



# Oregon

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**To:** Energy Facility Siting Council

**From:** Amrit Kaur, Operations & Policy Analyst

**Date:** July 5, 2024

**Subject:** Agenda Item H (Information Item):  
Annual Process Improvement Work Plan 2024-2025 for the July 19, 2024 EFSC Meeting

**Attachments:** 2024-07-19-EFSC-Item-H-Attachment1-OPA-Annual-Workplan

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## SUMMARY:

The Energy Siting Division uses annual work plans to focus current process improvement activities and report on completion of past activities. Each fiscal year's prioritized list of tasks is established in the last quarter of the previous fiscal year. The prioritized tasks will be considered when developing biennial budgets and assigning day-to-day work activities. Due to a staff change, the July 2023-2024 work plan was a partial plan that covered February 2024 through July 2024.

The August 2024-July 2025 workplan was developed with the Siting Division team and covers a variety of areas of improvement which are underpinned by the five imperatives from ODOE's Strategic Plan, recommendations from a third-party consultant, and designed to address a variety of stakeholder groups throughout the year.

The 2024-2025 OPA work plan is designed to lay the foundational steps for future process improvement efforts and to address process improvement in an iterative manner.