

TOOL BOX

Aug 2024



Construction
Contractors Board

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www.oregon.gov/ccb

Beat the Heat

Heat has been intense this summer - and may get worse. Educate yourself about heat-related issues.

From the [Oregon Health Authority website](#)

People who work outdoors, whether as a source of income or for DIY home projects and landscaping, are more likely to become dehydrated. This makes them more likely to get heat-related illness. STOP all activity and get to a cool environment if you feel faint or weak.

Employment settings have rules, regulations and guidance related to heat.

- Oregon has rules designed to help protect workers, generally and more specifically, from heat related illness. Workers can learn more about these rights through [Oregon OSHA's Worker Rights page](#).
- Oregon OSHA also has videos available to share information about workers safety and complaint rights, Bureau of Labor and Industries (BOLI) anti-retaliation rights in the following languages: [Spanish](#), [K'iche](#), [Mam](#), [Mixteco Alto](#), [Q'anjob'al](#), [Zapoteco](#).
- For more information, please visit the [CDC's page on Heat Stress](#) and visit [OR-OSHA's heat stress page](#) and see the OR-OSHA Resources section of this page.

Seek medical care immediately if you or someone you are working with has [symptoms of heat-related illness](#).

Want more information to protect yourself and your workers from heat-related illnesses? Take [Oregon OSHA's Heat Illness Prevention Online Course](#).



From the Oregon State Fire Marshall: Get Your Continuing Education Credits with OREGON SAFETY ASSESSMENT PROGRAM

The Oregon Safety Assessment Program (OrSAP) provides professional resources to local governments to help with post-disaster building safety evaluations.

About the program

When disaster strikes a community, numerous facility and infrastructure inspections may be necessary. At the request of local government, OrSAP makes available volunteers to conduct rapid post-disaster building safety evaluations related to structural safety and habitability. OrSAP evaluators also provide recommended posting of placards that denote the condition of each structure evaluated.



Become a Volunteer

Volunteers are a vital part of the OrSAP program. We are seeking qualified volunteers – engineers, architects, building inspectors, general contractors, or individuals with ICC certifications- who want to be certified as a post-disaster safety evaluator and have completed an approved ATC-20 OrSAP training course.

Contractors that sign up for this free training opportunity can claim 6 hours of continuing education credit for their CCB license!

Free Training Opportunity August 15, 2024, 9:00-3:00

State Fire Marshal's Headquarters
3991 Fairview Industrial Drive SE
Salem, OR 97302

Register to attend -Oregon State Fire Marshal : [Oregon Safety Assessment Program](#) : Fire Service Partners : [State of Oregon](#) or email: orsap@osfm.oregon.gov

Need 3 Hours of CCB Credit? See Our Fall Schedule!

Most residential contractors must take 3 hours of CCB continuing education to renew their license. Get your 3 hours in with our live webinars! Here's our new fall schedule:

Class Date		Speakers
Wed Aug 14 9AM-12PM	Click here to register	CCB, OSHA and 811
Wed Sept 4 9AM-12PM	Click here to register	CCB, OSHA and Workers Comp
Tuesday Oct 1 9AM-12PM	Click here to register	CCB, DEQ
Wed Oct 23 9AM-12PM	Click here to register	CCB, OSHA and Paid Leave
Tuesday Nov 19 9AM-12PM	Click here to register	CCB, DEQ

For contractors who have limited access to Internet: CCB will work with all contractors who are unable to fulfill their 3-hour class requirement online. Please contact the CCB education section at 503-934-2227.

You can also [log in to your account](#) or [create an account](#) to take our classes on-demand.



Know Someone Applying for a CCB License? Online Applications Are Here!

Chances are that you filled out a paper form to get your CCB license. Until just recently, there was no electronic CCB application available. We're pleased to say that has changed!

At the end of the spring, the CCB unrolled an online application for people seeking new CCB licenses. You can find a link to the application on our website. If you know someone who is applying for a new CCB license, or if you are applying for a new license yourself, use the link on our website to create an account and submit your new application. The new online application has many benefits!

- Faster turn-around time
- Pay by credit card or ACH
- Get instant notification when the application has been received
- Follow your progress online

If you're already a CCB licensed contractor, then this may not impact you. However, there are many reasons that existing contractors may need to apply for a new license. If you do, you now have more resources to make the process faster and easier.

KEY CONTACTS

Licensing questions:
503-378-4621

Report unlicensed activity:
503-934-2229

**Dispute resolution
(mediation) questions:**
503-934-2247

Education questions:
503-934-2227

STAFF

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RMI Best Practices: How to Stay in Compliance

The RMI is a person of importance on a CCB license. Many CCB licenses are not allowed to operate without one. To become an RMI, you must take the 16-hour pre-license class and pass the test.

If your RMI quits, retires, or passes away, your business may struggle to find a replacement. You may appoint a temporary RMI for 14 days, but after the 14-day period, your license must have a permanent RMI in place. Considering that an RMI needs to take a 16-hour class and pass the CCB test, 14 days is not a long time to find a new RMI.

Appoint a Second RMI Before You Need One

Your license can have more than one RMI! Appoint a second RMI now – before one is needed – and you can avoid a lot of stress if one RMI should leave your business suddenly.

Some tips:

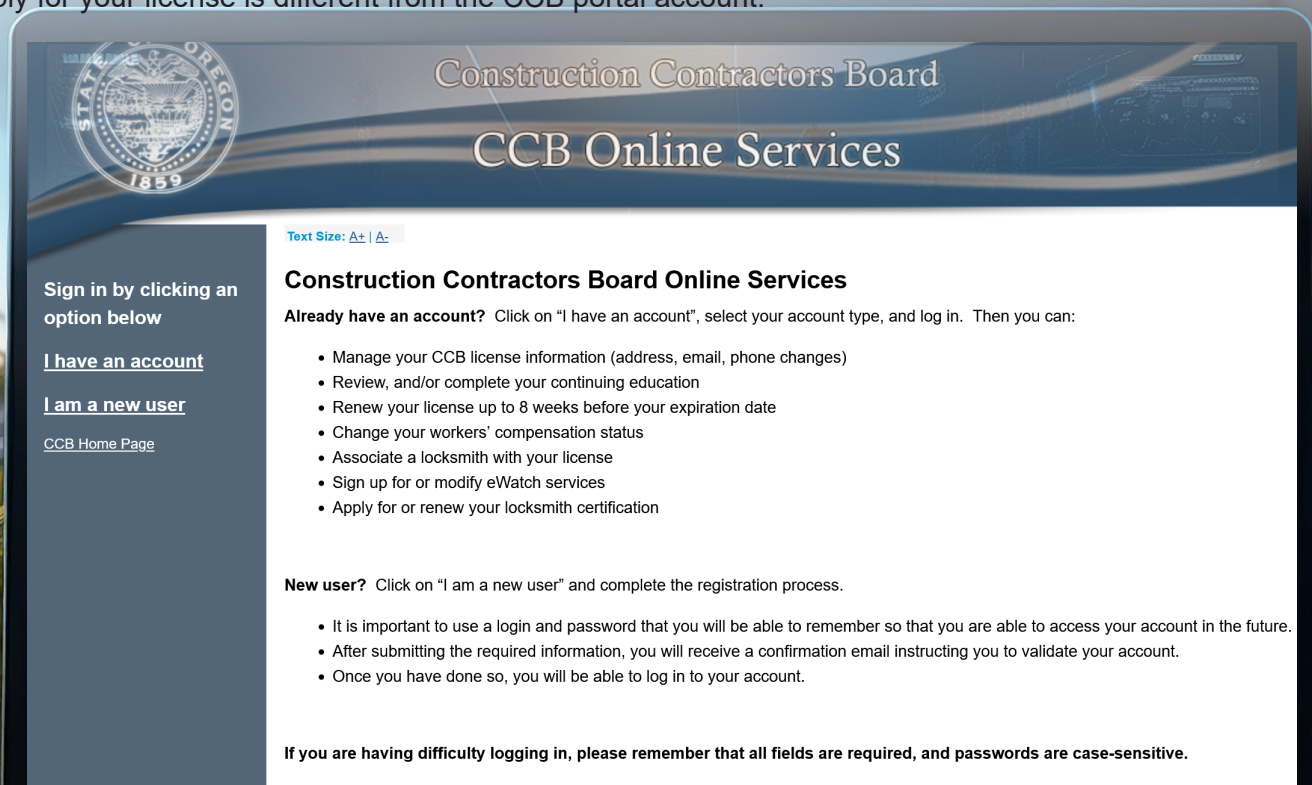
- An RMI employee may not be an RMI on more than one license at a time.
- If your RMI does leave the business and you need a temporary RMI, there's a form to fill out to notify CCB of your temporary RMI
- If you need to add your RMI, there's a form for that too

Have questions? Ask CCB. Email us at ccb.info@ccb.oregon.gov

Keep Your Information Up to Date with Your CCB Portal Account

Did you know that you can verify and update your business information through your online account? You can! Using your CCB portal account, you can update and verify your business address and email address. You can create a portal account here: <https://portal.ccb.state.or.us/> Need help setting up an online account? We've got a tutorial online here!

Important tip: If you applied for your CCB license through the new online system, the account you created to apply for your license is different from the CCB portal account.



Construction Contractors Board
CCB Online Services

Text Size: [A+](#) | [A-](#)

Sign in by clicking an option below

- [I have an account](#)
- [I am a new user](#)

[CCB Home Page](#)

Construction Contractors Board Online Services

Already have an account? Click on "I have an account", select your account type, and log in. Then you can:

- Manage your CCB license information (address, email, phone changes)
- Review, and/or complete your continuing education
- Renew your license up to 8 weeks before your expiration date
- Change your workers' compensation status
- Associate a locksmith with your license
- Sign up for or modify eWatch services
- Apply for or renew your locksmith certification

New user? Click on "I am a new user" and complete the registration process.

- It is important to use a login and password that you will be able to remember so that you are able to access your account in the future.
- After submitting the required information, you will receive a confirmation email instructing you to validate your account.
- Once you have done so, you will be able to log in to your account.

If you are having difficulty logging in, please remember that all fields are required, and passwords are case-sensitive.