

**LANDSCAPE CONTRACTORS BOARD
STATE OF OREGON
AGENDA & NOTICE OF PUBLIC MEETING (Amended)**

**January 24, 2025, at 8:30 a.m.
Best Western Plus Mill Creek Inn
3125 Ryan Drive SE, Salem, OR 97301
Virtual: [Join the meeting now](#) , Passcode: RZ3xH6DL**

Phone Dial-in: +1 503-446-4951, 430201466# Phone conference ID: 430 201 466#

The minutes from this meeting will not be posted on the website until they are approved at the following Board meeting.

1. PROCEDURAL

- A. Call to Order
- B. Approval of Agenda and Order of Business
- C. Approval of November 15, 2024, Minutes pgs. 2-12
- D. Approval of December 2, 2024, Exam Committee Minutes pgs. 13-14
- E. Approval of December 19, 2024, Exam Committee Minutes pgs. 15-16

2. Josh Thomas, 811 Presentation

3. ADMINISTRATOR'S REPORT

- A. Agency Update pgs. 18-21
- B. Financials for FY 2023-25/approval of unreconciled/motion pgs. 22-34
- C. Liquidated & Delinquent Report Review pgs. 35-40
- D. 2025- 2027 Budget pgs. 41-61

4. *EXECUTIVE SESSION*** pursuant to ORS 192.660(2)(f),
OAR 192.355(9) and ORS 40.225**

- A. Advice from counsel regarding implementation of OAR Chapter 199

5. CLAIMS

- A. 9700-101, Patricia Brett pgs. 63-93
vs. Bridge City Backflow LLC
- B. 9541-101, Carma Harper pgs. 94-158
vs. Steve Bletscher dba Bletscher Landscape Service

6. ENFORCEMENT

A. Consent Agenda

- 1. Immediate Actions pg. 160
- 2. Administrative Actions pgs. 161-230

B. Enforcement Items for Discussion

- 1. Inspired Landscape LLC/Outstanding Claim Debt/Revocation pg. 231

- 2. Settlement for Multiple Violations with Different Penalty Amounts pg. 232
- 3. Devon Michael Trigg/Reasonable Attempt to Settle pgs. 233-250

7. EXAM & LICENSING

- 1. Statistics pgs. 252-255

8. MISCELLANEOUS

- A. 2025 Legislative Update pgs. 257-267
- B. 5-Year Administrative Rule Review pgs. 268-269
- C. Delegated Authority Review pgs. 270-274
- D. Succession Plan Review pgs. 275-282
- E. Social Media Policy Review/Motion pgs. 283-289
- F. Strategic Plan pgs. 290-293
 - i. Sponsors
 - ii. Status Update
- G. Bylaws Review pgs. 294-301
- H. CEH Rules Revision Proposal pgs. 302-309
- I. Election of Officers
 - i. Chair
 - ii. Vice-Chair

9. PUBLIC COMMENT

This time is set aside for people wishing to address the Board on any matter of interest. Speakers will be limited to five minutes, unless extended by the Board chair. Action will not be taken at this meeting on public comments. The Board, however, may place items on a future agenda so proper notice may be given to all interested parties. If no one wishes to comment, the next scheduled agenda item will be considered.

10. ADJOURNMENT AND NEXT MEETING SCHEDULE

The following meeting is scheduled for February 21, 2025 and March 21, 2025

The Board may meet in executive session under authority of ORS 192.660 from time to time. The specific statutory basis for the executive session will be announced on the record prior to the commencement of the executive session. Executive sessions are closed to the public. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Kim Gladwill-Rowley at (503) 967-6291 ext. 223.