

# MINUTES

## Capital Projects Advisory Board



**Meeting Date:** July 12, 2024

**Time:** 9:00am – 1:00pm

**Location:** Mt. Mazama Conference Room, General Services Building (in person)  
Microsoft Teams: [Click here to join the meeting](#) (virtual)

**Attendees:** Bill Foster, Bruce Johnson, Robert Chandler, Ben Kaiser, Kristin Retherford, Cindy Wagner, Bill Messner, Daniel Christensen, Amy Krueger

**Guests:** Jeff McGowan, Melissa Gardner, Michael Anderson, Randy Gengler, Justin Hallett, Renee Klein, Kailean Kneeland, Kris Mitchell, Eric Manus, Walt Campbell, Nelly Wright-Mader, Sarah Sanders, Jenny Potter, Craig Shumate, Jeff Samuels, Lori Friesen

### Board Administration

- Call to Order/Roll Call – Meeting called to order 9:03am. Roll called; quorum reached.

### 2025-27 Agency Facility Plan Presentations

- **Oregon Department of Education (ODE)** – Melissa Gardner presented. See video for full presentation.
- **Department of Public Safety Standards and Training (DPSST)** – Michael Anderson presented. See video for full presentation.
- **Oregon Department of Forestry (ODF)** – Jeff McGowan presented. See video for full presentation.
- **Oregon Department of Fish and Wildlife (ODFW)** – Craig Shumate presented. See video for full presentation.
- **Oregon Liquor and Cannabis Commission (OLCC)** – Jeff Samuels presented. See video for full presentation.
- **Oregon Parks and Recreation Department (OPRD)** – Lori Friesen presented. See video for full presentation.
- **Oregon State Police (OSP)** – Eric Manus presented. See video for full presentation.

### Board Discussion

- **ODE** – Returned and provided the information that the Board didn't receive in the previous presentation.
  - Concerns over the cost, but it is a necessary expenditure at this time due to lack of funding in the past.

- **DPSST** – Building is older than it appears, and this expansion was always in the plan, but the lockdown prevented moving forward at the time.
  - COVID threw a wrench in the plan for expansion due to lack of hiring post pandemic.
  - They were directed to push this project forward.
- **ODF** – Dealing with the consequences from the wildfires.
  - Concerns over the insurance money being distributed in a timely manner.
  - Nationally historically recognized.
- **ODFW** – Really appreciated using the assessment tools to build their presentation.
  - Ask is not very specific because it's for multiple projects across the state, not just buildings, but also items like fish hatcheries.
- **OLCC** – This agency has been operating out of a building that has not been functional for several years.
  - It's a big ask to have them move their headquarters to a state-owned building and separating from the warehouse, but it is a positive move.
  - Concerns about downsizing and the affect it has on city centers. If more people come back to the office full time, where will they sit?
  - The ask is a responsible one as it pertains to CPAB purview.
- **OPRD** – Implementing the money they got last time.
  - Historic preservation is part of Parks, which is often forgotten.
- **OSP** – Still struggling with ownership of facilities, and often partner with ODOT in relation to locations.
  - Land has been purchased and will be used because it makes sense location-wise.
  - COVID affected them, like everywhere else, and there was some turnover. They're now following through on their plans.
  - Interested in feasibility study regarding solar power, back up battery power.
- Bill Foster moves to accept all the reports with annotations; Robert Chandler seconds.
- Discussion – Bill Messner votes to accept all reports he was in attendance for.
- Vote called; motion passes.

## Other Issues

- Public Comment – None.
- Adjourn – Meeting adjourned 12:56pm

### Next meeting:

August 9, 2024

9:00am – 1:00pm

Mt. Mazama Conference Room, General Services Building (in person, Teams link to follow)