



OrCPP Agency vs. Supplier Accounts – Why do you need both?

OrCPP Agency	Supplier
Find and purchase from Statewide Price Agreements	Receive IGAs, funding, and work with the State of Oregon
Post Bid Solicitations & manage all bid solicitations in one place	Find and apply for grant opportunities
Receive electronic bid solicitation responses	Submit proposals for work with other government entities in Oregon
View all public Bid Solicitations	You may add more than user as a “Seller Administrator”
Look for local vendors by diversity certification	Only ONE Supplier account per EIN
You may not administer your OrCPP Agency account	You may administer your Supplier account
OrCPP Agency Support: epro-support@periscopeholdings.com 1-888-472-9102	Supplier Support: support.oregonbuys@das.oregon.gov 1-855-800-5046

Each account will require a separate login. You may use your email address as a login ID on one account but not both. We suggest using your first name and last name as your other login ID (i.e. James.Smith). If you try to use your email address as a login ID & receive an error message, your email address has already been used as a login ID.

Most used Commodity Codes for notification of Grant/RFA opportunities

Agencies may use other/additional codes; this list is not all-inclusive:

Grant Codes	Dept. of Education	DHS & OHA
	952-83, 958-22, 924-78, 924-86, 952-18, 952-95, 918-27, 924-05, 924-76	952-62, 952-68, 918-32, 948-48, 952-39, 958-56

Registering as a Supplier

OrCPP members may register as a supplier by going to the [OregonBuys homepage](#) and clicking the “Supplier Registration” button in the upper right-hand corner. You may only have ONE supplier registration per organization. If you attempt to register your organization and receive a message that your tax ID is already in use, your organization already has a Supplier account! Each registered supplier must have at least one “Seller Administrator”. The Seller Administrator may maintain all sellers within their registered organization. [Click here](#) to open the step-by-step OregonBuys Supplier Registration guide.

Registering as a Supplier will require the following information:

- ✓ Supplier Name
- ✓ Supplier Legal Name
- ✓ Tax ID (EIN)
- ✓ Mailing Address
- ✓ Company phone number
- ✓ Company email address
- ✓ User information
- ✓ Commodity Codes/Services you provide