



2017 Governor's State Employees Food Drive

Agency Coordinator Orientation



December 6, 2016

Marion-Polk Food Share
1660 Salem Industrial Drive NE
Salem, Oregon

Map: <http://tinyurl.com/MPFoodShare>

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- 9:45 a.m. Registration, Coffee, Snacks
- 10:00 a.m. Welcoming Remarks and Introduction of Planning Committee
- Oregon Food Bank Video, introduced by Melisa Yale, Events Coordinator, Oregon Food Bank
- Oregon Food Bank's Dewey's story
- Rick Gaupo, President & CEO, Marion-Polk Food Share
- Agency Coordinators Information
- Coordinator Handbook
 - Receipts
 - Payroll Deductions
 - Website
 - Posters
- Questions and Answers
- 11:15 a.m. Meet with Team Leaders
- 11:25 a.m. Heritage Grove Federal Credit Union Information and Door Prizes
- 11:30 a.m. Tour of Marion-Polk Food Share (optional)