

Minutes

Accounts Receivable Core Committee (ARCC)



Meeting Date: January 21, 2025

Location: Virtual meeting via Microsoft Teams

Attendees: Joy Andrews (DELC); Fitsum Aramde (DEQ); Heather Ashe (BOLI); Heidi Baker (DHS/OHA); John Baker (ODOE); Bradford Batchelor (PUC); Nikki Bennett (DOR-OAA); Jill Blackford (DOC); Melissa Boaz (DHS/OHA); Angelique Bowers (ODE); Carol Brandt (OMB); Amy Brewer (OPRD); Janell Burd (OPDC); Maggie Carrasco (ODOE); Jenny Carson-Phillips (OPDC); Chloe Dixon (OST); Richard Dredge (DCBS); Jamie Duval (ODE); Todd Evans (DOR-OAA); Trofimov Evgeni (DHS/OHA); Svetlana Fadden (DHS/OHA); Connie Flowers (ODE); Gerold Floyd (DAS-SWARM); Flor Garibay (HECC); James Garrett (WRD); Trisha Hage (WRD); Stephanie Hanigan (SOU); Jordan Horrell (DHS/OHA); Irina Kay (DAS); Trena Landers (OLCC); Bill Lee (DAS); Matthew Letteri (OCB); Elizabeth Marshall (ODVA); Brian Martinez (OLCC); Darcy McCulloch (OED); Katya Medvedeva (DAS); Alicia Michelson (DAS); Kellie Mingus (LCB); Travis Moore (ODE); Karen Neal (DPSST); Shelly Paddock (DCBS); Michelle Palmer (BOLI); Melissa Phillips (OYA); Sean Riesterer (CCB); Jennifer Romele (OSMB); Lisa Sardinha (ODAV); John Schiavo (OMB); Roxann Shepard (DOC); Angelia Sousa (OHCS); Laree Stashek (MHRA); Julie Tacchini (PUC); Angela Teas (OBDD); Susan Westin (OSL); Sheleen Wilks (ODF); Dawn Young (ODE); Jessica Zachary (HECC)

ITEM	TIME STAMP	ACTION, DISCUSSION
Welcome and introductions	0:00:00	
SWARM announcements-Reminder the Q2 ARPM reports (for agencies subject to the OAM) are due by January 31.	0:01:19	Gerold shared the reminder that the Q2 ARPM reports are due by January 31 for those agencies subject to the OAM. Thank you to those agencies that have already submitted!
SB1595 (2024 session) updated the garnishment minimum wage exemption (non-taxes) on January 1 from \$254 weekly to \$305 (from \$1,090 monthly to \$1,309). The exemption changes again effective July 1, 2025, to \$338 weekly and \$1,458 monthly.	0:02:15	Gerold shared that on January 1 the minimum wage exemption for garnishments increased because of SB 1595. Agencies that issue garnishments should refer to the DOJ website: Model Notice of Garnishment and Related Forms - Oregon Department of Justice which include garnishment forms that now reflect the changes from SB 1595. As a reminder, the wage exemption increases again July 1, 2025, which is also reflected in the updated forms.
OAM review committee, looking for volunteers to participate in a review of Chapter 35 policies.	0:06:10	Gerold shared that periodically SWARM in collaboration with a committee of agency representatives conducts a review of OAM Chapter 35 to determine if any updates are necessary to provide clarity, update due to legislative changes, etc. Anyone interested in participating on this committee should email SWARM@das.oregon.gov . The expectation is that the

For more information, send an email to: SWARM@das.oregon.gov.

		committee will meet for an hour once a month for roughly six months depending on how many policies are completed each meeting. We are looking for agency representatives from agencies of all sizes.
Legislative session- Review bills identified by SWARM, any others agencies are monitoring?	0:10:15	Gerold shared a list of bills that SWARM identified for monitoring during the legislative session (See attached). These were identified based on the bill title and summary as potentially impacting accounts receivable, debt collections or agency reporting. Monitoring these types of bills helps SWARM understand and identify what other changes might come from legislative action. If your agency identifies a bill at any point during the session that relates to accounts receivable/billing/ collection practices or impacts reporting of receivables, please email SWARM@das.oregon.gov so we can add that bill to our list of bills being monitored.
A/R Contacts list on the SWARM website	0:27:25	Gerold shared the A/R Contacts list from the SWARM website and asked agencies to review the names listed to ensure the contacts are still current. If there are any updates, please email SWARM@das.oregon.gov . Please be sure to include the email and phone number for any new contacts that need to be added.
Roundtable	0:30:05	No topics raised
Adjournment	0:32:39	The meeting was adjourned at 2:33 pm

Next meeting:

Tuesday, March 18, 2025

2:00pm – 3:30pm via Teams ([meeting link](#)), look for future updates regarding the option to attend ARCC meetings in person at the DAS Executive building.

(upcoming meeting dates are available at: [State of Oregon: Accounting and reporting - Statewide Accounts Receivable Management](#), please add these to your calendar if you would like to attend)

2025 Legislative Session SWARM monitored bills

Bill Number	Bill Title	Bill Summary	Bill Sponsor	Amendment	Status as of 1/21/25	Comments
Enterprise Related Bills						
SB105	Relating to tax compliance required for public contracts; prescribing an effective date.	Requires public contractors to demonstrate and maintain tax compliance as a condition of the execution of a public contract.	Senate Interim Committee on Finance and Revenue		Referred to Senate Finance and Revenue	
HB2084	Relating to tax compliance required for public contracts; prescribing an effective date.	Requires public contractors to demonstrate and maintain tax compliance as a condition of the execution of a public contract.	House Interim Committee on Revenue for Representative Nancy Nathanson		Referred to House Revenue, 1/23 PH scheduled	
SB800	Relating to compliance with tax laws; prescribing an effective date.	Expands provisions requiring tax compliance as a condition of receiving a license to conduct a business, trade or profession or of entering into a contract with a state agency or political subdivision.	Governor Tina Kotek for Department of Revenue		Referred to Senate Finance and Revenue. PH scheduled 1/27	Requires licensing agencies to provide list of licensees annually to DOR for tax administration. Licensees are required to submit to the licensing agency a certification of tax compliance issued by DOR during application, renewal, reinstatement or reissuance of a license in specific circumstances.
HB2962	Relating to minimum wage rates; prescribing an effective date.	Provides for calculation of the minimum wage rate beginning July 1, 2026.	Rep. Gamba, Rep. Chaichi, Rep. Walters, Sen. Gorsek,		Referred to House Labor and Workplace Standards	Modifies minimum wage calculation from the Consumer Price Index to \$2 per hour more than the CPI and increase \$2 per hour each year. But may not exceed a formula that is 30% of the fair market rent estimate as prepared by HUD.
SB663	Relating to fees.	Prohibits state agencies from charging fees.	Sen. Bonham		Referred to Senate Rules	"Fee" as defined in ORS 291.050
SB665	Relating to monetary penalties.	Requires public bodies to transfer moneys deriving from certain fines and civil penalties to the General Fund for general governmental purposes.	Sen. Bonham		Referred to Senate Judiciary	
Agency Specific Bills						
DCBS						
SB248	Relating to liens.	Requires the Department of Consumer and Business Services to study liens.	Senate Interim Committee on Judiciary		Referred to Senate Judiciary	
HB2612	Relating to liens.	Requires the Department of Consumer and Business Services to study liens.	House Interim Committee on Judiciary for Representative Jason Kropf		Referred to Senate Judiciary	
HB3188	Relating to guarantees against losses in mortgage loans extended to first-time home buyers; declaring an emergency.	Directs the Department of Consumer and Business Services to establish a program to guarantee against losses in mortgage loans that lenders extend to first-time home buyers.	Rep. Bowman		Referred to Commerce and Consumer Protection	
Employment						
HB2188	Relating to repeal of the paid family leave benefits program.	Repeals provisions of the paid family and medical leave insurance program.	Rep. Reschke		Referred to House Labor and Workplace Standards	
SB859	Relating to accounting adjustments concerning the paid leave program; prescribing an effective date.	Authorizes the Director of the Employment Department to compromise or adjust certain debts and overpayments relating to the paid family and medical leave program.	Governor Tina Kotek for Employment Department		Referred to Senate Labor and Business, PH 1/21	
Judicial						
HB2620	Relating to probate.	Requires the Judicial Department to study options for simplifying probate proceedings in this state.	House Interim Committee on Judiciary for Representative Jason Kropf		Referred to House Judiciary	
Housing						
HB2968	Relating to housing; declaring an emergency.	Requires the Housing and Community Services Department to guarantee a housing developer's payment of system development charges that the local government has agreed to defer until after occupancy.	Rep. Gamba, Rep. Javadi, Rep. Hartman, Rep. Lively, Rep. Wright, Sen. Pham		Referred to Housing and Homelessness	
Sec. of State						
SB18	Relating to penalties for election offenses.	Increases the criminal and civil penalties for subsequent and intentional violations of specified election laws.	Sen. Thatcher		Referred to Senate Judiciary	

2025 Legislative Session SWARM monitored bills

Bill Number	Bill Title	Bill Summary	Bill Sponsor	Amendment	Status as of 1/21/25	Comments
Pharmacy						
SB533	Relating to restrictions on 340B covered entities.	Creates a civil penalty for drug manufacturers that interfere directly or indirectly with certain entities acquiring 340B drugs, delivering 340B drugs to certain health care providers or dispensing 340B drugs.	Sen. Patterson, Sen. Nosse, Sen. Meek		Referred to Senate Health Care	Board of Pharmacy civil penalties
Mental Health Regulatory Agency						
SB789	Relating to the Oregon Board of Psychology; prescribing an effective date.	Authorizes the Oregon Board of Psychology to assess costs associated with disciplinary action to the person against whom the disciplinary action is taken.	Governor Tina Kotek for Mental Health Regulatory Agency		Referred to Senate Early Childhood and Behavioral Health.	Costs billed are not designated as civil penalties
Teacher Standards and Practices Commission						
SB804	Relating to moneys collected by the Teacher Standards and Practices Commission.	Authorizes the Teacher Standards and Practices Commission to impose civil penalties or order payment of the costs of disciplinary proceedings.	Governor Tina Kotek for Teacher Standards and Practices Commission		Referred to Senate Judiciary	
Department of Agriculture						
SB832	Relating to civil penalties for laws implemented by the State Department of Agriculture.	Makes certain changes related to civil penalties for violations related to disease control.	Governor Tina Kotek for State Department of Agriculture		Referred to Senate Natural Resources and Wildfire, 1/23 PH scheduled	Adds new penalties
Oregon Racing Commission						
SB854	Relating to penalties for violation of animal racing law.	Authorizes the Oregon Racing Commission to impose civil penalties for certain violations of animal racing law.	Governor Tina Kotek for Oregon Racing Commission		Referred to Senate Judiciary	Maximum penalty of \$25,000
SB855	Relating to civil penalties related to racing.	Requires the Oregon Racing Commission to adopt rules establishing civil penalties for violation of laws, rules or directives relating to race meets.	Governor Tina Kotek for Oregon Racing Commission		Referred to Senate Judiciary	Increases penalty from \$500 to \$5,000 for violations under ORS 462.405.
State Fire Marshal						
SB863	Relating to cost recovery for fire protection.	Authorizes the State Fire Marshal to seek cost recovery for the actual cost of fire abatement.	Governor Tina Kotek for State Fire Marshal		Referred to Senate Natural Resources and Wildfire	Allows for recording of costs as a lien
DCBS and Construction Contractors Board						
SB87	Relating to the authority of agencies that regulate building safety in this state.	Permits the Electrical and Elevator Board to enter into agreements with municipalities to share responsibility for enforcing the Electrical Safety Law.	Sen. Meek		Referred to Senate Labor and Business	Increases maximum civil penalties issued by DCBS for violations of ORS 446,479 or 480. Increases % of civil penalty collected by CCB to be retained by CCB for costs of collecting the penalties from 20% to 50%.