

When can a minor label be used?

The BCD Minor Label Program allows contractors to purchase minor labels for certain minor repairs and installations that can be used anywhere in the state of Oregon ([OAR 918-100-0000](#)). This resource is intended as a quick reference. It is not intended to be an exhaustive list and does not cover all scenarios. Please visit oregon.gov/bcd/minlab for additional details on the Minor Label Program.

	TYPE OF WORK ALLOWED	TYPE OF WORK EXCLUDED
MECHANICAL	<p>OAR 918-440-0520</p> <ul style="list-style-type: none"> Moving or replacing ductwork not involving fire dampers or penetrations of firewalls, fire assemblies, or floors. Relocating grilles and air distribution inlets or outlets. Replacing existing heating, cooling, and ventilation equipment, including minor alterations of fuel piping or appliance connectors downstream of the appliance shutoff valve. Adding a central air-conditioning unit to existing ductwork in 1- and 2-family dwellings. Installing new mini-split heat pumps in 1- and 2-family dwellings. Installing a mechanical exhaust fan for radon mitigation systems in 1- and 2-family dwellings. 	<ul style="list-style-type: none"> New commercial construction. Mechanical replacements where the fuel type changes. Replacement of fuel-burning equipment that requires replacement of the existing venting system. Replacement of commercial systems or equipment that: <ul style="list-style-type: none"> Exceeds 2,000 cubic feet per minute of air movement capability. Weights more than 400 pounds, except packaged rooftop equipment up to 5 ton cooling capacity being replaced with packaged rooftop equipment not exceeding the existing unit's cooling capacity. Exceeds 5 ton cooling capacity.
ELECTRICAL	<p>OAR 918-309-0220</p> <ul style="list-style-type: none"> An electrical minor label may be used on a job site with existing permits if the work is within the scope of work permitted by the minor label rules and is done by a contractor who does not have an existing electrical permit for that job site. A contractor may only use one minor label per project at a job site. Job site is defined as the address of the home, apartment, or commercial building. Contractors are allowed to perform a number of installations, but contractors may not use a minor label to perform any installations outside the scope of their licenses. 	<ul style="list-style-type: none"> Underground electrical installations. Installations that require a cover inspection. Any installation in which a plan review is required. Complete replacement of a service or panel replacement. Any electrical installation located in an area classified as hazardous, as described in Article 500, or is subject to the requirements of Article 680 (swimming pools, hot tubs, fountains, or similar installations) of the Oregon Electrical Specialty Code, as adopted in OAR 918-305-0100.
PLUMBING	<p style="text-align: center;">Residential installations</p> <p>OAR 918-780-0140(2)</p> <ul style="list-style-type: none"> Repair, replacement, or maintenance of water heaters, including water heater conversions, not exceeding three water heaters. Must specify if the water heater is gas or electric. Alteration of parts of an existing plumbing system not exceeding three fixtures or 20 feet of new piping or both, provided the work is "accessible" to an inspector; or Repair or replacement of concealed freeze-damaged or leaking parts of an existing plumbing system not exceeding three fixtures or 20 feet of new piping or both. <p style="text-align: center;">Commercial and industrial installations</p> <p>OAR 918-780-0140(1)</p> <ul style="list-style-type: none"> Plumbing repair and maintenance, provided the work is accessible to an inspector; or Replacement of up to three plumbing appliances, appurtenances, or fixtures, provided the work is "accessible" to an inspector. Replacement of up to 20 feet of plumbing piping. 	<ul style="list-style-type: none"> A phased apprentice may not work unsupervised on installations under a minor label. Cross-connection control devices. OAR 918-780-0140(3) New construction. Americans with Disabilities Act accessibility retrofit. Installations requiring a cover inspection or plan review. Work on fire extinguishing or smoke evacuation systems. Chemical or industrial liquid waste and vent piping. Combination waste and vent systems.
	<p>Note: A plumbing contractor making a minor concealed installation, where allowed, will notify the division that the work is ready for inspection within 48 hours of completion. Work may not be covered or concealed until an inspection is made or approval to cover is given by the jurisdiction or the division. OAR 918-100-0050</p>	