

# Reciprocal Licensing Guide



## ODA PESTICIDES PROGRAM

Reciprocity allows a person to obtain an Oregon pesticide applicator license based upon their pesticide license from another state.

### Which licenses qualify for reciprocity in Oregon?

Currently, only the following Idaho and Washington licenses and categories are considered for reciprocity. However, aerial applicators that are licensed in any US state or territory will be considered on a case-by-case basis. To qualify, you must have passed exams in the state in which you are licensed, and your license must be current. The Oregon Department of Agriculture (ODA) compares exam equivalency.

#### IDAHO:

Update (8/1/24) – ODA is currently working to review licensing changes that the Idaho State Department of Agriculture implemented in late June 2024. ODA will honor the existing license reciprocity equivalencies identified below for those who passed Idaho exams on or before June 26, 2024. Updates will be posted on our website at: <https://oda.direct/ReciprocalLicensing>

- Private Applicator License (RU category only).
- Professional Applicator License (only certain **license categories** qualify). Note: depending on your license categories and employer, you may need to apply for an Oregon Commercial, Public, or Consultant license.

#### WASHINGTON:

- Private Applicator License (excluding 'Limited' or 'Rancher' versions)
- Soil Fumigation RMM (category only).

### How do I apply for an Oregon reciprocal license?

Please submit the following documents to apply for an Oregon reciprocal license:

#### IDAHO AND WASHINGTON (NON-AERIAL)

1. License history **form**
2. Photocopy of a valid and current Idaho or Washington license (front & back)
3. Signed Reciprocal Licensing **agreement**
4. Oregon license **application** (submit #2 & #3 above with application)

#### AERIAL APPLICATORS (ANY US STATE OR TERRITORY)

1. License history **form**
2. An ODA staff member will contact you when the license history form is received.
  - If your license and/or license categories are determined to be equivalent, additional documents will be requested.
  - Note: applicants will still be required to take the Oregon Laws and Safety exam and may be required to take Oregon's stand-alone Aerial Applicator exam or other category exams.

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## How do I maintain my Oregon reciprocal license?

You will be issued an up to 5-year certification period that begins on the date that your license is issued. This will allow you to earn Oregon pesticide recertification credits by attending ODA-approved continuing education events. The number of **credits required** varies by license type.

**Online Renewal:** Starting mid-November of each year, you will be able to renew your license online. You will not need to provide a copy of your Idaho or Washington license to renew, or another signed Reciprocal Licensing Agreement. For exceptions, see section in this document titled, “What if I don’t or can’t attend continuing education events?”.

## Which recertification events are ODA-approved?

Some of the continuing education offered in other states is also accredited by ODA. It is your responsibility to check whether ODA has accredited an event prior to attending the event. **ODA-accredited** continuing education events may be available in-person or online (on-demand or live webinar). To receive credit for an in-person event, you must sign the Oregon attendance record (sign-up sheet) provided during the course.

## What if I don’t or can’t attend continuing education events?

If you do not earn the required number of Oregon pesticide credits, you will need to do one of the following to obtain an Oregon license after your up to 5-year certification period expires:

- Retake and pass the appropriate Oregon exams and submit an application; or
- Reapply for a new reciprocal license (with all supporting documentation).

## Can I add a new category to my Oregon reciprocal license?

If you passed a license category exam in another state, and the category is considered equivalent in Oregon for the same purpose, it is possible to add the category to your Oregon reciprocal license. To add an equivalent category, you will need to submit a license history **form** with a license **application** to ODA. There may be an associated fee. As an alternative, you can take and pass the Oregon category exam.

## How do I use my Oregon License to get a reciprocal license in another state?

Please contact the agency that regulates pesticides in the state in which you wish to be licensed. Each state may have their own requirements. If they require a “letter of good standing” or other license history information, ODA is happy to provide this information. Please email [pesticide-expert@oda.oregon.gov](mailto:pesticide-expert@oda.oregon.gov) or call 503.986.4635 to make a request.