



Oregon ABS Professional Development for Year 3 Burlington English Implementation

Questions about HECC Professional Development requirements should be sent to ashley.garrigan@hecc.oregon.gov.

In Year 3, Oregon will move away from professional development that focuses on “*What is BE and how does the platform work?*” to professional development that focuses on “*How does my program use BE effectively and creatively to improve student outcomes?*” To do this, professional development will focus on localized, whole-program professional development sessions that foster a consistent vision for each program and create space for program-wide collaboration. Sessions will be informed by local program data and based on local program needs.

Programs will track required attendance using a tracking sheet provided by HECC. [The tracking sheet is available here.](#)

Please note: There are two tracks, one for Community Colleges and one for Correctional Facilities. Following the track descriptions are **Links & Registration Information** for various on-demand courses and optional training sessions.

Professional Development Required for Community College Programs

	In Person or via Zoom			On Demand Training (in platform)			In Person, via Zoom, or On Demand ***
	*Whole Staff PD (1 per year)	Director Strategy Meetings	Site Leads Kickoff	**Teaching with Burlington	Student Lessons	Progress	CASAS STEPS
Directors	X	Min. of 2 per year					X
Site Admins or DBA	X		X				X
All Instructors	X						X
Instructors that are new to BE	X			X	X	X	X

*The **required** Whole Staff PD will fulfill **one** of HECC’s required PLC sessions; 2 additional Whole Staff PD sessions can be scheduled which would also count toward fulfilling the PLC requirement

** The On Demand course, *Teaching with Burlington*, must be completed by new BE teachers prior to the Whole Staff PD

*** The CASAS STEPS PD requirement can be met by a Whole Staff PD or by doing the On Demand Course

Professional Development Required for Correctional Facilities

	In Person or via Zoom			On Demand Training (in platform)			In Person, via Zoom, or On Demand **
	*Whole Staff PD (1 per year)	ED Director Meeting	AIC Tutor Training	**Teaching with Burlington	Student Lessons	Progress	CASAS STEPS
Site Ed Directors	X	1 per term					X
All Instructors/Staff working with BE	X						X
New Instructors/Staff working with BE	X			Only required for instructors that are using ICLs	X	X	X
AIC Tutors			*Suggested				

* Contact Daphne and Marisa to set up Tutor Training at your site

** The CASAS STEPS PD requirement can be met by a Whole Staff PD or by doing the On Demand Course

Links & Registration Information for Required HECC Professional Development for BE

On Demand Courses

[Teaching with Burlington Core:](#)

Learn about the components that offer instructors the flexibility to lead meaningful lessons whether you are teaching onsite, or online, in any learning environment. (Required for teachers new to BE)

[Student Lessons in BurlingtonEnglish:](#)

Learn how to help students get started with their Student Lessons. Explore strategies to engage your students and set them up for success as they work independently. (Required for teachers new to BE)

[Progress for BurlingtonEnglish Courses:](#)

Learn how to inform assessment and information from Progress, as well as Module Tests, to promote student persistence and celebrate success. (Required for teachers new to BE)

[Prepare for CASAS STEPS Success with BurlingtonEnglish:](#)

Learn how to use BurlingtonEnglish STEPS Practice Tests together with Core to help students prepare for the STEPS tests. (Required for all instructors, but can be fulfilled by the whole staff PD)

Fall 2024 Kick-off Sessions for BE Site Admin and Data Leads

Please mark your calendars! As part of the HECC PD requirement for 2024-25, it is required that all BE Site Admins attend a Fall 2024 Kick-off session on [October 1, 2024](#). During this important hour, Daphne and Marisa will be reviewing the newest best practices on BE account management, sharing the teacher and student usage data reports and how to use them, and taking a look at the new Prep for CASAS STEPS materials.

[October 1, 2024 from 12:30 - 1:30 pm PT](#) or [October 4, 2024 from 9 – 10 am PT](#)

Links & Registration Information for Optional HECC Professional Development for BE

Additional Site-Specific PD Opportunities (optional)*:

Burlington School Kickoff

Daphne and/or Marisa can be onsite for a day/evening, set up in a shared area (such as a teacher's lounge) to answer individual teacher questions and work 1:1 with teachers to help them use the BE curriculum components effectively. Short visits to classrooms may also be possible during this time.

Onsite or Virtual PD Follow up

Once the required whole staff PD is completed, additional onsite/virtual PD can be scheduled with Marisa and Daphne and can be used to fulfill sessions 2 and 3 of the HECC's PLC requirement.

Student Kickoff

Daphne or Marisa will attend your class or computer lab to provide Student Orientation, assist with student log in, and help students download the app. This can be combined with the Burlington School Kickoff depending on schedule and location.

* Cannot be used to meet Mandatory PD Requirements

Other Collaborative Learning Opportunities (optional)*:

Teachers' Corner

Collaborative teacher sessions moderated by Daphne or Marisa to share best practices and ask questions of their colleagues from OR, WA, and ID. Registration is required. A link to register will be sent via email by Daphne each quarter. Fall Term: [PNW Teacher's Corner: October, 16, 2024 from 12:30 – 1:30 PM PT](#)

Take a Break

Casual explorations of new BE features and/or sharing best practices with adult educators from all over the West Coast facilitated by members of our West Coast Training Team. Registration is required. A link to register will be sent by Daphne each month. Fall Term:

[September 24, 2024 from 3:30 – 4:30 PM PT](#)

[October 29, 2024 from 3:30 – 4:30 PM PT](#)

[November 19, 2024 from 3:30 – 4:30 PM PT](#)

[December 10, 2024 from 3:30 – 4:30 PM PT](#)

Burlington English National Virtual Sessions

An array of relevant and timely topics is offered each month. Each session is led by one of BE's national trainers.

Registration is available for teachers from the Training Tile on the BE homepage. [Or, click here to register.](#)

* Cannot be used to meet Mandatory PD Requirements