MEETING PACKET

Oregon Geographic Information Council

Meeting Date**:**	**October 30, 2024**
Time:	**10:00am to 11:30am**
Location:	**Oregon Dept. of Transportation**

Diamond Lake Conference Room

4040 Fairview Industrial Dr. SE

Salem, OR 97302

Microsoft Teams Meeting for Public Viewing & Comment

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OGIC Chair: Molly Gartrell Earle
OGIC Chair-Elect: Chris Wright

OGIC Members					
*House Rep. - vacant		Patti Sauers		Traci Naile	
*Senate Rep. - vacant		Tom Rohlfing		Dan Brown	
Marguarite Becenti		Lisa Gaines		Madeline Steele	
Brad Cross		Molly Gartrell Earle		Matt Oglesby	
Jake Rosenbalm		Shad Campbell			
Shivon Van Allen		Brent Grimsrud		State Agency - vacant	
Rachel L. Smith		Ned Fairchild		Fed. Govt - vacant	
Chris Wright		Ed Flick		Public Utility – vacant	

* denotes a non-voting member by statute. (ORS 276A.503)

Time	Agenda Items	Presenter
10:00am (5 min)	**Welcome and OGIC Roll Call**	Molly Earle

Time	Agenda Items	Presenter
10:05am (5 min)	**Item 1: Consent Agenda and Agenda Approval** • TAC and GPL Reports • Draft July Meeting Minutes Action: OGIC **will not** be asked to make a decision on this item.	Molly Earle
10:10am (10 min)	**Item 2: Outreach and Communications Committee Update** • Committee Charter Update • OGIC Fact Sheet Action: OGIC **will not** be asked to make a decision on this item.	Rachel Smith
10:20am (10 min)	**Item 2: Legislative Coordination Committee Update** • Committee Charter Update Action: OGIC **will not** be asked to make a decision on this item.	Rachel Smith
10:30am (15 min)	**Item 3: Public Body Data Sharing and Data Sharing Committee Update** • Committee Charter Update • Data Sharing Recommendation for OGIC Approval Action: OGIC **will** be asked to make a decision on this item.	Shad Campbell Melissa Foltz
10:45am (15 min)	**Item 4: OGIC Work Plan Update** • Draft Work Plan Review Action: OGIC **will not** be asked to make a decision on this item.	Rachel Smith
11:00am (15 min)	**Item 5: Statewide Parcels and Statewide Imagery Updates** Action: OGIC **will not** be asked to make a decision on this item.	Rachel Smith
11:15am (10 min)	**Item 6: Council Business** • Membership Update • OGIC Fund Report • Chair-Elect Nominations Action: OGIC **will** be asked to make a decision on this item.	Molly Earle
11:25am (5 min)	**Item 7: Public Comment** See the notes section below for Public Comment options.	Molly Earle

Time	Agenda Items	Presenter
	Action: OGIC **will not** be asked to make a decision on this item	
11:30am	**Adjourn**	

Next Meeting Date: January 29, 2024 (Virtual Meeting)

For more information contact rachel.l.smith@das.oregon.gov or 503-877-7221.

Notes:
1) The agenda item times shown above are approximate. Items may begin early or later than the time shown.
2) If you would like to give public comment, you have three options:
   a. Submit written comments to Rachel Smith by 5pm the day before the meeting.
   b. Email Rachel Smith by 10am on the day of meeting and request to give public comment on a specific agenda item
   c. Raise your hand in the Teams meeting when the Public Comment Agenda Item is reached. (Teams meeting microphones, cameras, and reactions are turned on for all meeting participants for the Public Comment agenda item.)

October 30, 2024

To: Oregon Geographic Information Council
From: Rachel L. Smith, Geographic Information Officer (GIO),
               rachel.l.smith@das.oregon.gov

AGENDA ITEM 1: Consent Agenda

SUMMARY:

The Consent Agenda contains a list of items that are more administrative in nature and typically do not need any discussion by the Council. Use of the Consent Agenda allows OGIC to handle administrative items in a quick manner. Items on the Consent Agenda are not discussed by OGIC and a single vote is used to approve all individual items at one time. If any item needs discussion, OGIC members should request an item be pulled from the consent agenda and handled separately.

The individual items on the Consent Agenda are:
- OGIC Technical Advisory Committee (TAC) Report
- GIS Program Leaders (GPL) Report
- Draft July 2024 OGIC Meeting Minutes – see supplemental document posted online

Additionally with the approval of the Consent Agenda, the OGIC chair will ask for agenda revisions and approval of the agenda for the meeting.

OGIC **will** be asked to make a decision on this item.
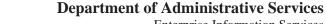
REPORT:

The Consent Agenda contains a list of items that are more administrative or short reports for OGIC to review, and typically do not need any discussion by the Council. Additional details for each of the Consent Agenda Items are provided below.

OGIC Technical Advisory Committee (TAC) Report
TAC Chair: Joe Gordon, Metro, joe.gordon@oregonmetro.gov
Since the last OGIC meeting in July, the Technical Advisory Committee (TAC) was largely inactive. TAC met with GPL in September. At the September meeting, Myrica McCune volunteered to be the Chair-Elect. She will begin Chair duties in July 2025.

GIS Program Leaders (GPL) Report
GPL Chair: Daniel Stoelb, OR Dept. of Emergency Management, daniel.stoelb@oem.oregon.gov
GPL received presentations on the following topics:

Month	Agency	Name	Presentation Topic
August	Data Axle	Kam Draper	Data Axle Overview
August	Esri	Chris Marsh	ArcGIS Online best practices for publishing/viral apps
September	DEQ	Alyssa Leidel	May 2024 Oil Spill response
September	TAC	Joe Gordon	TAC updates
September	OEM	Daniel Stoelb	Iron OR 24 Exercise
October	ODF	Arthur Rodriguez	ODF GIS Project Updates

September also included members of the OGIC TAC in the meeting, with the focus on these meetings representing more technical topics and discussion.

Future planned discussion topics will include group discussions/panel presentations on managing content in ArcGIS Online and best practices, web content accessibility, and an update on the wildfire risk map.

Draft Meeting Minutes
Rachel L. Smith, State GIO, rachel.l.smith@das.oregon.gov
The draft meeting minutes for the July OGIC meeting are posted online as a separate document. Please review this document in addition to this staff report and provide edits to Rachel L. Smith prior to the meeting.

OPTIONS:
Approve the Consent Agenda: *I move to approve the Consent Agenda.*

If OGIC members would like to discuss an item in more detail than provided in this report, please request that the specific item be pulled from the consent agenda for further discussion. At that time, the item will be pulled and the Chair will ask for a motion to approve the Consent Agenda.

October 30, 2024

To: Oregon Geographic Information Council
From: Rachel L. Smith, Geographic Information Officer (GIO),
            rachel.l.smith@das.oregon.gov

AGENDA ITEM 2: Outreach and Communications Committee Update

OGIC has three committees charged with implementing the priority initiatives laid out in OGIC's biennial work plan. This agenda item will review the activities of the Outreach and Communications Committee (OCC) since the last quarterly OGIC meeting in July 2024. The primary activities were: visualizations for the OGIC performance measures, supporting OGIC outreach events, and updating the OCC Charter to support the update of OGIC's 2-year Work Plan.

OGIC **will not** be asked to make a decision on this item.

REPORT:

The OGIC Outreach and Communications Committee (OCC) met several times since the July OGIC meeting. We worked on the following activities:

- Performance Measure Dashboard: At the beginning of August, the OCC reviewed some draft ideas for presenting OGIC's performance measure results in a dashboard. The OCC decided that the dashboard and visualizations were being over-engineered and could be simplified. Decision was made to circle back to the dashboard/visualizations when more data was available to display.

- Conferences: The OCC supported the vendor booth at the NWGIS User Conference in Seaside, OR in September. The plan was to have additional materials for display at the booth, but we ran out of time. However, the OCC has a new draft OGIC Fact Sheet. The goal with the fact sheet is to support all outreach events and meetings with legislators (by the Legislative Coordination Committee).   The OCC also discussed OGIC attendance at the League of Oregon Cities (LOC) annual conference. The cost was $950 for a government booth and the OCC decided the price was too high and that the timing for outreach at this event was not in alignment with the work of other committees. Ie…the data sharing committee is not yet doing outreach to local governments which would be a better time to go to the LOC and AOC conferences.

- Charter Update: The OCC refreshed the committee charter for OGIC review. The primary updates are:
    - Update the meeting cadence to monthly meetings.

- o Removed the name of the Chair or Co-Chairs so that this leadership position could change hands without needing to update the charter.
- o Added a section on Committee Member Expectations.
- o Updated the Expected Outcomes for the next OGIC Work Plan.
- o Updated the sunset date of the OCC.

- The OCC also entertained an idea, along with the Legislative Coordination Committee, to potentially combine the two committees. After some discussion by both committees, they both decided it was best to keep them as-is with two separate committees.

The updated draft Charter is available for review in the supplemental documents section of the meeting packet posted online. A mark-up version is also available upon request.

OPTIONS:
OGIC **will not** be asked to make a decision on this item.

October 30, 2024

To: Oregon Geographic Information Council
From: Rachel L. Smith, Geographic Information Officer (GIO),
         rachel.l.smith@das.oregon.gov

AGENDA ITEM 2: Legislative Coordination Committee Update

OGIC has three committees charged with implementing the priority initiatives laid out in OGIC's biennial work plan. This agenda item will review the activities of the Legislative Coordination Committee (LCC) since the last quarterly OGIC meeting in July 2024. The primary activities were: preparation for the upcoming legislative session and updating the LCC Charter to support the update of OGIC's 2-year Work Plan.

OGIC **will not** be asked to make a decision on this item.

REPORT:
The OGIC Legislative Coordination Committee (LCC) met three times since the July OGIC meeting. We worked on the following activities:
*   Preparation for the upcoming Legislative Session: In August, the LCC met to discuss OGIC priorities and talking points for meetings with legislators. We also discussed the materials we would like to have ready to leave with legislators and their staff. We believe this would manifest in a request of the Outreach and Communications Committee to create some of these materials.

*   Charter Update: In September and October, the LCC met to refresh the committee charter for OGIC review and discuss the potential combination and/or collaboration with the Outreach and Communications Committee. In the end, the LCC wanted the committees to remain as-is. The primary updates to the Charter are:
    o   Update the meeting cadence to monthly meetings outside of the legislative sessions; every 2 weeks during sessions.
    o   Added a section on Committee Member Expectations.
    o   Updated the Expected Outcomes for the next OGIC Work Plan.
    o   Updated the sunset date of the LCC.

The updated draft Charter is available for review in the supplemental documents section of the meeting packet posted online. A mark-up version is also available upon request.

OPTIONS:
OGIC **will not** be asked to make a decision on this item.

October 30, 2024

To: Oregon Geographic Information Council
From: Data Sharing and Governance Committee
             Shad Campbell, shad.campbell@deschutes.org
             Melissa Foltz, melissa.foltz@das.oregon.gov

AGENDA ITEM 3: Public Body Data Sharing and Data Sharing Committee Update

SUMMARY:
The Data Sharing and Governance Committee (DSC) meets monthly. Since the July meeting, the DSC focused largely on:

- Completing phase 1 of the public body data sharing consultation process

- Updates to DSC Charter, including identifying and prioritizing tasks for 2025-2026 work plan

- Discussing replacement of co-chair

The following report provide a status update on the consultation process (see table 1) and a list of all data elements that have completed the consultation process (see table 2), as well as, identified tasks for 2025-2026.

The DSC **will** request:
1. OGIC's endorsement for Public Body Data Sharing on all data elements that have completed the consultation process (Table 2).

REPORT:

Public Body Data Sharing
The Data Sharing and Governance Committee (DSC) meets monthly and continues to consult with state agencies on the public body data sharing process as outlined in the Administrative Process and Procedures to Implement ORS 276a.509, endorsed by OGIC in July 2023.

At this time, OGIC has initiated consultation with eight of the twelve initial agencies. Table 1 outlines the overall status update and progress the DSC and OGIC representatives have made with the public body consultation process since the July OGIC Meeting.

Table 1. Agencies with OGIC public body consultation process ready to begin, in progress, or completed during the first round of consultation.

Consultation Ready to Begin	Consultation In Progress	Consultation Completed
1. Oregon Department of Agriculture 2. Department of Environmental Quality 3. Oregon Department of Fish and Wildlife 4. Oregon State Fire Marshal's Office	5. Department of State Lands (DSL) 6. Oregon Department of Transportation	7. Business Oregon* 8. Geospatial Enterprise Operations 9. Legislative Policy and Research Office 10. Department of Geology and Mineral Industries 11. Water Resources Department 12. Oregon Watershed Enhancement Board

* Business Oregon was the only agency to complete consultation within the current quarter.

During the first round of consultations agencies were asked to verify, update, or appeal the request to share data. There are no open appeals at this time.

Consultation was considered complete for each data element once agencies responded by verifying, updating, or appealing each individual data element. Agencies with completed status have completed this step for all data elements they steward within the Framework Inventory. Table 2 provides a list of data elements that have been updated or verified by agencies and are presented for OGIC's endorsement for public body data sharing.

Table 2. Data elements, by agency, that have completed consultation during the current quarter.

Agency	Data Element	Consultation Completed
Business Oregon	Enterprise Zones	9/24/2024

Next Steps for Public Body Data Sharing
The DSC has noted slow progress over the summer months and is working to reinvigorate the effort to complete the data sharing process for the remaining agencies. The DSC will continue to work with OGIC representatives to complete the initial round of consultation and address appeals as needed.

The DSC has also identified a need to revise procedures to allow for more flexibility throughout the process. Once the process has been refined the DSC will identify agencies for future rounds and begin looking for volunteers to help with consultation processes.

DSC Charter Updates
The DSC identified several outstanding tasks for the Data Sharing Committee to consider throughout 2025-2026. Table 3 lists expected outcomes, tasks and key dates.

Table 3. Expected outcomes, tasks and key dates for the DSC to consider throughout 2025-2026.

Expected Outcomes	Tasks	Key Dates
Build flexibility into the Administrative Process for ORS276A.509 so it can be adapted to local jurisdictions as well as state agencies.	Existing processes may need refinement and flexibility in consideration of how to tackle outreach to specific counties/cities/local governments.	March 2025
Review and Update OGIC data priorities for Framework Grant Program	Meet with FIT Leads Discuss priorities at Framework Forum	May 2025
OGIC stakeholders/public bodies will understand why GEOHub was built, the benefits of sharing data within GEOHub, and the public bodies' responsibilities to share data within the GEOHub.	Meet with FIT Members to understand challenges and help to define messaging. Develop messaging to clearly define the "WHY" for data sharing Data sharing web page for OGIC Hub Site in coordination with Outreach Committee	July 2025
Develop procedures and materials for outreach and communication	● Coordinate with Outreach Committee ● Develop guidelines for addressing large groups (ie. Association of Oregon Counties (AOC), League of Cities (LOC), Tribal workgroups)	December 2025
Address appeals by public bodies regarding the mandatory sharing of geospatial Framework data (implementation of ORS276A.509).	● Review all public body appeals and provide recommendations at OGIC quarterly meetings	Ongoing

The updated draft Charter is available for review in the supplemental documents section of the meeting packet posted online.

DSC Co-Chair
Shad Campbell and Melissa Foltz have served as the co-chairs of the DSC since March of 2023. Shad Campbell has an interest in stepping down as the DSC co-chair. If you are interested in serving as a co-chair please contact Shad via email at Shad.Campbell@deschutes.org.

OPTIONS:

Endorse all data elements for public body data sharing.	*I move to endorse all data elements that have completed consultation (listed in Table 2) for public body data sharing.*
Endorse all data elements for public body data sharing with revisions.	*I move to endorse all data elements that have completed consultation (listed in Table 2) for public body data sharing with the following revisions: <state each revision>.*
Do not approve and return to the Data Sharing and Governance Committee for further consideration.	*I move to return <this item, data elements for endorsement > to the DSC for <specify desired outcome>.*

October 30, 2024

To: Oregon Geographic Information Council
From: Rachel L. Smith, Geographic Information Officer
            rachel.l.smith@das.oregon.gov

AGENDA ITEM 4: OGIC Work Plan Update

SUMMARY:

The purpose of this agenda item is to review the draft 2025-26 Work Plan. The changes are based on the work of the three advisory committees: Outreach and Communications Committee, Legislative Coordination Committee, and the Data Sharing and Governance Committee. As presented earlier in the OGIC meeting, each committee has updated their charters and expected outcomes for the next 2-year period. These changes have been rolled into the draft 2025-26 Work Plan. OGIC will discuss the public comment period to follow the October OGIC meeting and the remaining process to get to a final product for approval by OGIC in January 2025.

OGIC **will not** be asked to make a decision on this item.

OPTIONS:

OGIC **will not** be asked to make a decision on this item.

October 30, 2024

To: Oregon Geographic Information Council
From: Rachel L. Smith, Geographic Information Officer
rachel.l.smith@das.oregon.gov

AGENDA ITEM 5: Statewide Parcels and Statewide Imagery Updates

SUMMARY:

The State GIO will provide an update on two of OGIC's high-priority projects currently underway within the Geospatial Enterprise Operations (GEO).

Statewide Parcels Initiative

In summary, the Pilot Phase of the Statewide Parcels Initiative is wrapping up, but has encountered problems in final testing of the data submission process. The team is currently working on a temporary solution for data submissions so that the 5 pilot counties can be officially begin regular data submissions. A draft web viewer and publicly published dataset will be demoed at the Fall Framework Forum October 29, 2024.

2024 Statewide Imagery Acquisition

The State has contracted with Surdex, a Bowman Company, to acquire statewide orthoimagery during the 2024 summer season using funds provided by the Oregon Legislature and the OGIC. The product will be delivered at a 1' GSD with a horizontal accuracy of 1.41' in Urban Areas and 2.79' in Non-Urban Areas. This imagery product will be provided to the public for free by the end of the calendar year.

OGIC **will not** be asked to make a decision on this agenda item.

OPTIONS:

OGIC **will not** be asked to make a decision on this item.

October 30, 2024

To: Oregon Geographic Information Council
From: Rachel L. Smith, Geographic Information Officer
      rachel.l.smith@das.oregon.gov

AGENDA ITEM 6: Council Business

SUMMARY:

This agenda item provides an update on general council business including a report from the OGIC Executive Committee and an update of the OGIC Fund.

OGIC **will** be asked to make a decision on this item.

REPORT:

Membership Update

In October, OGIC had two members complete their terms on the Council: Brenda Bateman representing State Agencies, and Maylian Pak representing Non-Profits. The executive committee would like to express heartfelt thanks to both Brenda and Maylian for 4-years of service to OGIC. We are currently looking for candidates to fill these newly vacant positions.

Chair Elect Nominations

It is time for OGIC to nominate and vote on a new Chair-Elect that will begin in January 2025. This begins a 3-year leadership term as Chair-Elect, then a year as Chair, and a year as Immediate Past Chair. The person elected to the Chair-Elect position will join the executive committee of OGIC, while the Immediate Past Chair, Brad Cross, will roll-off the executive committee. If you are interested in this leadership position, please come prepared to submit your interest to OGIC at the October meeting.

OGIC Fund Report

Rachel Smith will provide a report on the OGIC fund at the October meeting. A supplemental file may be provided in advance of the meeting. But in an effort to release the meeting packet in advance of the meeting, the OGIC fund report is excluded at this time.

OPTIONS:

Nominate a member for the Chair Elect position.	*I move to nominate <insert name> for the Chair-Elect position beginning January 1, 2025.*

October 30, 2024

To: Oregon Geographic Information Council
From: Rachel L. Smith, Geographic Information Officer,
                  rachel.l.smith@das.oregon.gov

AGENDA ITEM 10: Public Comment

SUMMARY:

OGIC will receive public comments during this agenda item. Please submit written comments to Rachel Smith by 5pm the day before the meeting or raise your hand in the meeting when this agenda item is reached.