

JANUARY PAYROLL DAILY STAND UP

WHERE THINGS STAND TODAY 1/4

- Centrally have identified the following overpayments groups:
 - December hires with a start date of 12/2 or later
 - Employees with LWOP and an offsetting salary true up entry
 - Negative pay input has been entered for these two groups
 - Lists are being sent to payroll offices with employee names and gross pay amounts

WHERE THINGS STAND TODAY 1/4

- Direct deposit:
 - Accounts with leading zeroes
 - Employee ask bank to look for pending deposits
 - Employee ask bank to post it using the wrong account number
 - Employee can update in Workday
 - Project team doing a comparison and will be updating this week
 - DAS to follow up with employee directly for incorrect account numbers

WHERE THINGS STAND TODAY 1/4

- Salary true up – will not be running again
- Categories under current review
 - LWOP - DONE
 - Mid period hire – DONE
 - Mid-comp changes – in progress (some over/some under) 95 total
 - Reversal – 115
 - Complex – 29
 - Manual override – 69
 - Add'l LWOP – 69
 - Underpayment – 6 (HR/payroll action needed)
 - Under review – 430 (mid comp change & positive true up)