



A statewide policy that identifies the community college courses needed to transfer to any Oregon public university with the same status as a first time freshman seeking a Bachelor of [Science] or [Arts] in [MAJOR].

Statewide Transfer Articulation Agreement: Major
Transfer Map Curriculum Articulation Policy in [MAJOR]
[90-100 Credits] or [Optimal Transfer Point]

[name of degree or certificate that all participating Community Colleges will use on transcript of
student that has completed this MTM CAP] [place holder for uniform indicator on transcripts]

[CHOOSE ONE]

Associate of Arts Transfer
Associate of Science Transfer
Associate of Arts Oregon Transfer
Associate of Science Oregon Transfer
Certificate of Major Transfer Map Lower Division Completion

From: Blue Mountain Community College
Central Oregon Community College
Chemeketa Community College
Clackamas Community College
Clatsop Community College
Columbia Gorge Community College
Klamath Community College
Lane Community College
Linn-Benton Community College
Mt. Hood Community College
Oregon Coast Community College
Portland Community College
Rogue Community College
Southwestern Oregon Community College
Tillamook Bay Community College
Treasure Valley Community College
Umpqua Community College

To: Eastern Oregon University
Oregon State University
Portland State University
Southern Oregon University
University of Oregon
Western Oregon University
Oregon Institute of Technology

180 total credits for:
[Name of Bachelor Degree] in [Major]

Introduction: A Major Transfer Map Curriculum and Articulation Policy (MTM CAP) is for students transferring from an Oregon community college to an Oregon university who know which major/bachelor's degree program they want to pursue. The MTM CAPs identify the optimal and specific set of lower division courses students must take to transfer efficiently into the major at the university. The successful completion of the major transfer map allows students to receive the number of academic credits referenced in this MTM CAP, and comparable standing to the status of students with the same number of academic credits in the major course of study who began their postsecondary studies at the public university. MTM CAPs must include at least 30-credits of general education defined by the Core Transfer Map (CTM). MTM CAPs may choose to specify relevant or required General Education courses as part of the 30-credit CTM component of the MTM CAP. Receiving institutions will not require students to retake a course if the minimum grade requirements, specified in this agreement, have been met.

The statewide MTM CAPs will use one of the following formats. The selected format will be specified in each approved MTM program:

- an Associate of Science Transfer degree in [MAJOR],
- an Associate of Arts Transfer degree in [MAJOR],
- an Associate of Arts Oregon Transfer degree [MAJOR],
- an Associate of Science Oregon Transfer degree in [MAJOR], or
- in rare cases, when the optimal transfer point is fewer than 90 credits, as specified in ORS, OAR, and approved by the Commission, the format will not be an associate's degree, but rather a notation on the transcript of an 'MTM in [MAJOR]'. See page two of this document for specific transcription notations.

Students must have earned a cumulative grade point average of 2.0 and meet the residency requirements at the community college awarding the MTM.

When students complete an MTM, the general education courses in the "Core Transfer Map" portion of the MTM, for which minimum required grades have been earned, are guaranteed to transfer into general education, degree, or major requirements for a bachelor's degree at any Oregon public university (ORS 350.404).

Students who want to transfer prior to completing the MTM should talk with their community college advisor and an advisor at their target university prior to transfer about how their courses will count towards general education requirements and degree/major requirements. If the MTM is not awarded advisors can guide students to determine if they are eligible for a CTM.

The guarantees and limitations in the next two sections describe the requirements all participating institutions.

Part 1: Guarantees

Students who complete all the requirements specified within an MTM CAP (i.e. an MTM CAP associate's degrees or an MTM non-degree package when optimal transfer requires fewer than 90 credits) as defined, who have earned the minimum required grades and a cumulative 2.0 GPA or higher, meet residency requirements, and who are admitted to the receiving institution's corresponding major/degree program are guaranteed the following:

1. Time until completion of the major at the public university that is comparable to time until the completion of students with the same number of academic credits in the major course of study

who began at the public university (when the MTM is equal to at least 90 credits this would equate to receiving “junior status in the major course of study at the public university”).

2. Catalog rights follow the MTM CAP agreement. Eligibility to graduate following the bachelor’s degree requirements in effect at the university during the academic year the student first enrolled in the community college that awarded the Associate of Arts Transfer degree in [MAJOR] or Associate of Science Transfer degree in [MAJOR]. If the student does not complete the MTM CAP bachelor’s degree within 7 years of the first enrollment at the community college awarding the MTM CAP, they should meet with an advisor to determine which catalog to use.
3. If a student transfers before completing the MTM CAP, all courses will still transfer but may not apply in the same way as they would if the MTM CAP was completed. If the student has completed a CTM, the guarantees inherent in the CTM apply. All courses in the incomplete MTM CAP or incomplete CTM will transfer individually.
4. The ability to file a student complaint.
 - a. Students encourage to first follow their home institution’s internal complaint process (e.g., talk to their academic advisor, academic unit, Registrar or Provost)
 - b. Students may send complaints in writing to the Transfer Council. transfercouncil@hecc.oregon.gov].
 - c. No later than 2027, the Commission will approve Oregon Administrative Rules that outline a comprehensive student complaint process that will center the Transfer Council as the primary focal point for interinstitutional transfer student complaints.
 - d. The HECC only has authority to handle student complaints if they are related to discrimination or retaliation.
5. Students who successfully complete the MTM CAP at a community college will have the MTM CAP notated on their transcript. If the MTM CAP takes the form of an associate degree, it will be reflected in the standard degree posting format used by the community college and specifically notated on page two of this document. If the MTM CAP is not an associate degree, but rather an optimal transfer point with fewer than 90 credits, it will be posted as a notation on the community college transcript and specifically notated on page two of this document.

Part 2: Limitations

1. Completion of the prescribed curriculum in the MTM CAP does not guarantee admission to a participating receiving institution. Students must meet all admission and application requirements at the receiving institution in place at the time of admission, including the submission of all required documentation by stated deadlines.
2. Minimum grades required for general transfer and for application to major requirements and pre-requisites may vary by each Oregon public university and by each degree/major. Each MTM CAP agreement will specifically list the minimum grade requirements that will guarantee transfer including minimum required grades for major courses and Pass/No Pass limitations. All schools accept a grade of a "C -" or better in all general education courses. Students should contact the admissions counselor or intake advisor at the university they intend to transfer to for more information.
3. Completion of an MTM CAP and admission to a receiving institution does not guarantee enrollment in a specific degree program. Some programs at receiving institutions have controlled and/or competitive entry due either to space limitations or academic requirements.
4. The credit and course transfer guarantees described in the specific MTM CAP apply only to the specific degree programs covered by this policy. Therefore, if a student changes to a new major some courses may not apply the same way towards the new major as they would for the original major. When students change majors, the previous MTM CAP major guarantees may no longer apply and receiving institutions will evaluate applicability of transfer on a course-by- course basis.
5. AP (Advanced Placement) and IB (International Baccalaureate) credit:
 - General Education Courses in the MTM CAP:

AP and IB articulated credits used to meet the general education components of the Major Transfer Map Curriculum Articulation Policy will transfer and are guaranteed to fulfill general education requirements at the receiving institution if the articulated credits are listed on the Advanced Placement and International Baccalaureate Statewide *Course Credit Policy* found on the HECC website.
 - AP (Advanced Placement) and IB (International Baccalaureate) in the MTM CAP:

Using the current *AP and IB Statewide Course Credit Policy* as a reference, the Major Transfer Map Curriculum Articulation Policy faculty subcommittee will assess how AP/IB exam scores apply to the MTM CAP (range of credits and course articulations). In particular, the MTM CAP faculty subcommittee will identify whether the credit range and course articulation of AP/IB exam scores differ among the 17 community colleges and 7 public universities in ways that create transfer misalignment for students earning the MTM. The workgroup will refer all areas of misalignment to the AP/IB Statewide Policy Workgroup, which will coordinate with the higher education institutions' appropriate representatives (including faculty and academic leadership) to resolve the areas of misalignment by establishing common range of credits and defined articulations across the 17/7 so that AP/IB exam credit awarded at any community college will transfer to all public universities and apply as intended in the MTM CAP.

If 17/7 alignment in range of credits and course articulation for AP/IB exam scores is not possible, the MTM faculty subcommittee will determine whether the differences constitute acceptable and warranted variance within the MTM CAP. If so, the subcommittee will communicate about the variance to the Transfer Council upon submission of the MTM CAP. All participating institutions must adhere to the MTM CAP when accepting credits.

6. Please note that each Oregon public university has differing policies on institutionally administered exams (sometimes called Challenge Exams) and students should contact the admissions counselor or intake advisor at the university students intend to transfer to for more information.
7. Students should consult with advisors at their community college and receiving university if they have additional questions.

Part 3: Institutional Obligations

First, Oregon public universities and community colleges, will follow OAR 715-025-0055 to modify a MTM CAP. The Oregon Administrative Rule reads:

MODIFICATION OF MAJOR TRANSFER MAP CURRICULUM ARTICULATION POLICY

- (1) An institution considering a course or curriculum change, including the creation of a new academic program, that impacts or may be impacted by an adopted CAP, shall notify the Transfer Council and Commission of the proposed course or curriculum change prior to the implementation of such change.
- (2) If the change proposed as provided in section (1) of this rule is the creation of a new program, the Commission shall determine whether the program is subject to the requirements of an existing CAP.
- (3) Pursuant to the annual review as provided in OAR 715-025-0050, or upon notification from an institution as provided in section (1) of this rule, the Council shall determine if modification to the CAP is required.
- (4) The Council shall appoint a subcommittee for the purpose of considering any modifications and making recommendations for modifying the CAP to the Commission.
- (5) Any modifications to a CAP shall be made in accordance to the processes and requirements established in OAR 715-025-0020(2) to (4) and OAR 715-025-0030(2) and (3).
- (6) An institution shall not implement any modification to a course or curriculum that would have the effect of causing the institution to be out of compliance with obligations under a CAP unless a modification is approved through the process established in this rule, or the institution receives an exemption as provided in OAR 715-025-0060.

Second, Participating institutions will continue to work toward maximizing course alignment as much as possible with the goal of awarding direct equivalencies for all MTM courses, even when a transferring student has not completed the MTM.

Required Documentation for MTM CAP faculty subcommittee recommendation to Transfer Council

Each MTM CAP must complete the following list of documents to comply with statute, rule, Transfer Council process, HECC policy and student communication best practices.

Document	Completed By
Transfer Council Docket Item Cover Sheet	HECC staff
MTM Curriculum Articulation Policy	Co-Chairs with HECC staff support
MTM Course Development Template	MTM Faculty Subcommittee
MTM Crosswalk	Participating OPUs
Advanced Placement and International Baccalaureate Worksheet	MTM Faculty Subcommittee
Program Learning Outcome Writing Instructions for Associate Transfer Degrees	MTM Faculty Subcommittee
Student Facing MTM Course Template	Participating CCs
Narrative of MTM Development	Co-Chairs with MTM Faculty Subcommittee support
Memos* (addressing curriculum changes needed to align with the MTM CAP)	Chief Academic Officers or Provosts
<i>*If applicable</i>	



**Major Transfer Map: Statewide Articulation Agreement
Participants to the Agreement**

On [DATE] and by a [insert vote] the Transfer Council recommends this MTM CAP to the Commission for approval.

On [DATE] and by a [insert vote] the Commission approves this MTM CAP. MTM CAP is effective beginning [DATE].

Part 5: Major Transfer Map Subcommittee Participants

Cochairs:

Subcommittee members: [insert subcommittee members]

Public University Participants: [insert participating institutions]

Eastern Oregon University
Oregon Institute of Technology
Oregon State University
Portland State University
Southern Oregon University
University of Oregon
Western Oregon University

Community Colleges Participants: [insert participating institutions]

Blue Mountain Community College
Central Oregon Community College
Chemeketa Community College
Clackamas Community College
Clatsop Community College
Columbia Gorge Community College
Klamath Community College
Lane Community College
Linn-Benton Community College
Mt. Hood Community College
Oregon Coast Community College
Portland Community College
Rogue Community College
Southwestern Oregon Community College
Tillamook Bay Community College
Treasure Valley Community College
Umpqua Community College

Higher Education Coordinating Commission Staff:

Leigh Graziano	Office of Academic Policy & Authorization
Brittany Miles	Office of Community College & Workforce Development



Part 6: Oregon Transfer Council [Academic Year]

[Insert Transfer Council members]