

**Date: October 29, 2024**

**Time: 3:00 PM – 4:30 PM**

## **Key Agenda Items and Objectives**

- **Meeting Overview**
  - Matthew opened by outlining the agenda, focusing on data status, the timeline for finalizing the methodology memo, and key tasks needed to progress the study.
  - Goals included reviewing data readiness for modeling, planning upcoming tasks, and discussing preliminary findings for cost allocation.

## **Project Status and Data Updates**

- **Methodology Memo Preparation**
  - The team discussed the importance of a targeted approach to the methodology memo to ensure relevance, avoiding redundant analysis or busy work.
  - Matthew emphasized the need for clarity on methods and audience focus, particularly as the memo will serve as the foundation for future studies and project objectives.
- **Data Acquisition and Readiness**
  - **Sean Wallace's Update:**
    - Sean provided a comprehensive update on data acquisition, noting progress with vehicle registration data from the DMV. Discussions are planned with SATA at ODOT to address specific data nuances.
    - The Federal Highway Statistics and HPMS data are still pending, though Sean confirmed that backup 2022 data is prepared and sufficient if newer data is delayed. He expects finalization of these datasets within the next couple of weeks.
    - The miles per gallon data and motor carrier registration data are still in progress, with Sean stating that they are coordinating with Alan for further information.
    - For pavement factors, Sean mentioned this dataset's interdependence with other data, including motor carrier registration and weigh-in-motion data, which remains pending. He anticipates resolving these dependencies soon to maintain the schedule.

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- **Revenue Forecast Changes**

- Sean noted adjustments in the revenue forecast, with a notable increase in forecasted diesel tax revenue compared to prior years, attributed to changes in fleet fuel usage patterns. Unlike previous years, where forecasts combined gas and diesel tax revenues, this cycle separates them, reflecting an evolving vehicle fleet.
- Jana queried how these diesel figures relate to light and medium-duty vehicles, while Matthew clarified that the forecast relies on DMV registration data and noted challenges in accurately dividing consumption among vehicle classes.

### **Key Discussion Topics**

- **Section 75 and Road Use Charge Evaluation**

- The group discussed revisiting and updating the section 75 analysis for the current legislative session. Mazen, Carl, and Jana emphasized its relevance, with Jana offering to review previous study notes to refine the approach. Matthew noted that integrating new data could reveal different results despite stable methodologies from past studies.

- **Integrating Section 75 Methods into the HCAS Model**

- Matthew proposed incorporating section 75 methods directly into the HCAS model, making it a sustained feature rather than a standalone analysis. He acknowledged potential technical challenges in doing so but highlighted its potential efficiency and relevance for future analyses.

### **Future Topics and Recommendations**

- **Bridge Cost and Allocation Discussion**

- Mazen raised the topic of bridge allocation methods, suggesting that recent studies might inform updates. While Matthew expressed caution about making immediate changes, he acknowledged the importance of reviewing bridge allocators periodically.

- **Pavement Factor Analysis by Roger**

- The team tentatively scheduled a review with Roger in December to discuss pavement factors and bridge cost allocations. This meeting will allow the SRT

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to gain insights from Roger's expertise and provide feedback for potential model adjustments.

### **Next Steps and Action Items**

- **Upcoming Schedule Adjustments**

- The group identified scheduling challenges around the holidays, specifically proposing to reschedule the December 24 meeting to December 17 to ensure sufficient participation.
- Matthew suggested adding a placeholder meeting in early December to handle any critical updates in the data review or modeling processes.

- **Lookback Study and Additional Analysis**

- Due to time constraints, Matthew and Carl agreed to prioritize the lookback study for the next meeting, along with a focused discussion on tax evasion rates and their impact on revenue projections, as raised by Bob.