

# OREGON STATE LANDSCAPE ARCHITECT BOARD (OSLAB)

## \*\*\*AGENDA\*\*\*

### QUARTERLY MEETING

November 7, 2024

Virtual Meeting

Board meetings are public meetings. However, the Board may enter Executive Session for the purpose of considering records or information exempt from disclosure by law as authorized under ORS 671.338, 192.660(2) or ORS 192.501. The public will not be allowed to attend Executive Session portions of the meeting. The Board will not make any final decisions in Executive Session.

The Board will accept public comment as noted on the agenda. Public comment is limited to matters on the public meeting agenda or otherwise relevant to matters that may come before the Board. The Board Chair may set a time allotment for public comment and may stop public comment that is irrelevant or disruptive to the Board's conduct of its business.

Minutes from this meeting will be posted on the Board's website after the minutes are approved at the next quarterly meeting of the Board.

### Projected Schedule\*

*\*Start and end times are staff estimates and subject to change by the Board Chair at the meeting. The Chair may alter the time and order of agenda items that are not listed as time specific.*

- |    |  |                               |
|----|--|-------------------------------|
| 1. | <b>OPEN MEETING (9:00 AM)*</b>                       | <i>Bainnson</i>               |
|    | a. Roll Call   |                               |
|    | b. Welcome Other Attendees                           |                               |
| 2. | <b>AGENDA REVIEW</b>                                 | <i>Bainnson</i>               |
| 3. | <b>TRAINING</b>                                      | <i>Valentine</i>              |
|    | a. IT security requirement for 2024                  |                               |
| 4. | <b>MINUTES</b>                                       | <i>Bainnson</i>               |
|    | a. Review/Approve Public Session Minutes: 08/08/2024 |                               |
| 5. | <b>CONSENT AGENDA</b>                                | <i>Kiest/Selley/Valentine</i> |
|    | a. Quarterly Exam/Licensure Actions Report           |                               |
|    | b. Quarterly Continuing Education Audit Report       |                               |
|    | c. Quarterly Payments Log                            |                               |
| 6. | <b>PUBLIC COMMENT (placeholder)</b>                  | <i>Bainnson</i>               |
| 7. | <b>CORRESPONDENCE (placeholder)</b>                  | <i>Bainnson</i>               |

8. **ADMINISTRATIVE MATTERS** *Valentine*  
a. Administrative Updates  
b. CLARB Updates  
c. Quarterly Budget Report  
d. Quarterly Renewal Histories  
e. Strategic Plan Check In

9. **PARTNERSHIP INFORMATION EXCHANGE/UPDATES** *Bainnson/Guests*  
a. University of Oregon (UO) Landscape Architecture Program - invited  
b. American Society of Landscape Architects (ASLA) OR Chapter - invited

*15 min. break (estimated @ 11:00 AM)*

10. **ORAL EXAM** **Time Certain 11:15 AM** *Bainnson/Board*

*Lunch Break (estimated @ 12:00 PM)*

11. **BUDGET COMMITTEE** *Valentine*  
a. 2023-2025 Budget Revision  
b. 2025-2027 Budget Preview

12. **COMPLIANCE REPORT \*\*Executive Session\*\*** *Bainnson/Valentine*  
a. Title Use Case – Investigation Report

13. **CONTINUING EDUCATION REPORT (placeholder)** *Selley/Valentine*  
a. Audit 24-021 – Shortage of PDH  
b. Random Drawing of Audits

14. **ADMINISTRATIVE RULES** *Kiest/Valentine*  
a. Administrative Rules Committee Update

15. **LICENSURE REVIEW REPORT (placeholder)** *Kiest/Valentine*

16. **NEW BUSINESS** *Bainnson*  
a. 2025 Meeting Schedule

17. **ANNOUNCEMENTS**

18. **ADJOURNMENT (3:00 PM\*)**

*Next Meeting Date TBD*