

# Statewide Classification and Compensation Meeting

Wednesday, July 31, 2024  
2:00 pm to 3:30 pm

Meeting virtually via Teams: [Click here to join the meeting](#)

- I. Welcome – Jen
  
- II. Equal Pay Analysis
  - a. Timeline review
  - b. Employee notifications, comp changes, appeal process
  - c. Phase 2
  
- III. CHRO Updates/Information/Reminders
  - a. Class study updates – Audrey
  - b. Workday Case Management submissions – Chris
  - c. Customer service survey – Jen
  - d. Analysis forms – Anna
  
- IV. Roundtable
  
- V. Training – Part 3: Management Level Guidance - Administrator Levels: Bill and Dustin

## Monthly Statewide Class/Comp Meetings, 2:00 to 3:00:

- August 28 (training)
- September 25
- October 30 (training)
- November 20
- December 18 (training)

To join HR Tech email ListServ, please contact [jasmine.indalecio-fuller@das.oregon.gov](mailto:jasmine.indalecio-fuller@das.oregon.gov)

# Resources

- [Classification Guide](#)
- [Unclassified Service Evaluation Process](#)
- [Reclassification Considerations](#)
- [ISS Class Allocation Guide](#)
- [Lead Work Memo](#)
- [Job Family Definitions](#)
- [Delegated Authority](#)
- [Management Service Decision Checklist](#)
- [FLSA Designation Worksheet](#)
- [Classification Analysis Format with Detail](#)
- [Detailed Org Chart Sample](#)

## Training available in Workday Learning:

### Class/Comp Onboarding

<https://wd5.myworkday.com/oregon/learning/course/d1b3cb4577c801be9ae8959eed017312?type=9882927d138b100019b928e75843018d&record=cb732e3a45c301c218c4ae307e003439>

### How to Write a Position Description

<https://wd5.myworkday.com/oregon/learning/course/e956aafafc78017aacf2243992019784?type=9882927d138b100019b928e75843018d>