



February 6, 2025

From: Grant Coordinator Staff  
To: State Aviation Board



Subj: 2024/2025 COAR Grant Projects and Funding Authorization Recommendation

The 2024/2025 COAR grant cycle is the 9th cycle since the inception of the Aviation System Action Program (ASAP). Funding for this cycle is \$4M, and the application period ran from October 7-25, 2024. 57 applications were submitted with a total funding request of \$6,224,306 against \$71M in total project costs.

The breakdown of applications by Priority is listed in Table 1.

	Number of Applications	Total Requested ODAV Funding
Priority 1	34	\$ 2,971,761.05
Priority 2	4	\$ 391,500.00
Priority 3	19	\$ 2,861,045.00
<b>Grand Totals</b>	<b>57</b>	<b>\$ 6,224,306.05</b>

Table 1

In Cycles 7 and 8 the State Aviation Board increased the maximum grant request to \$250k per ODAV Grant Coordinator request. These requests were approved based on the additional revenue available in the COAR program due to closure of the ROAR grant program and transfer of revenue to ROAR.

The maximum grant amount is \$150k for Cycle 9, but Oregon Administrative Rule (OAR) 738-124-0040 allows for funding above \$150k:

**OAR 738-124-0040**

**Maximum COAR Grant Award and Recipient Financial Matching Requirements**

*(1) Maximum COAR Grant Award*

*(a) Subject to subsection (b), the aggregate maximum grant award that a Recipient may receive under the COAR program is \$150,000 per project, regardless of the number of applications filed for the project.*

*(b) Notwithstanding subsection (a), the Board may award a larger grant if it finds that a larger award for a particular project would serve the purposes of the program. If an Applicant applies for a grant amount exceeding the maximum amount in subsection (a), the Department may request additional documentation detailing how the grant amount in excess of the maximum would serve one or more of the program purposes listed in OAR 738-124-0010(2).*

Thirteen applicants requested a grant amount in excess of \$150k. Seven requests fall under Priority 1 applications, and six requests fall under Priority 3 applications.

The Aviation Review Committee (ARC) met virtually in cohorts (pairs of reviewers with 12 applications to score), followed by a meeting with all ARC members for discussion and ranking of all applications. A major focus of discussion related to funding the requests submitted for more than the \$150k grant cap. The ARC voted to recommend awarding requests as submitted, including the requests over \$150k.

The ARC Recommendations are listed below.

**The ARC recommends awarding all applications in Priority 1 with a total funding limit of \$2,971,761.05.**

**The ARC recommends awarding all applications in Priority 2 with a total funding limit of \$391,000.00.**

**The ARC recommends awarding applications in Priority 3, above the funding cut line, with a total funding limit of \$590,500.00.**

**The ARC recommends approving all Priority 3 COAR grants below the funding line contingent on available funding.**

#### Application and Review Materials for ARC Meeting and Recommendation

The 2024-25 COAR Grant Cycle has completed the Aviation Review Committee (ARC) phase pursuant to ORS 319.023(3)(a) and (b).

The following items are included by reference:

- All COAR grant applications (shared via IGX grant software)
- Spreadsheet of e-grants data on all grants listed in priority order of funding recommendation (posted in Board packet and on ODAV website)
- Recording of the ARC meeting, held January 22, 2025, via TEAMS (recording is available on the ODAV website)

#### Sample Motions for Board consideration:

Approve applications submitted in accordance with OAR-738-124-0010(2)(a) "Priority 1": as recommended and ranked by the Aviation Review Committee for Priority 1.

Approve applications submitted in accordance with OAR-738-124-0010(2)(b) "Priority 2": as recommended and ranked by the Aviation Review Committee for Priority 2.

Approve applications submitted in accordance with OAR OAR-738-124-0010(2)(c) "Priority 3": as recommended and ranked by the Aviation Review Committee in Priority 3.

Approve funding authorization for 2024/2025 COAR Grants in an amount not to exceed \$4,000,000.00.