



## **Board Work Session Finance/Admin**

- **Aviation Board Best Practice Survey**

# Board Work Session

## KPM's

### KPM #7 Percent of Best Practices Met by the Board Where did we Get the Questions?

DAS & LFO developed Best Management Practices for Boards & Commissions  
Based on 5 Functions-

1. Executive Director Selection, Expectations & Feedback
2. Strategic Management
3. Strategic Policy Development
4. Fiscal Oversight
5. Board Management

They came up with Score Card that we use for our Survey-

*The Board may add more questions however they will not be counted with totals.*

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## KPM's

### KPM #7 Percent of Best Practices Met by the Board-

- 1 Executive Director's performance expectations are current.
- 2 Executive Director receives annual performance feedback.
- 3 The agency's mission and high-level goals are current and applicable.
- 4 The Board reviews the Annual Performance Progress Report.
- 5 The Board is appropriately involved in review of agency's key communications.
- 6 The Board is appropriately involved in policy-making activities.
- 7 The agency's policy option packages are aligned with their mission and goals.
- 8 The Board reviews all proposed budgets (likely occurs every other year).
- 9 The Board periodically reviews key financial information and audit findings.
- 10 The Director is appropriately accounting for resources.
- 11 The agency adheres to accounting rules and other relevant financial controls.
- 12 Board members act in accordance with their roles as public representatives.
- 13 The Board coordinates with others where responsibilities and interests overlap.
- 14 The Board members identify and attend appropriate training sessions.
- 15 The Board reviews its management practices to ensure best practices are utilized.

**Average**



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## KPM's

# Questions?