work.

(Indirect costs are unallowable under the Nursery Research Grant Program. Indirect costs, also known as Facilities and Administrative Costs, are those costs incurred for a common or joint purpose benefitting more than one (1) cost*

objective, and not readily assignable to the cost objective specifically benefitted, without effort disproportionate to the results achieved.)

EVALUATION

Submissions are reviewed and prioritized by representatives from the nursery industry. A submitter may be asked to modify & re-submit a proposal if the committee decides it warrants further review. The committee makes the final selection of awardees. Grant awards are issued by the ODA. Please note that projects from outside of Oregon may not be funded if an interstate contract cannot be established to meet the interests of ODA. For questions about the funding process, please contact the ODA (nursery@oda.oregon.gov). For additional information about the grant program, visit the research page hosted by the [Oregon Association of Nurseries](#).

DELIVERABLES

A brief written mid-year progress report and a final report, detailing the research results are required as part of the grant process. Reports must be submitted to the ODA for invoices/awards to be approved. Please refer to grant calendar posted on the ODA Nursery Research Grant Program page at [here](#).

AWARDS

Final award letters will be delivered via e-mail by the ODA. Funding for all approved projects is provided in the following allotments:

- 50% paid upon project approval and full execution of the award agreement with the ODA.
- 25% paid upon receipt and approval of mid-year report
- 25% payment paid upon receipt and approval of a final report

QUESTIONS

If you have any questions about the program or the application process, please email: nursery@oda.oregon.gov.

For a list of funded projects (2019-2020) and final reports from previous years' awardees (through 2018), please visit our Nursery Research Grant Program page at [here](#).

Disclaimer: Per statute 571.230, collected funds are for the benefit of the industry and the research does not benefit the Oregon Department of Agriculture as a state agency. These research funds are collected by the ODA on behalf of growers through a licensing or surcharge fee.