



Oregon
Tina Kotek, Governor



350 Winter Street NE
P.O. Box 14480
Salem, OR 97301-0405
503-378-4100
uhpgb.info@dcbs.oregon.gov
oregon.gov/uhpgb

Universal Health Plan Governance Board (UHPGB) Workplan Development Workgroup
Thursday, May 30, 2024
Minutes

Web link to the meeting video: [Here](#)

Web link to the meeting materials:

- [5-30-24 Agenda](#)
- [5-30-24 Powerpoint Presentation](#)

Welcome Remarks:

Executive Director, Morgan Cowling, the Universal Health Plan Governance Board, welcomed workgroup members and viewing public and reminded attendees of the following:

- Workgroups are a chance for members of the board to further discuss specific topics. No decisions are made in work group sessions on behalf of the board. In this case, the workgroup will work together on recommendations for the UHPGB's workplan to the board.
- This workgroup was created by the UHPGB to review and offer recommendations to the workplan and the finance charter, that were developed by staff.
- Workgroup meetings are not open to public comment, however; public comment is encouraged for board meetings. [Public Comment Policy](#)

Board members present:

Vice-Chair Warren George, Chair Helen Bellanca, Debra Diaz, Michelle Glass, and Bruce Goldberg.

Absent: Amy Fellows and Cherryl Ramirez, who both had previously scheduled commitments

Staff members present: Executive Director Morgan Cowling and Executive Assistant, Katy DeLuca.

Identify Facilitator:

Director Cowling reviewed page three of the meeting presentation regarding the role of workgroup facilitator. Director Cowling asked if any board members would like to volunteer to facilitate and there were no volunteers. Director Cowling volunteered to facilitate workgroup sessions going forward and Vice-Chair George volunteered to assist with presenting to the board.

Work Plan Development Work Group Discussion:

[Meeting Presentation](#)

[Updated Work Plan](#)

[Finance Committee Chart](#)

Director Cowling led the workgroup through the timeline, details, phases, and workstreams of the workplan draft. During work group discussion, the following suggestions/edits were recommended:

- 'Plan Design' and 'Operations' should start at the same time as 'Financing'.
- A 'Transition Phase' should be included as an additional workstream to help figure out how to get from our current system to the future system.

- A 'Communications' workstream should be added if it is not explicitly part of 'Community Engagement' workstream.
- As it relates to 'Community Engagement', we should begin listening to the community right away. We may not have much information to share yet, but that doesn't have to stop us from listening to the community now. Putting together a Community Engagement Committee sooner than later and starting with listening forums will be beneficial.
- As it relates to outreach and bringing in members of the public to join committees, are there any time considerations that we should be aware of and factor in?
- Ensure each workstream/committee to be chaired by a UHPGB member.
- It would be good to name community-based organizations as a key stakeholder group.
- Add language to share with the community that 'A plan will be developed for listening, or soliciting input, ahead of development and decision making'.
- In the revenue/finance area and getting the community's engagement, in addition to listening forums, it may behoove the board to do some additional polling, focus groups or surveys around revenue possibilities.
- As a starting point, before we start with community surveys, is there a way for the board to get a high-level scan of community feedback that has already been provided over the last few years in relation to universal healthcare?
- Work force readiness is an area of particular challenge and doesn't necessarily fit into one specific workstream, but we cannot lose sight of this area, particularly displaced workers. This could be part of the 'Transition Plan'.
- Should we have the onboarding of non-board committee members be completed prior to the launch of the committees?
- The values and principles for the board should be finalized and adopted before we begin outreach for committee members.
- In the next workgroup meeting, we should discuss the timeline of when each work stream/committee will begin.

If workgroup members have additional feedback/edits for the workplan, please send to Morgan by the morning of Tuesday June 4, 2024.

Adjourn:

The next Workplan Development Workgroup session 2 is scheduled for Thursday, June 6, 2024, at 3:30 p.m. [Register](#) in advance to attend.