

Transfer Council Subcommittee FAQ, 2024

What is SB 233?

[Senate Bill \(SB\) 233](#) (2021; as codified in ORS 350) requires the Higher Education Coordinating Commission to establish a common course numbering (CCN) system for introductory and lower-division courses with similar learning outcomes offered at accelerated college credit programs, public post-secondary institutions of education, and participating non-public post-secondary institutions of education. The legislation also clarifies requirements for Major Transfer Maps (MTMs), which were created under [House Bill \(HB\) 2998](#) (2017).

Why is this necessary?

This work is necessary to improve student transitions and benefit college students in their seamless transfer from community college to an Oregon public university.

Who will oversee this work?

In 2021 under SB 233 (2021), Transfer Council (TC) was established to focus on transfer and articulation across public institutions in Oregon. TC is charged with developing recommendations on a Common Course Numbering (CCN) system and Major Transfer Maps (MTMs), and to address other credit and transfer-related concerns, building upon the transfer work previously completed under HB 2998 (2017). SB 233 requires the HECC to establish, by rule, a common course numbering system and system of transfer and articulation, based on recommendations from the Transfer Council.

All public meetings of the Transfer Council and its subcommittees are included under the [Current HECC Public Meetings](#) page of the website, and tentative public meeting dates are included under the [Meeting and Event Calendar](#).

Does this impact me as faculty or operational expert?

YES. Adjustments will be made. Serving on a Transfer Council subcommittee provides the opportunity to share your expertise with statewide colleagues for the purpose of aligning course information for the most transferred, lower-division courses between community colleges and public universities in Oregon. Additionally, you can work with your colleagues on the creation of a degree pathway (MTM) for students who have decided on a major and are transferring to an Oregon public university from a community college.

What is the composition of Subcommittees?

Transfer Council seeks leaders in disciplinary and operational areas from across the state who have a strong desire to work collaboratively with community college and university peers to develop the framework for common course numbering (CCN) and the development of major transfer maps (MTMs). We are seeking:

- Faculty with disciplinary expertise for CCN and MTM subcommittees.

- Registrars, curriculum directors, instructional technology experts and/or faculty to serve as a bench of replacements for the Systems & Operations Subcommittee.
- Faculty and/or staff with outcomes and assessment expertise to serve on the bench of replacement for the Outcomes Assessment Subcommittee.
- Faculty/staff/administration with expertise in General Education outcomes and transfer-related initiatives to serve on the bench for the Gen Ed Subcommittee.

Interested candidates should be:

- Collaborative,
- Interested in partnerships,
- Understand the importance and implication of this work and be willing to compromise for the greater good,
- Discipline leaders in their field, and
- Have extensive experience teaching the classes they are working on (for CCN and MTM Faculty Subcommittees), and/or experts in creating classes within the enrollment management system (for the CCN Systems & Operations subcommittee), and/or experts in writing and assessment outcomes (for the Outcomes Assessment Subcommittee), and/or expertise in degree and program development/statewide transfer (for the Gen Ed Subcommittee).

What is the timeline for completion?

CCN subcommittees are selected in the fall of each year and will work on alignment starting in January or early February, the following year. Recommendation Reports with course alignment information must be submitted to Transfer Council (TC) 10 days before the TC meeting in November, of that same year. New MTM subcommittees and existing subcommittees under review will be assigned a timeline. Groups have the freedom to decide if they will work in a solid block of 2-3 days at a time, have more frequent meetings, and/or some combination of the above.

We are asking that college and university administrators help make this work possible by adjusting workload, alleviating extra duties, and/or considering extra pay. *Please ask your administration how they can help make this happen.*

Submitting a nomination:

Please use [this nomination form](#) to submit a name for a Transfer Council subcommittee.

CCN & MTM Subcommittee Member Recruitment & Nomination Process



NOTIFICATION

Transfer Council Co-Chairs send a request for nominations to serve on a CCN or MTM subcommittee. CAOs, Provosts, faculty associations, and relevant unions will be notified.



NOMINATIONS

Bios (including self-nominations) are submitted then reviewed by CAOs/Provosts, sent to HECC Staff for further review, then forwarded to Transfer Council.



VOTE

Transfer Council considers nominations and appoints subcommittee members by vote.