



Oregon Department of Environmental Quality

Air Monitoring Equipment Loan Agreement

Community Air Action Planning

This document states the terms for loaning air quality monitoring equipment to monitor hosts participating in the CAAP program.

Agreement terms

Monitor Owner:

Oregon Department of Environmental Quality
700 NE Multnomah Street #600
Portland, OR, 97232

Monitor Host:

[Name given in Microsoft Form]

[Name given in Microsoft Form]

DEQ and monitor host agree to the following terms:

1. DEQ will lend air monitoring equipment to the monitor host. The specific equipment and duration of the loan are specified in the Microsoft Form associated with this agreement.
2. DEQ and the monitor host may terminate this agreement at any time if notification is provided 30 days in advance.
3. The monitor host agrees to:
 - a. Use the air monitor for the purpose of the CAAP project.
 - b. Provide continuous electricity and wireless internet to the air monitor.
 - c. Maintain the air monitor in good operating condition.
 - d. Notify DEQ project staff as soon as possible of any damage, destruction, loss or theft of the monitor.
 - e. Monitor host accepts risks associated with operating equipment.
 - f. Allow DEQ project staff access to equipment when requested and with permission from monitor host. Project staff are listed below.
 - g. Return the monitor to DEQ at the end of the project with fair wear and tear excepted
4. At the end of the monitoring period, the air monitor host will receive a one-time stipend up to \$500.00 for operating and maintaining the equipment. If monitor host is not able to host the monitor for the full project period, monitor host will receive a prorated stipend of \$50 per month for each month hosting the equipment.

Translation or other formats

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800-452-4011 | TTY: 711 | deqinfo@deq.oregon.gov

5. Unless otherwise specified, return monitoring equipment to:

Community Air Action Planning Program
c/o Ryan Porter
Oregon Department of Environmental Quality
700 NE Multnomah Street, Suite 600
Portland, OR, 97232

DEQ Project Staff Contact Numbers

Name	Phone
Tim Wollerman	503-229-6974
Ryan Porter	503-863-4644
Hillarie Sales	503-863-4644
Ryan Bellison	503-935-0036
Lindsey Meyers	503-803-5076

Contact

For more information about CAAP and the loan agreement terms, contact caap@deq.oregon.gov.

Non-discrimination statement

DEQ does not discriminate on the basis of race, color, national origin, disability, age, sex, religion, sexual orientation, gender identity, or marital status in the administration of its programs and activities. Visit DEQ's [Civil Rights and Environmental Justice page](#).