



# Preschool Promise

Oregon Department of  
Early Learning and Care

---

## 2024-2025 REQUEST FOR APPLICATION (RFA): SLOT REALLOCATION & PSP APPLICANT WAITLIST POOL

### Single Point of Contact:

Ashley Griffin, [Ashley.griffin@delc.oregon.gov](mailto:Ashley.griffin@delc.oregon.gov)





# Single Point of Contact

## Questions?

All RFA questions should be directed to the Single Point of Contact listed in the RFA

Single Point of Contact (SPC):  
**Ashley Griffin**

[Ashley.Griffin@delc.oregon.gov](mailto:Ashley.Griffin@delc.oregon.gov)



### Important Dates

Questions/ requests for clarification due	5/29/2024	5:00 PM PST
Answers to questions/ requests for clarification issued (approximate)	5/31/2024	



# What is Preschool Promise?

Preschool Promise is a statewide high-quality, publicly-funded preschool program that serves families living at or below 200 percent of the federal poverty level and children in foster care.

Preschool Promise is delivered in a variety of settings including centers, homes, and schools.

Preschool Promise is a Slot-based program, meaning Preschool Promise Grantees are awarded a certain number of Slots, and eligible children fill these Slots through collaboration with their local Early Learning Hubs.





# Overview

- ❑ DELC is seeking applications from interested entities to reallocate 358 PSP slots across 14 Early Learning Hub (ELH) regions.
- ❑ Eligible applicants will also have the opportunity to be placed on the **Preschool Promise Applicant Waitlist Pool** for all 16 regional Early Learning Hubs.
  - This waitlist will allow eligible applicants to be selected to receive a Preschool Promise award if more service slots become available during the 2024-25 Program year.

**Note: If you are applying for multiple Sites, you must submit an RFA application for each site.**

STATE OF OREGON



COVER PAGE

OREGON DEPARTMENT OF EARLY LEARNING AND CARE

**PRESCHOOL PROMISE REALLOCATION & APPLICANT  
WAITLIST POOL FOR BLUE MOUNTAIN EARLY LEARNING  
HUB**

Request for Grant Applications ("RFA")

#58800-00010335

Date of Issue: Friday, May 17<sup>th</sup>, 2024

Closing Date and Time: Monday, June 17<sup>th</sup>, 2024, at 5:00 PM PST

Single Point of Contact (SPC): Ashley Griffin

Address: 700 Summer St NE,

City, State, Zip: Salem, OR 97301

E-mail: [Ashley.Griffin@delc.oregon.gov](mailto:Ashley.Griffin@delc.oregon.gov)

The State of Oregon promotes equal opportunity for all individuals without regard to age, color, disability, marital status, national origin, race, religion or creed, sex or gender, sexual orientation, or veteran status.



# RFA Documents

RFA #58800-00010335 - Preschool Promise Reallocation and Applicant Waitlist Pool for Blue Mountain Early Learning Hub

STATE OF OREGON



COVER PAGE

OREGON DEPARTMENT OF EARLY LEARNING AND CARE

**PRESCHOOL PROMISE REALLOCATION & APPLICANT  
WAITLIST POOL FOR BLUE MOUNTAIN EARLY LEARNING  
HUB**

Request for Grant Applications ("RFA")

#58800-00010335

Date of Issue: Friday, May 17<sup>th</sup>, 2024

Closing Date and Time: Monday, June 17<sup>th</sup>, 2024, at 5:00 PM PST

Single Point of Contact (SPC): Ashley Griffin

Address: 700 Summer St NE,  
City, State, Zip: Salem, OR. 97301

E-mail: [Ashley.Griffin@delc.oregon.gov](mailto:Ashley.Griffin@delc.oregon.gov)

The State of Oregon promotes equal opportunity for all individuals without regard to age, color, disability, marital status, national origin, race, religion or creed, sex or gender, sexual orientation, or veteran status.

- PSP RFA Document – In here you will find all the information pertaining to the solicitation such as eligibility, requirements, application questions, scoring rubric and selection process.
  
- RFA Attachments
  - Sample Grant Agreement (Attachment A)
  - Sample Amendment (Attachment B)
  - Hub Priorities for Slot Distribution (Attachment C)
  - PSP Playbook (Attachment D)

Note: Each Hub has their own RFA document and attachments. Please ensure you are selecting the correct ones.

[Department of Early Learning and Care : Application for Preschool Promise RFA and Waitlist : Programs : State of Oregon](#)



# Schedule of Events

Event	Date	Time
Pre-Application conference (English)	Wednesday, May 22nd	3:00 PM PST
Pre-Application conference (Spanish)	Wednesday, May 22nd	4:00 PM PST
Questions/ requests for clarification due	Wednesday, May 29th	5:00 PM PST
Answers to questions/ requests for clarification issued (approximate)	Friday, May 31st	
Closing (Applications due)	Monday, June 17 <sup>th</sup>	5:00 PM PST
Issuance of notice of award (approximate)	Tuesday, June 25th	
Award protest period ends	7 calendar days after notice of intent to award	



# Eligibility

---

The following types of entities are eligible to operate Preschool Promise programs:

- Certified Child Care Centers;
- Certified Family Child Care providers;
- Child Care Resource and Referral Agencies;
- Community-Based Organizations;
- Culturally specific organizations;
- Early Learning Hubs as designated under ORS 417.827;
- Education service districts;
- Federal Head Start programs;
- Oregon Pre-kindergarten grantees;
- Private preschools;
- Public charter schools;
- Public schools;
- Relief Nurseries as defined in ORS 417.786; and
- Other Child Care Providers as defined in OAR 414-470-0005.



# Eligibility

---

An Applicant is **NOT** eligible to provide Preschool Promise services pursuant to this RFA if Applicant has previously been awarded a Preschool Promise Grant and, in the **two years** before submitting an Application in response to this RFA:

- Agency reduced Applicant's Slot allocation,
- notified Applicant that Applicant was not eligible for continuation of a Preschool Promise Grant or
- terminated Applicant's Preschool Promise Grant.

An Applicant may not provide Preschool Promise services at any Site where, in the two years before submitting an Application in response to this RFA, Agency's Child Care Licensing Division (CCLD) found that Applicant committed **more than two serious violations as defined by rule, or at any Site where OCC imposed a civil penalty on the Applicant for conduct related to that Site.**

Applicant's Sites must have sufficient physical space to provide Preschool Promise services. If license exempt, minimum requirements are as follows:

- Indoor, open and accessible space: 35 square feet per preschooler
- Outdoor, open and accessible space: 75 square feet per preschooler





# Grant Amount & Duration

---

**Duration:** 07/01/2024 - 06/30/2025 with options to renew in Agency's discretion.

**Amount:**

- ❑ Base amount: \$15,650 per Slot per year
- ❑ Transportation enhancement: \$1,100 per Slot per year.
- ❑ One-time Start-up Funds:
  - ❑ \$1,000 per Slot awarded pursuant to this RFA for existing grantees
  - ❑ \$2,000 per Site for any new Sites that are established during the grant performance period by either existing or new grantees

**PSP Applicant Waitlist Pool:** If Successful applicants are awarded a spot on the Preschool Promise Applicant Waitlist Pool, then they will be deemed eligible for Preschool Promise Slots in the event that any such **Slots become available before June 30, 2025**. These successful applicants will remain in the Preschool **Promise Applicant Waitlist Pool through June 30, 2025**. At the discretion of the Agency successful candidates may ask whether they wish to remain on the Preschool Promise Applicant Waitlist Pool for the 2025-2027 biennium.



# Program Requirements

Preschool Promise Grantees will be expected to fulfill the Preschool Promise requirements mandated in ORS 329.172 and the administrative rules in Division 470 of Chapter 414 (OAR 414-470).

Begin operation of Preschool Promise Program site(s) each program year no earlier than August 1, no later than September 30, and end the program year no later than June 30.

Grantees must offer the Preschool Promise Program as follows:

- ❑ For a minimum of 900 direct service hours,
- ❑ no fewer than 265 consecutive calendar days between the first and last instructional day,
- ❑ direct service hours of no less than 6 hours per day,
- ❑ no less than 4 days per week,
- ❑ direct service hours must be between the hours of 7:00 am – 5:00 pm
- ❑ Program closures should not exceed 21 consecutive calendar days; anything beyond that will need prior Agency approval

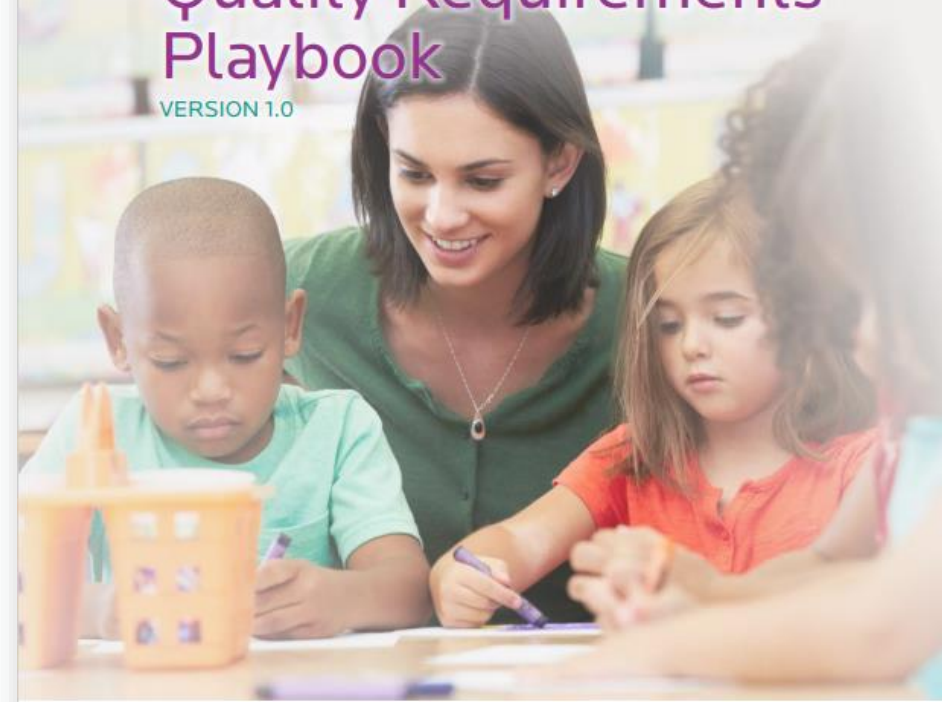
Please refer to the PSP Playbook (Attachment D of the RFA) for a full description of the PSP quality requirement and what they look like in practice.



GUIDE FOR GRANTEES

## Preschool Promise Quality Requirements Playbook

VERSION 1.0



# Statewide RFA's Overview



## Slot Reallocation + PSP Applicant Pool Waitlist

Early Learning Hub Region	Counties Served	# of Slots for Reallocation
Blue Mountain Early Learning Hub*	Union, Umatilla, Morrow	22
Early Learning Hub of Central Oregon	Crook, Deschutes, Jefferson	5
Early Learning Hub of Clackamas County	Clackamas	28
Early Learning Hub of Linn, Benton & Lincoln Counties	Benton, Linn, Lincoln	42
Early Learning Multnomah (ELM)	Multnomah	71
Eastern Oregon Community Based Services Hub	Baker, Malheur, Wallowa	16
Four Rivers Early Learning Hub	Gilliam, Hood River, Sherman, Wasco, Wheeler	45
Frontier Early Learning Hub	Grant, Harney	4
Lane Early Learning Alliance*	Lane	29
Marion and Polk Early Learning Hub, Inc.	Marion, Polk	35
Northwest Early Learning Hub	Clatsop, Tillamook, Columbia	6
South Coast Regional Early Learning Hub	Coos, Curry, Douglas	23
South-Central Early Learning Hub	Douglas, Klamath, Lake	18
Yamhill Early Learning Hub	Yamhill	23
<b>Total</b>		<b>358</b>

\*Reallocation is only available for Current PSP grantees.

## PSP Applicant Pool Waitlist

Early Learning Hub Region	Counties Served	# of Slots for Reallocation
Early Learning Washington County	Washington	0
Southern Oregon Early Learning Services	Josephine, Jackson	0

# PSP Applicant Waitlist Pool

---

## Overview

- Successfully completed and submitted the RFA application by the established due date.
- Indicated on the RFA their interest in participating in the Preschool Applicant Waitlist Pool
- If Slots become available in the respective ELH region, and the waitlist participant is selected and offered Slots by Agency, the Applicant will have 15 calendar days to accept offer of Slots. If accepted, the Applicant must be ready to begin services within 60 calendar days from the date Applicant was notified
- Secure Preschool Promise insurance requirements in accordance with the Agreement before the execution of the grant with Agency.
- Site location, delivery of service, and setting type must be in alignment with the needs of the local community as described by the local Early Learning Hub at the time of the reallocation.

*Refer to section 2.4.2 for more information.*





# Application Overview



Section Reference	Evaluation	Points Possible
<b>STRUCTURAL COMPONENTS OF THE PRESCHOOL PROMISE PROGRAM</b>		
4.2.1	Evaluation Item 1: Program Mission and Vision	5
4.2.2	Evaluation Item 2: Racial, Cultural, and Linguistic Equity	10
4.2.3	Evaluation Item 3: Family Engagement	5
4.2.4	Evaluation Item 4: Supportive Environments and Ambitious Instruction	10
4.2.5	Evaluation Item 5: Inclusionary Practices	10
4.2.6	Evaluation Item 6: Transitions	5
4.2.7	Evaluation Item 7: Professional Development	5
4.2.8	Evaluation Item 8: Compensation	5
4.2.9	Evaluation Item 9: Staffing Model	5
<b>FINANCIAL CONTROLS AND SUSTAINABILITY</b>		
4.2.10	Evaluation Item 10: Financial Controls	20
4.2.11	Evaluation Item 11: Business Strategy	10
4.2.12	Evaluation Item 12: Oversight and Authority	5
4.2.13	Evaluation Item 13: Accounting	5
<b>Total Possible Points</b>		<b>100</b>

# Quality Evaluation

---

## Quality Evaluation Thresholds:

- Structural Components of the Preschool Promise Program – 42 out of 60 total points
- Financial Controls and Sustainability – 28 out of 40 total points

Only applicants that meet thresholds listed above will be eligible to advance in the selection process and be eligible to be added to the PSP Applicant Waitlist Pool

## Examples

- **Applicant 1** scores 35 in Structure Components of PSP and 40 points in Financial Controls and Sustainability – **Not Eligible to Advance**
- **Applicant 2** scores 50 in Structure Components of PSP and 35 points in Financial Controls and Sustainability – **Eligible to Advance**
- **Applicant 3** – Scores 55 points in Structure Components of PSP and 20 in Financial Controls and Sustainability – **Not Eligible to Advance**



# Community Needs Score

## Overview

- ❑ One point will be awarded for each Site that lies within the specific geographic location described in Attachment C. The Site must be physically located within that zip code described in Attachment C.
- ❑ One point will be awarded for each Site that meets the setting type described in Attachment C. Agency will assign a provider setting to any Site for which a corresponding provider type is not identified in Attachment C.
- ❑ One point will be awarded for each Site that provides instruction the primary language of instruction identified in Attachment C.

**Applicants who score lower than 3 can still be added to the Preschool Promise Applicant Waitlist Pool for future consideration.**

**Important:** Please refer to Attachment C to view your local Hub's priority.



## Hub Priorities for Slot Distribution

**EL HUB Name:** Four Rivers Early Learning Hub  
**Counties Served:** Gilliam, Hood River, Sherman, Wasco, and Wheeler  
**Number of Slots Available for Reallocation:** 45  
**Eligible Applicants for Slot Award:** New and Existing PSP Grantees

**Overview:** Applicants will receive a Community Needs Score, which will be based on the preferred characteristics in this Hub region such as Zip code, Setting Type, and Language of Instruction. Only the applicants who meet all of these characteristics will be eligible for a slot award. To understand how the Community Needs Score is calculated, please refer to **section 4 of the RFA for Evaluation**.

The slots available for reallocation in this Hub region will be awarded in priority zip code order listed below until all slots are assigned. Applicants who do not meet the outlined characteristics will not be eligible for a slot award. However, if they are found eligible, they can be added to the **PSP Applicant Waitlist Pool** for future slot award consideration.

Priority Zip Code Order	Zip Code	# of PSP Slots for Reallocation	Setting type(s)	Primary language of instruction
1	97031	11	Center-Based Home-Based School-Based	Bilingual (Spanish/ English)
2	97031	18	Center-Based Home-Based School-Based	English
3	97039, 97823, 97065	8	Center-Based Home-Based School-Based	English Bilingual (Spanish/ English)
4	97874, 97750, 97830	3	Center-Based Home-Based School-Based	English Bilingual (Spanish/ English)
5	97021, 97058	5	Center-Based Home-Based School-Based	English Bilingual (Spanish/ English)

# Community Needs Score Examples

Examples based on the attachment shown on this slide.

- **Site 1** Site located in 97051, Center-based provider, English only  
= **Score 3 – Eligible for Award**
- **Site 2** Site located in 97053, Home-based provider, English only  
= **Score 2 – Not Eligible for Slot Award**
- **Site 3** Site located in 97056, Center-based provider, Spanish  
= **Score 2 – Not Eligible for Award**
- **Site 4** Site located in 97056, School-based provider, Spanish  
= **Score 3 – Eligible for Award**

Priority: The slots available for reallocation will be awarded in priority zip code order. Refer to Attachment C to review your Hub's priority.

**Applicants who score lower than 3 can still be added to the Preschool Promise Applicant Waitlist Pool for future consideration.**



## Hub Priorities for Slot Distribution

**EL HUB Name:** Northwest Early Learning Hub  
**Counties Served:** Clatsop, Tillamook, and Columbia  
**Number of Slots Available for Reallocation:** 6  
**Eligible Applicants for Slot Award:** New and Existing PSP Grantees

**Overview:** Applicants will receive a Community Needs Score, which will be based on the preferred characteristics in this Hub region such as Zip code, Setting Type, and Language of Instruction. Only the applicants who meet all of these characteristics will be eligible for a slot award. To understand how the Community Needs Score is calculated, please refer to **section 4 of the RFA for Evaluation**.

The slots available for reallocation in this Hub region will be awarded in priority zip code order listed below until all slots are assigned. Applicants who do not meet the outlined characteristics will not be eligible for a slot award. However, if they are found eligible, they can be added to **the PSP Applicant Waitlist Pool** for future slot award consideration.

Priority Zip Code Order	Zip Code	# of PSP Slots for Reallocation	Setting type(s)	Primary language of instruction
1	97051/97053	4	Center Based School Based	Any
2	97056	2	School Based	Any





**Preschool  
Promise**

Oregon Department of  
Early Learning and Care

## RFA Landing Page

## Application Link

[https://www.oregon.gov/delc/  
programs/Pages/PSP-RFA-  
and-waitlist.aspx#](https://www.oregon.gov/delc/programs/Pages/PSP-RFA-and-waitlist.aspx#)

[https://delc.jotform.com/24128  
4367414053](https://delc.jotform.com/241284367414053)



# RFA Documents

RFA #58800-00010335 - Preschool Promise Reallocation and Applicant Waitlist Pool for Blue Mountain Early Learning Hub

STATE OF OREGON



COVER PAGE

OREGON DEPARTMENT OF EARLY LEARNING AND CARE

**PRESCHOOL PROMISE REALLOCATION & APPLICANT  
WAITLIST POOL FOR BLUE MOUNTAIN EARLY LEARNING  
HUB**

Request for Grant Applications ("RFA")

#58800-00010335

Date of Issue: Friday, May 17<sup>th</sup>, 2024

Closing Date and Time: Monday, June 17<sup>th</sup>, 2024, at 5:00 PM PST

Single Point of Contact (SPC): Ashley Griffin

Address: 700 Summer St NE,  
City, State, Zip: Salem, OR. 97301

E-mail: [Ashley.Griffin@delc.oregon.gov](mailto:Ashley.Griffin@delc.oregon.gov)

The State of Oregon promotes equal opportunity for all individuals without regard to age, color, disability, marital status, national origin, race, religion or creed, sex or gender, sexual orientation, or veteran status.

❑ PSP RFA Document – In here you will find all the information pertaining to the solicitation such as eligibility, requirements, application questions, scoring rubric and selection process.

❑ RFA Attachments

- Sample Grant Agreement (Attachment A)
- Sample Amendment (Attachment B)
- Hub Priorities for Slot Distribution (Attachment C)
- PSP Playbook (Attachment D)

Note: Each Hub has their own RFA document and attachments. Please ensure you are selecting the correct ones.

[Department of Early Learning and Care : Application for Preschool Promise RFA and Waitlist : Programs : State of Oregon](#)



# Thank you!

## **Questions?**

All RFA questions should be directed to the Single Point of Contact listed in the RFA

Single Point of Contact (SPC): **Ashley Griffin**

[Ashley.Griffin@delc.oregon.gov](mailto:Ashley.Griffin@delc.oregon.gov)