



MEMORANDUM: Work Process Memo

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TO: Transfer Council

FROM: Systems & Operations Subcommittee

DATE: November 7, 2024

SUBJECT: Work Process Memo: Expressed Concerns and Desired Confirmations regarding Pairs of Courses Comprising CCNAPs

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Dear Transfer Council,

Following discussion at our October 30, 2024, and November 7, 2024 meetings and recent email communication with Kyle Thomas and Jane Denison-Furness, the Systems and Operations Subcommittee raises concerns and desires confirmations related to the interpretation of OAR 715-025-0075 that a pair of courses may comprise a CCNAP (Common Course Numbering Articulation Policy). In the past, the subcommittee has had opportunities to provide input based on its expertise and experience with systems and implementation. The subcommittee centers its concerns by noting the guiding principles from its charge.

**Guiding Principles**

1. Engage the full participation of institutional and other key stakeholders in the review process which is vital to achieving sound, equitable, student-focused policy.
2. Use clearly defined research and data to inform recommendations.
3. Apply the CCNS to all institutions.
4. Improve the successful transfer of underserved populations.
5. Do the most good for the most students.
6. Make the most meaningful changes and create the fewest negative impacts.
7. Ensure courses in the CCN (Common Course Number) framework are clearly identifiable.
8. Meet the minimum requirements of the legislation.
9. Ensure that the framework is sustainable.

**Expressed Concerns**

Lack of opportunity for the subcommittee to provide implementation expertise to the HECC or to the Chemistry and Biology Faculty Subcommittees prior to HECC interpretations and Chemistry recommendations.

(guiding principle #1)

Compounding complications caused by CCNAPs that are comprised of two component Z courses rather than one stand-alone Z course

(guiding principles 4, 5, 6, 7, and 9)

- The promise of the CCNAP only applies when both component Z courses are successfully completed at one institution.
- In a CCNAP pair, the individual component Z courses do not carry the complete, simple promise of every other (stand-alone) Z course.

- In transfer articulation, institutions will need to remain aware that any component Z course in such a pair does not carry the promise of every other (stand-alone) Z course
- In transfer articulation, institutions will need to decide how to weigh grades for component Z courses that carry varying credit amounts
- Institutions will need to enforce co-registration controls so that students are enrolled in both component Z courses
- Students (many of whom self-advise) will not be assured that a Z course = a Z course = a Z course across the state

#### **Desired Confirmations**

1. The CCNAP must include the agreed-upon: learning outcomes, total credits, and the course name. With the agreement of these 3 components matching, each institution has the autonomy to implement the lecture and lab components as they see fit (whether it be one transcribed course or two).
2. There is no transfer guarantee unless a student successfully completes all components of the CCNAP.
3. Faculty subcommittees shall consult with Systems and Operations if they have implementation questions.
4. These confirmations only relate to CCNAPs where there is a lecture and lab component.

One or both of us as co-chairs are available to attend a future Transfer Council meeting to respond to any questions regarding these concerns or desired confirmations.

Respectfully submitted,

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