



## Aviation Review Committee

**Date:** January 24, 2024  
**Time:** 1:00 PM – 4:00 PM

**Location:** Virtual meeting originating at:  
 Oregon Department of Aviation  
 3040 25<sup>th</sup> St. SE  
 Salem OR 97302

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#	Action	<b>Agenda Item</b>	<b>Lead(s)</b>
1	Action	Call to Order and Introductions ARC Chair Shelley Humble <i>Present: Bradley, Pope, Humble, Quilty, Renard, Wright, Bass, Tepper, Walker, Welch</i>	ARC Chair
2	Action	Review of 2024 SOAR Projects - Recommendation to Aviation Board  <i>Motion to recommend Oakridge application to State Aviation Board for approval</i> <i>Moved: Bradley</i> <i>Second: Quilty</i> <i>Vote: Aye – Bradley, Pope, Humble, Quilty, Renard, Wright, Bass, Tepper, Walker, Welch</i> <i>Nay – none</i>  <i>Motion to recommend Obstruction Removal Equipment application to State Aviation Board for approval</i> <i>Moved: Bradley</i>	ODAV Staff

		<p><i>Second: Renard</i>  <i>Vote: Aye - Bradley, Humble, Quilty, Renard, Wright, Bass, Tepper, Walker, Welch</i>  <i>Nay - Pope</i></p>	
3	Information	<p>Staff Presentation</p> <ul style="list-style-type: none"> <li>- COAR Program Updates</li> </ul>	ODAV Staff
4	Information	<p>Review of the 2023-2024 COAR Projects</p> <ul style="list-style-type: none"> <li>- Review Criteria</li> <li>- Priority I, II and II grant applications</li> <li>- ACT Review Scores and Ranking</li> <li>- Current funding available</li> </ul>	ODAV Staff
5	Action	<p>Finalize Project Ranking and Approval of Recommendations</p> <ul style="list-style-type: none"> <li>- Discussion of Project Applications</li> </ul> <p><i>Discussed application COAR-2024-KBOK-00078 due to request for retroactive reimbursement of completed project. Motion to not fund application COAR-2024-KBOK-00078.</i></p> <p><i>Moved: Humble</i>  <i>Second: Tepper</i>  <i>Vote: Aye – Bradley, Pope, Humble, Quilty, Renard, Wright, Bass, Tepper, Walker, Welch</i>  <i>Nay - none</i></p> <ul style="list-style-type: none"> <li>- Rank and tie break</li> </ul> <p><i>No tie breaks were necessary. Discussed ranking of Priority 3 applications. Motion to move COAR-2024-SPB-00028 to end of priority 3 list due to number of applications submitted by Port of Columbia County and recommended for funding by the ARC</i></p> <p><i>Moved: Walker</i>  <i>Second: Renard</i>  <i>Vote: Aye – Bradley, Pope, Humble, Quilty, Renard, Wright, Bass, Tepper, Walker, Welch</i>  <i>Nay – none</i></p> <ul style="list-style-type: none"> <li>- Recommendation to Aviation Board</li> </ul> <p><i>Motion to recommend all Priority 1 applications for funding with the exception of COAR-2024-KBOK-00078</i></p> <p><i>Moved: Renard</i>  <i>Second: Quilty</i>  <i>Vote: Aye – Bradley, Pope, Humble, Quilty, Renard, Wright, Bass, Tepper, Walker, Welch</i>  <i>Nay – none</i></p> <p><i>Motion to recommend all Priority 2 applications for funding</i></p> <p><i>Moved: Quilty</i>  <i>Second: Walker</i>  <i>Vote: Aye – Bradley, Pope, Humble, Quilty, Renard, Wright, Bass, Tepper, Walker, Welch</i></p>	ARC Members

		<p><i>Nay – none</i></p> <p><i>Motion to approve Priority 3 applications as scored up to funding availability with the exception of COAR-2024-SPB-00028, and to fund COAR-2024-6K5-00030 and COAR-2024-9S9-00075 contingent upon funding availability</i></p> <p><i>Moved: Walker</i></p> <p><i>Second: Renard</i></p> <p><i>Vote: Aye – Bradley, Pope, Humble, Quilty, Renard, Wright, Bass, Tepper, Walker, Welch</i></p> <p><i>Nay – none</i></p>	
6	Action	<p>Election of ARC Chair for COAR 2024-2025</p> <p><i>Shelley Humble nominated by Haley Walker</i></p> <p><i>Vote: Aye – Bradley, Pope, Humble, Quilty, Renard, Wright, Bass, Tepper, Walker, Welch</i></p> <p><i>Nay – none</i></p> <p><i>Absent: Welch</i></p>	ARC Members
7	Information	ARC Process Discussion	ARC Members / ODAV Staff
8	Information	Open Discussion	ARC Members / ODAV Staff
9	Adjourn		ARC Chair

**Persons with disabilities who require special accommodations please call (503)378-4880 at least 48 hours before the meeting.**

While this is a public meeting, no public testimony is being taken. Comments may be emailed to the State Aviation Board for the February 1, 2024 meeting [mail.aviation@ODAV.oregon.gov](mailto:mail.aviation@ODAV.oregon.gov) or mailed to 3040 25<sup>th</sup> Street SE, Salem OR 97302.