

EO 24-03 Interagency Council on Homelessness Roles and Responsibilities

The Interagency Council on Homelessness (ICH) is directed to implement the objectives of Executive Order 23-03 by convening relevant state agencies and program staff to draft scopes of work for each of the objectives and outcomes. The Governor's Office, along with state agency partners, will lead the Interagency Council on Homelessness, including managing each project and outcome to meet the deliverable deadlines. Agency staff and leadership will regularly meet with the Governor's Office outside of the ICH setting to ensure timely progress towards these expected outcomes and updates impacting deadlines.

ICH Lead Roles

The ICH is directly responsible for the deliverables and deadlines as outlined in Executive Order 24-03. The ICH consists of the following agencies and work group lead roles:

- **The Governor and following Governor's Office staff:** Housing and Homelessness Initiative team (Taylor, Matt, Svetha)
- **Directors from the following agencies:** Oregon Housing and Community Services Department (OHCS); Oregon Department of Human Services (ODHS); Oregon Health Authority (OHA); Oregon Department of Veterans' Affairs (ODVA); Oregon Department of Education (ODE); Oregon Department of Corrections (DOC); Oregon Youth Authority (OYA); Oregon Department of Transportation (ODOT); Oregon Department of Administrative Services (DAS); Oregon Department of Emergency Management (ODEM); and Oregon Parks and Recreation Department (OPRD).
- **Agency staff from the following agencies to lead the work groups:** OHCS, DAS, GO
- **Agency staff from the following agencies to lead specific work group projects:** OPRD

Work Group Support Roles

The following agencies and staff will be supporting the work groups that the ICH leads through scoping assistance, additional analysis, or specific action items for implementation:

- **Governor's Office Policy Advisors:** Health and Human Services team, Natural Resources team, and the Public Safety team
- **Agency staff from the following agencies to participate in the work groups:** DHS, OHA, ODEM, ORRAI, ODF, ODOT, State Library, TIC, CRGC, ODFW, OSMB, CJC, DOC, DOJ, OYA, YDD, OHA, DHS, ODVA, OHCS
- **Program staff that provide the following technical assistance and analysis (scoping will determine FTE and additional roles if necessary):** GIS analysis, policy analysis, regional coordination, program evaluation, program administration, and data analysis.

Roles and Deliverables

The following deliverables and deadlines involve different agencies and roles:

- ICH Kick-off Meeting on January 16th, 2024: The Governor, Governor's Office, and the agency directors will meet to convene the initial ICH meeting.
- Work Groups Scopes of Work due April 1st, 2024: The work groups will convene between January and April with leading work group agency staff, Governor's Office policy advisors, work group project lead staff, and agency support staff to create scopes of work for the Governor's consideration on implementing projects and objectives.
- Annual Work Plan due May 1st, 2024: Following the Governor's direction, work groups will convene in April to finalize the annual Work Plan deliverable with implementation priorities.
- From May 1st, 2024, onwards: The work groups will convene with leading work group agency staff, Governor's Office policy advisors, work group project lead staff, and agency support staff to begin implementation for the projects identified as priorities in the Annual Work Plan
- Annual Progress Report due December 31st, 2024: The work groups will create a single report on the progress towards the outcomes and objectives identified in the Annual Work Plan