

Polygraph Licensing Advisory Committee
Minutes
September 16, 2015

The Polygraph Licensing Advisory Committee held a regular meeting on September 16, 2015 at 9:00 a.m. in Room A235 at the Oregon Public Safety Academy in Salem, Oregon.

Attendees:

Committee Members:

Sally Jo Donahue – Linn County Sheriff's Office, Chair
Katie Suver – Marion County District Attorney's Office
Derry York – Private Polygraph Examiner
Rebecca Martin – Oregon State Police

DPSST Staff Members:

Linsay Hale, Professional Standards Division Director
Rebecca Hannon, PLAC Support Specialist
Sharon Huck, Administrative Rules Coordinator

Absent:

Old Business

1. Minutes approval for May 13, 2015 meeting
 - *Katie Suver moved to approve the minutes as written. Rebecca Martin seconded the motion. Motion carried unanimously.*

New Business

Note: Committee members chose to move the two requests for extension forward which changed the order of topics on the published agenda.

2. Jeffrey Nelson – Request for Extension
 - Jeffrey appeared before the PLAC to request an extension of his trainee license. Jeffrey has completed 115 of the required 200 examinations to date. The PLAC reviewed his recent exams and were satisfied with his work.
 - *Derry York moved to approve a one year extension. Rebecca Martin seconded the motion. Motion carried unanimously.*
3. Sheril Mounce – Request for Extension
 - Sheril appeared before the PLAC to request an extension of her trainee license. Sheril has completed 190 examinations to date. The PLAC reviewed Sheril's recent work and made suggestions about question formulation.
 - *Derry York moved to approve a one year extension. Rebecca Martin seconded the motion. Motion carried unanimously.*

4. OAR 259-020-0055 – Polygraph Licensing Advisory Committee

- Rebecca Hannon presented the proposed rule language for OAR 259-020-0055 on behalf of Linsay Hale who had to leave the meeting due to a scheduling conflict. At the PLAC meeting on May 13, 2015, the PLAC had a lengthy discussion about committee membership and by-laws and recommendations were made to Director Gabbliks. However, following further discussion and evaluation of the purpose and mission of the PLAC, the decision was made to structure the committee to be more reflective of the constituency and to allow for increased opportunities for participation and diverse perspectives.
- Rebecca Martin expressed concerns over the low number of people who submitted letters of interest for the vacant PLAC seat. Rebecca feels that placing a finite number of terms a person can serve may hinder our ability to keep the PLAC fully staffed. The suggestion was made to either have a seat for a retired law enforcement officer or to allow a former committee member to return after rotating off for a term. Katy Suver suggested adding some ‘at least’ statements into the rule so it reads, ‘at least’ one law enforcement examiner or ‘at least’ one member of the Oregon State Bar. The committee believes the reduced number of seats will result in our not being able to attain a quorum for official meetings.
- *After further discussion the committee decided, by consensus, to table the proposed rule language for further discussion at the next meeting.*

5. PLAC By-laws

- *Because the discussion of the proposed rule language for OAR 259-020-0055 was tabled for the next meeting, the by-laws were also be tabled due to the shared content.*

6. Applications for PLAC – Private Examiner

- Committee members reviewed and discussed the two letters of interest received by DPSST for the vacant PLAC seat.
- *Rebecca Martin moved to recommend Rob Lundell to fill the vacant seat. Derry York seconded the motion. Motion passed unanimously.*

7. 2016 Meeting Dates

- January 6
- May 4
- September 14

Next Meeting:

- January 6, 2016
9:00 a.m.
Room A235

Signature

Date