Workday Wednesday – 5/3/2023

Agenda

- **Current efforts highly focused on improving enhancement planning and release management**

- **Enhancements implemented since last meeting, planned for 5/6/2023 or future**

- **General Reminders/Info**

Reminder: While we have these meetings open to all interested, it is important to remember that the ARC's (who are in many cases the agency's HR Director) must ensure this information gets disseminated throughout your agency as is appropriate.

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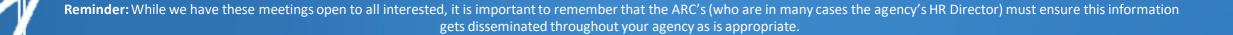
Enhancements implemented since 4/19/2023

- **New Employee Onboarding –** Enhancing the business process to provide Exec branch policies and agency specific policies

- **Pay Equity & PERS Pickup –** Changing the business process, when done by the Compensation Partner, to approve in the same way as "Compensation Change for Salary Selective or Class Study (per CBA/Policy)"

- **Email Confirmed Opt In Now Live** – Branding and customizing message this evening. Adding Opt In Status column to the contact tab of the requisition candidate grid.

- **Veteran's Preference Task Reminder Message Template** – Internal and External candidate message templates will be added this evening.

- **Additional Labels and Flags added** – To help Payroll & Time Tracking efforts but will help everyone!

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Enhancements in planning/testing, planned for a future release (non payroll & time related):

- **Adding New Termination Reason –** No hours worked. This is for the case where a hire was completed, pay results have finalized for that period, and the agency finds out the worker did not actually start. There are no edits possible that will allow the record to be fixed and the only option is to process a termination. Please be sure to enter detailed comments. ***Testing continues.***
- **Security App** – Multiple agencies testing a new way for employees to request security roles in Oregon 1. More information to come as we receive feedback over the next 2 weeks.
- **I-9 Help Text Update** – Adding additional clarifying instruction to I-9 Reverification Task Alert

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General Reminders/Info

- Hit 30,000 cases in Workday Help, wow!

- Seasonal agency forum – In planning mode

- Reminder about LWOP for workers on extended leave

- Reminder about moving hire dates (Before payroll run 1 vs. after run 1)

- Please leave notes in the business process comments, if you please!

- Please attach backup documentation to worker documents. (Hire, date change, term, etc)

- Oregon1 refreshing this Saturday and then on hold until likely first week of June to support agency feedback in new learning configurations.

- For those who can't attend, please make sure your teams (HR, payroll, budget, etc) know where to find the Workday Wednesday meeting notes.

Thank you!

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