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# Oregon Energy Strategy

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## ADVISORY GROUP CHARTER

This Charter outlines the charge and operating guidelines for the Oregon Energy Strategy Advisory Group and clarifies the roles and responsibilities of the Advisory Group throughout the Oregon Energy Strategy development process. The Charter outlines expectations for how Advisory Group members will work together and emphasizes clear communication, respect for divergent views, good faith collaboration, and the pursuit of common ground.

### Content

- A. Introduction
- B. Charge and Purpose
- C. Roles and Responsibilities
- D. Desired Outcomes
- E. Members
- F. Operating Guidelines and Procedures

## A. Introduction

### 1. Background

In the 2022 Biennial Energy Report, the Oregon Department of Energy found that the state would benefit from a statewide energy strategy to align policy development, regulations, financial investments, community needs, and technical assistance.<sup>1</sup> The BER concluded that an Oregon Energy Strategy could help answer tough questions about how to achieve deep decarbonization across the whole economy. It could illuminate pathways and leverage local and state solutions to meet Oregon’s clean energy goals, balance tradeoffs, maximize benefits and minimize harms to the extent practicable, prioritize equity, and be used to make informed decisions and act.

In 2023, the Oregon Legislature passed House Bill 3630, which acts on this recommendation, directing the Oregon Department of Energy to develop a comprehensive Oregon Energy Strategy that identifies options and implementation gaps to achieve the state’s policy objectives.<sup>2</sup>

The bill sets forth minimum inputs that the Oregon Energy Strategy must incorporate, factors the strategy must account for, and parameters to ensure meaningful and inclusive stakeholder engagement. It also calls for periodic updates, with the first version of the strategy laying the groundwork to build on over time.

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<sup>1</sup> Oregon Department of Energy, [2022 Biennial Energy Report](#), November 1, 2022, Recommendations, Page 563

<sup>2</sup> HB 3630 2023 Regular Session – Oregon Legislative Information System



Additionally, HB 3630 requires ODOE to submit an Oregon Energy Strategy report to the Governor and Legislature by November 1, 2025. At a minimum, the report must:

- a) Summarize the Energy Strategy and pathways to achieving the state's energy policy objectives;
- b) Describe ODOE's engagement process with stakeholders and how stakeholder perspectives informed the strategy; and
- c) Recommend legislation or changes to policy necessary to implement the strategy.

While there is no clear path to meeting state clean energy and climate objectives by 2050, ODOE is in a strong position to inform the state's choices through evidence-based analysis, broad engagement, and by proposing how different factors can be balanced to best align a diverse range of priorities and perspectives.

The Oregon Energy Strategy pathways will be developed with the goal of ensuring no individual groups or communities are disproportionately burdened, and currently and historically underserved populations have an opportunity to benefit from the clean energy transition. The Strategy will provide high-level strategic guidance for Oregon by identifying implementation gaps and options to achieving our energy and climate goals. It will explore technology and policy pathways and seek to identify preferred pathways that transparently balance tradeoffs.

## B. Charge and Purpose

### 1. Charge to the Oregon Energy Strategy Advisory Group

The Oregon Energy Strategy Advisory Group will play a key role in the development of the strategy. Advisory Group members will serve as a statewide leadership group representing the interests of their organizations, industries, or communities.

The Advisory Group will work collaboratively in an open and public process and deliberate based on their perspectives, lived experiences, and subject matter expertise to provide insights, recommendations, and advice to the project team in the development of a comprehensive and well-informed Oregon Energy Strategy. The Advisory Group discussions will serve as an important forum for ODOE to gain feedback and insight from a diverse range of perspectives. This forum is an important component of the broader public engagement process in developing the Strategy that will assist ODOE in understanding implementation opportunities and challenges across sectors.

The ultimate objective of the Advisory Group is to provide input and feedback on Oregon Energy Strategy development such that it:

- Satisfies legislative requirements.
- Fosters meaningful engagement throughout the process.
- Is broadly supported by diverse partners, communities, and the public.
- Is transparent about trade-offs inherent in energy resource and technology choices.
- Promotes an affordable, reliable, and resilient energy system for all Oregonians.
- Adequately considers disproportionately burdened and historically underserved communities.

### 2. Advisory Group Purpose



The purpose of the Advisory Group is to:

- Provide insights, advice, and recommendations on the Oregon Energy Strategy as it is being developed, helping the project team understand high-level implications, trade-offs, and opportunities associated with various pathways as they relate to climate goals and principles, as well as specific interests, sectors, and regions of the state.
- Provide input from the organizations and/or communities they represent to offer diverse, robust ideas for the potential actions and desired outcomes that will be considered in developing the Oregon Energy Strategy.
- Provide a venue for broader public involvement through open Advisory Group meetings and by providing advice to ODOE on how to best engage with and hear from key interests and constituencies throughout the state, including historically underrepresented groups.
- Review and provide feedback on draft modeling results, draft policy recommendations, and the draft Oregon Energy Strategy report.

## C. Roles and Responsibilities

### 1. Oregon Energy Strategy Advisory Group Members

Advisory Group members will:

- Inform the Oregon Energy Strategy by working to understand, and provide feedback on, draft content and on the process and engagement strategy.
- Review materials, prepare for, and attend monthly meetings.
- Share all relevant research, references, and information that will assist the group in achieving its goals.
- Stay focused on the specific agenda topics for each meeting.
- Develop and adhere to guiding principles covering member conduct in Advisory Group proceedings.
- Participate in a free, open, and mutually respectful exchange of ideas, views, and information.
- Consult regularly with colleagues, memberships, constituencies, or communities to inform them of the process, gather their input and be able to represent their concerns and interests.
- Inform and educate their communities and/or organizations about the development of the Oregon Energy Strategy, the tradeoffs weighed by the Oregon Department of Energy and the importance of a statewide energy strategy.
- Participate in good faith in a collaborative way while seeking common ground wherever possible.
- Refrain from revisiting state energy goals or existing energy policy and/or question the validity of climate science or Oregon's commitment to reducing greenhouse gas emissions.

### 2. Oregon Department of Energy

ODOE will:

- Establish clear Advisory Group goals, meeting objectives, and agendas.
- Provide technical input and resources to the Advisory Group as needed or requested.
- Provide access to ODOE staff as needed.
- Encourage all members to participate in discussions.

- Provide a clear description of member responsibilities, the Advisory Group timeline, and outlined next steps for upcoming meetings.
- Establish an Advisory Group meeting schedule and make it available for members.
- Provide an agenda and meeting materials at least a week in advance of meetings.
- Publish meeting recordings on the Energy Strategy webpage.
- Consider Advisory Group input and demonstrate how this input was used in the development of the strategy.

### 3. Advisory Group Facilitator

The facilitator will:

- Provide neutral process support to assist members in staying focused on the Advisory Group scope and goals.
- Encourage robust dialogue while ensuring that all perspectives are heard.
- Ensure that the Advisory Group stays focused on the agenda and on intended outcomes of the meeting.
- Ensure that all members adhere to the meeting operating guidelines.
- Support Advisory Group members to abide by the approved guiding principles.
- Support group efforts to understand interests using a collaborative process and to seek common ground whenever possible.
- Schedule Zoom meeting invites for all Advisory Group meetings once a schedule is agreed upon.
- Facilitate comments and input from meeting attendees.
- Strive to start and end meetings and agenda items on time.
- Take notes and provide summaries via email following meetings.
- Record meetings.

### 4. Non-Advisory Group Member Attendees

The public is welcome to attend all Oregon Energy Strategy Advisory Group meetings. Time permitting, some meetings will include a dedicated opportunity for receiving public input. The public will also be able to provide written comments following each Advisory Group meeting. Notice of Advisory Group meetings, agendas, and meeting materials will be posted in advance of meetings on the Oregon Energy Strategy webpage. All meetings will be recorded and available for viewing.

## D. Desired Outcomes

The desired outcomes of the Advisory Group process include:

- The insights and perspectives of all Advisory Group members and the organizations or communities they represent have been meaningfully considered.
- Advisory Group input aligns with the legislative goals and principles of HB 3630.
- Documentation of the Advisory Group process provides a detailed, holistic, fair, and accurate record of the Group's deliberations and guidance.
- The Advisory Group members and non-member attendees come away from this work with a belief that the process was complete, accurate, fair, and transparent.

## E. Members

### 1. Membership Criteria

In forming the Advisory Group, ODOE sought individuals representing a diverse range of a) interests, expertise, and education; b) socioeconomic backgrounds; c) communities; and d) geographic areas of the state, as well as members able to inform discussion on:

- State energy demand and trends.
- Energy resources and technology choices in consideration of costs, energy efficiency, feasibility, and availability
- Economic and employment impacts
- Energy burden and affordability
- Energy resilience
- Environmental justice
- Land use considerations.
- Natural resource impacts
- Emerging technologies and investment opportunities
- Energy generation, transmission and distribution infrastructure needed to achieve state energy policy objectives.
- Energy efficiency development and deployment
- Energy security and impacts of broader markets.
- Community benefits
- Community energy resilience

### 2. Members

Advisory Group Membership	
Name	Organization
Aaron Orłowski	Eugene Water & Electric Board
Andrea Kreiner	Oregon Association of Conversation Districts
Andrew Mulkey	1000 Friends of Oregon
Bryan Adams	CoEnergy Propane, LLC
Cathy Ehli	Warm Springs Power and Water Enterprises
Charity Fain	Community Energy Project
Christine Golightly	Columbia River Inter-Tribal Fish Commission
Cory Scott	Pacific Power
Emily Griffith	Renewable Northwest
Erin Childs	Renewable Hydrogen Alliance
Fred Heutte	NW Energy Coalition
Ivy Quach	Qb Fabrication and Welding
Jeffrey Roy Hammarlund	Retired professor / Senior Fellow, Portland State University
Jennifer Bies	Port of Portland

Jennifer Hill-Hart	Oregon Citizens' Utility Board (CUB)
Jimmy Lindsay	Portland General Electric
Joshua Basofin	Climate Solutions
Juan Barraza	Latino Founders
Laura Tabor	The Nature Conservancy
Mary Moerlins	NW Natural
Michael Colgrove	Energy Trust of Oregon
Nate Hill	Amazon Web Services
Patrick Ford Mills	Confederated Tribes of the Umatilla Indian Reservation
Rakesh Aneja	Daimler
Robert Wallace	Wy'East Resource Conservation and Development / Port of The Dalles / Durfur School District
Scott R. Simms	Public Power Council
Shannon Souza	Sol Coast Consulting & Design
Timothy L. McMahon	Stoel Rives LLP
Tucker Billman	Oregon Rural Electric Cooperative Association (ORECA)

## F. Operating Guidelines and Procedures

### 1. Guiding Principles (Draft)

- **Respectful Dialogue** – Foster a culture of direct, thoughtful, and reflective engagement with the goal of understanding each other's core interests and desired outcomes.
- **Equity** – Consider historical context and demonstrate a commitment to equity in processes and outcomes.
- **Holistic leadership** – Strive for solutions that reflect a diverse and representative perspective rather than individual interests.
- **Ownership** – Establish shared ownership and support for Oregon Energy Strategy goals and desired outcomes.
- **Innovation and forward-thinking** – Be creative and bold when problem-solving, imagine future possibilities, and plan for the long term.

### 2. Decision-Making Approach

Advisory Group members will be encouraged to seek common ground and strive for alignment wherever possible. Any consensus support for recommendations will provide a strong message to ODOE as it develops the Oregon Energy Strategy report. Neither voting nor consensus will be required, and all Advisory Group input will be considered. Member feedback will be documented in meeting notes and posted to the ODOE webpage following each Advisory Group meeting. ODOE will provide a staff response to indicate how Advisory Group input was considered, how it was incorporated into the Energy Strategy development, or why the information was not included.

### 3. Ground Rules/Operating Guidelines



- Honor the agenda or modify by agreement.
- Listen carefully; seek to learn and understand each other's perspective.
- Encourage respectful, candid, and constructive conversation.
- Keep an open mind.
- Ask questions to clarify and understand why.
- Be open, transparent, inclusive, and accountable.
- Respect differing opinions.
- Seek to resolve differences and find common ground.
- Be conscious of speaking time; step back to allow space for others to contribute.
- Limit side conversations; discuss topics together rather than in isolation.
- Turn off cell phones or place them in the non-ring mode during meetings.

#### 4. Schedule and Deliverables

The Advisory Group will meet monthly at a minimum throughout the project term, or as needed to meet its responsibilities. Each regularly scheduled meeting will be a half- to full-day duration to provide sufficient time to complete discussions. Most meetings will be virtual but a select few may be scheduled as in person meetings for Advisory Group Members.