



## Oregon Board of Parole & Post-Prison Supervision

---

1321 Tandem Ave NE  
Salem, Oregon 97301  
(503) 945-9009  
[www.oregon.gov/boppps](http://www.oregon.gov/boppps)

### Board Business Meeting Agenda

March 18, 2024

#### Attendee's

##### Board of Parole:

D. Arthur, R. Kliewer, S. Hodgin, K. Kuklenski, D. Rees, K. Brooks, P. Cress, P. Waddell, R. Williams

##### Department of Corrections:

A. Bertrand

---

### AGENDA ITEMS

- **Call to order and note of attendance**
  - Meeting called to order at 10:01 by Board Member R. Kliewer, and she will be leading today's meeting.
- **Approval of meeting minutes**
  - D. Arthur approved the minutes from 3.18.24 with K. Kuklenski seconding the approval.
- **Old business**
  - None currently.
- **New business**
  - New rule to notice of rights form, was adopted and that took effect in November. This change made some modification to the language within the form.
  - An amendment has been presented for comment, which is regarding the SDVO – OAR which would include persons in custody and to make sure the language is clear, and who is being designated and how they are designated.
  - In the Summer of 2024, the Board will be reviewing all its rules and taking account to see what needs modification, or any possibly language changes.
  - The Board will be reinstating the Advisory Commission for prison terms and parole standards meeting series. More to come in May once the first meeting has taken place.
  - P. Waddell advised: Amendment – 255-060-0018 – Offender is defined in Board administrative rules, Division 5 as a person under supervision. Under rules for determining status as a sexually violent dangerous offender (SVDO) this definition is meant to include

adults in custody as the determination is usually made while the person is in custody. This amendment is open for public comment until 04/25/2024 5:00 PM and will be approved or not approved some time after that.

- **Chairperson's comments**

- Although John Bailey is attending the NAVAC conference in FL at this time, thus not in the meeting, he has been appointed by the Governor as the new Chair of the Board of Parole.

- **Board member comments**

- The Board welcomes Don Rees and Kara Brooks, as new board members. They have been receiving training from both Patty Cress, and our Former Chair, Greta Lowry, who is assisting the Board as a temp, while training persists.
- Kara Brooks previously worked as a Prosecutor for Coos County as well as Clackamas County prior to joining the board.
- Don Rees has a background as a Prosecuting Attorney as well, in Multnomah, for the last 28 years and as a Chief Deputy DA for the last ten years.
- FVSN, normally attended by Board member Kliwer will be taken up by Kara, who will attend going forward. Don will take over the MHSN meetings, previously attended by Chair Bailey.
- Board member Kuklenski brought up the recent SOSN training session held by the Board. This was conducted for new Parole and Probation officers that are now working with those convicted of sexual offenses.
- Board member Kuklenski also adds: A training with brand new release counselors that started with DOC that was also held in December, covering assignment of conditions and different rules associated with assigning those conditions.
- Supervisor Leadership Network: this is a new group that will be meeting on a quarterly basis for first line supervisors in community corrections to discuss the happenings around the state so they can accurately share the information with their staff.

- **Executive director comments**

- Director Arthur reports that the Salary Pot has been approved and released to cover things like salary and step increases 605k which puts the board roughly 800K in the black at this time, considering the 2% of the budget that DAS asks all agencies to leave unallocated. This number is closer to 500K with this considered. The file conversion that the Board is currently conducting along with RipCord will also require some of these funds, as certain costs associated with it, have increased. Ghost Vacancies have been brought up as well, and the cost for a few Temps that the Board has employed, to help cover these positions. Additionally, the Board is looking into a limited duration employee to help with an upcoming vacancy, possibly.
- Legislative concepts and policy option packages: Information for the 25' session has been submitted to the Governor's office as of January – we are still awaiting a discussion on the Policy option packages. One of the legislative concepts was approved, which is an administrative process for our Relief and Reclassification hearings. Right now statute

requires a hearing, but we will be exploring amending the statute to allow for an administrative process, in some cases. More updates to come.

- The Board road show, that is roughly about every 2 years will be upcoming, in late summer into early fall. The dates have been rolled out to Community Corrections, and multiple counties have written back and would like to host the Board, for its road show. More planning as well as solid dates will be upcoming. DOC stated interest in joining the Board this road show, as they, the Board, and Community corrections work so closely.
- Early Medical Release: 24' short session – this did not leave ways and means. The Board has drafted up early medical release rules/application process back in 2020 but has held off due to the legislative amendments put forth to significantly change EMR. After conversations internally with DOC, the Board finds it appropriate to revisit and move forward with its rule amendments under the current statutory language. Meetings upcoming in early April with DOC to come.

- **Department of corrections update**

- Ms. Bertrand brought up the upcoming in person meeting hosted by DOC that's an all staff meeting with a Panel of Board members and invites the Board staff to attend.
- A new hire for permanent release services manager as a vacancy behind Shawn Cross-Streaty, as she has moved on to intake admin. role. Within the next few months, she will reach out to the board for help with interview panels.
- Ms. Bertrand reports that she is now on the Governors counsel for homelessness. Housing continues to be a significant barrier for release services, and everyone that is trying to release across Oregon. More information to come, as the scope of work has been sent to the Governors office as of March 8<sup>th</sup>.

- **Future board meetings**