

# Universal Health Plan Workplan & Committees

Director Cowling  
June 20, 2024



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**Universal Health Plan**  
Governance Board

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# Work Group Members

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Amy Fellows

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# Universal Health Plan Workplan



# Workplan Development Process

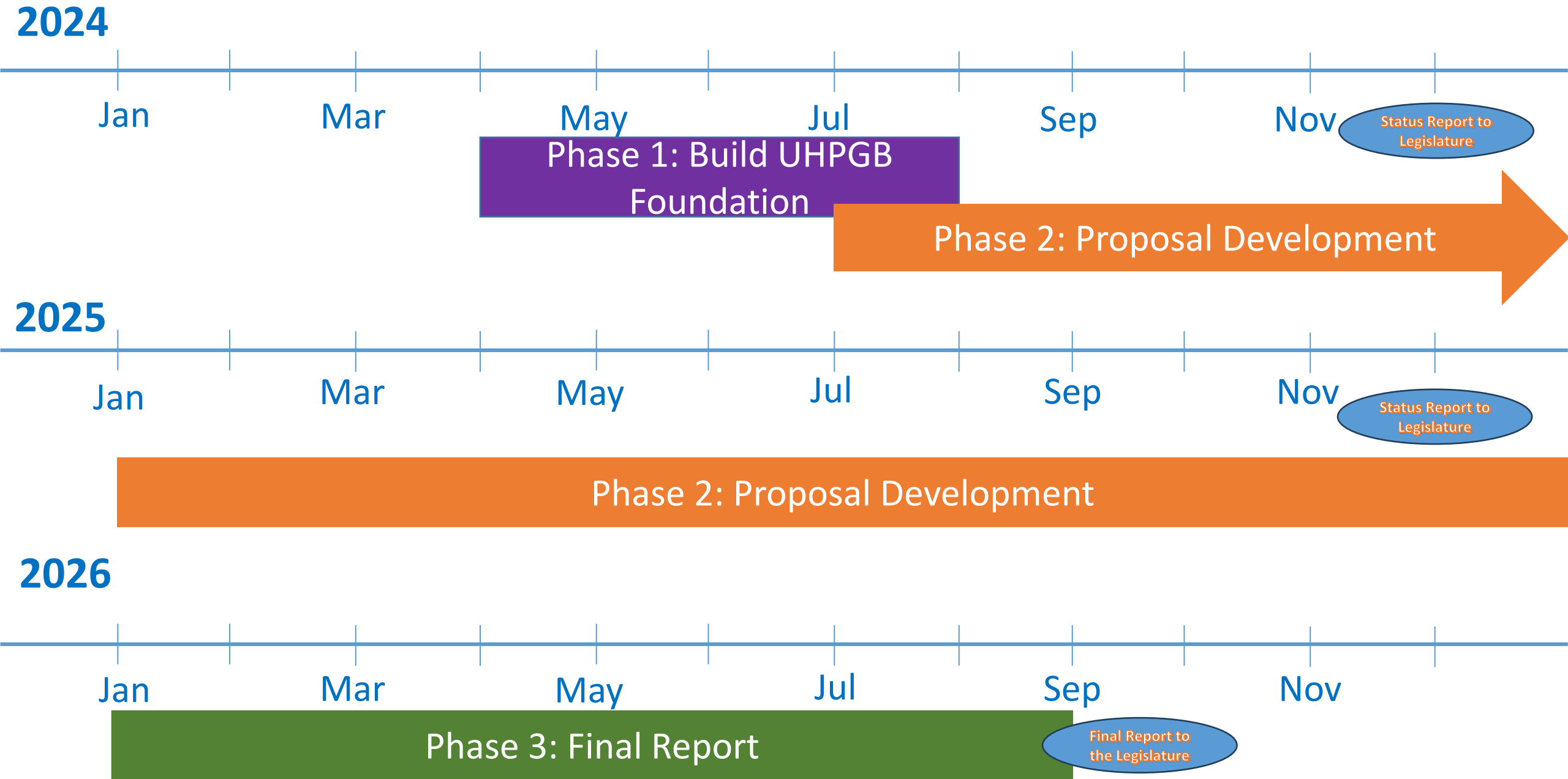
1. May Board Meeting - Governance Board established workplan workgroup to review a staff developed workplan and draft a charter for the Finance Committee
2. Draft developed - Staff worked with Chair and Vice-Chair and OHA staff to develop a workplan framework that meets the deliverables outlined in SB 1089
3. Workgroup – Workgroup met twice to review and give feedback on the draft to staff. Feedback included starting all committees sooner.
4. Committee Charters – Four committee charter drafts were developed and available to review and discuss today



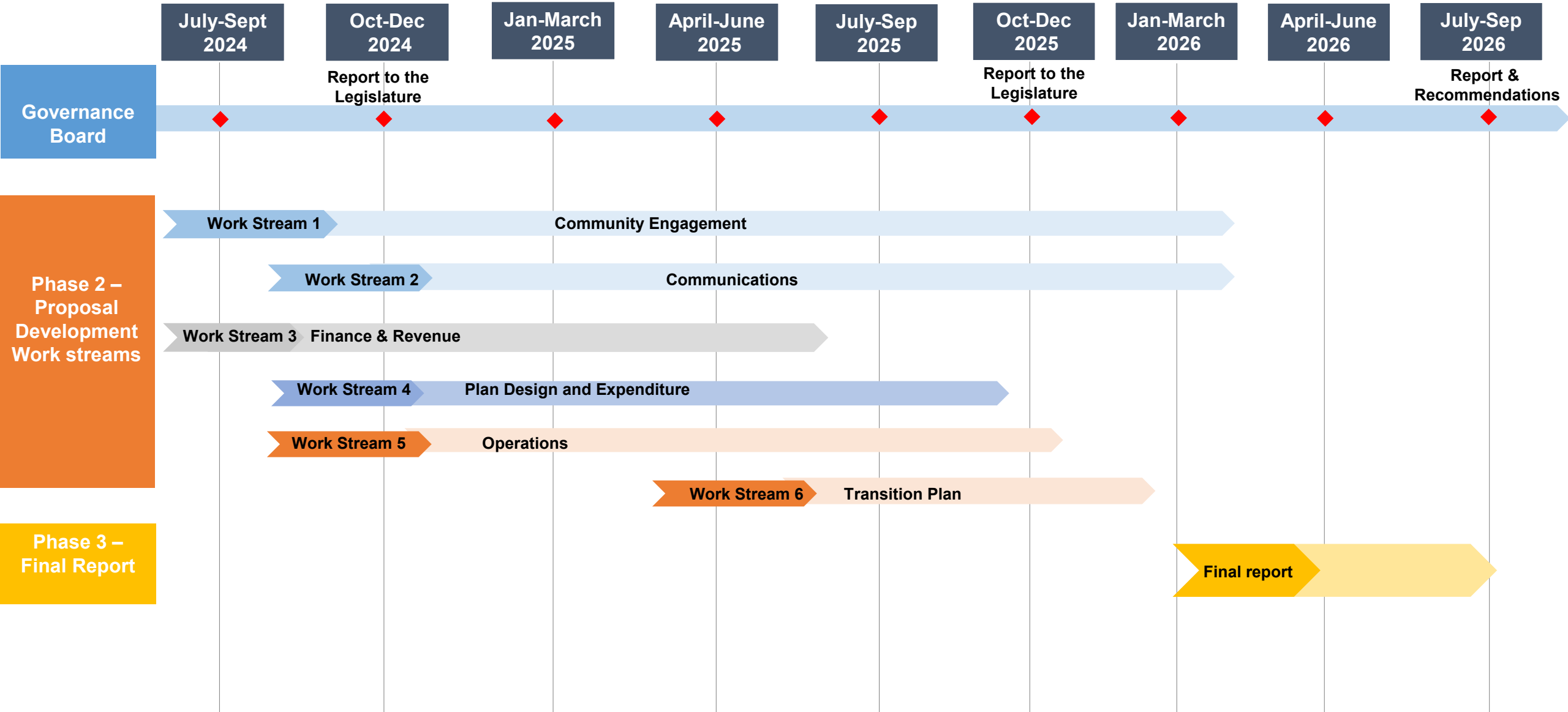
# Workgroup feedback

- Restructured to lead-off the workplan with the community engagement workstream
- Workgroup identified missing bodies of work – communications and transition planning – to be called out in new workstreams which were added to existing committees
- Expanded the community engagement workstream to include more listening at the beginning specifically using existing feedback and identifying gaps that need additional outreach
- Workgroup recommended starting all the work sooner that was originally proposed

# Universal Health Plan Governance Board Work Plan Phases



# Workplan Timeline for Phase 2 and 3



# UHPGB Work Plan – Phase II Work Streams

## Work Steams 1/2

### Communications & Community Engagement

**Community Engagement Deliverable:**

- Community engagement plans for different industries – business, health care, and consumers
- At a minimum, present workstream recommendations to relevant community partners following each workstream to get feedback on recommendations prior to board review

**Communications Deliverables:**

- A communications plan, including messaging strategy with a suite of materials developed
- Minimum of ten presentations on the plan throughout Oregon
- Dissemination plan

**Expertise:** Community engagement

**Board Lead:** TBD  
**Staff Support:** Jenny Donovan

**Committee:** Community Engagement

**Timeline:** July 2024 – March 2026

## Work Stream 3

### Finance & Revenue

**Deliverables:**

- Unified financing strategy for the Universal Health Plan that may include an income tax, a payroll tax, or other options and can survive an ERISA challenge, and has support from large and small employers.
- Analysis of the impact of the Universal Health Plan on Oregon’s economy

**Expertise:** Health spending/ Oregon tax / finance, ERISA

**Board Lead:** TBD  
**Staff Support:** Morgan Cowling

**Committee:** Finance

**Timeline:** July 2024 – August 2025

## Work Stream 4

### Plan Design and Expenditure

**Deliverables:**

- Final recommendations on Universal Health Plan benefits, eligibility, provider reimbursements, and cost containment strategies
- Financial modeling and actuarial analysis of plan options that include expenditures and savings

**Expertise:** Health plan. Health finance and expenditures.

**Board Lead:** TBD  
**Staff support:** Morgan Cowling & OHA Policy Analysts

**Committee:** Plan Design and Expenditure

**Timeline:** September 2024 – November 2025

## Work Stream 5

### Operations

**Deliverables:**

- Recommendations on administrative structure
- Recommendations on statutory authority and information technology needs for plan operations
- Plan to create a Trust Fund in the State Treasury
- Plan to create an independent corporation to run the Universal Health Plan
- Identify federal waivers needed to implement plan
- Create federal waiver guidance document on necessary steps to engage CMS on federal waivers

**Expertise:** Legal and Policy State gov’t admin structures.

**Board Lead:** TBD  
**Staff Support:** Jenny Donovan & OHA Policy Analyst

**Committee:** Operations

**Timeline:** September 2024– December 2025

## Work Stream 6

### Transition and Implementation

**Deliverables:**

- Report on the readiness of key agencies and partners and plan for needed next steps for transition
- Develop implementation strategies including workforce challenges
- Interim strategy and legislative recommendations for transition
- Transition timeline and steps needed from status quo into the Universal Health Plan

**Expertise:** State agency and key partners. Change management.

**Board Lead:** TBD  
**Staff Support:** Jenny Donovan & OHA Policy Analyst

**Committee:** Operations

**Timeline:** July 2025 – December 2025





# Review and approve workplan

- Questions?
- Any additional feedback?
- Is the board ready to approve the workplan today?



# Committee Charters



# Committee Charters: components

- Each Committee Charter includes:
  - Tasks and Deliverables from the workplan
  - Process considerations
  - Timeline and meeting frequency – continue work with the board liaisons
  - Subject Matter Expertise
  - Resources Needed
  - Staff assigned to committee



# Workgroup discussions: Committees

Workplan development workgroup discussed:

- Each committee should have a range board members and non-board members of 6 – 10 people
- Perspective and expertise are more important than a specific number
- Larger rather than smaller would be better. There were concerns about the committees being too small
- Maximizing opportunities to participate in the committees including evening and weekend meetings should be options. Look into innovative feedback mechanisms for the committees.
- Minimum of two board members for each committee (Chair and Vice-Chair will have to help recruit if we don't have two for each committee)



# Timeline for Committee Recruitment

June 20 <sup>th</sup>	Approval of workplan and committee charters (pending board action) Identify board liaisons to each committee
June 21 <sup>st</sup> – June 28 <sup>th</sup>	Develop recruitment materials / set up website Discuss committee membership and charters with board liaisons for each committee
July 1 <sup>st</sup> Open recruitment	Post application materials on website
July 1 <sup>st</sup> – July 18 <sup>th</sup>	Recruit- board members share information w/ networks, outreach
<b>July 19<sup>th</sup></b>	<b>Applications due</b>
July 22 <sup>nd</sup> – July 26 <sup>th</sup>	Staff review applications for expertise, regional and diverse representation. Chair/ Vice-Chair work with board liaisons for each committees to make recommendations to the board on membership.
July 29 <sup>th</sup> – August 2 <sup>nd</sup>	Additional follow-up, if needed
August 15 <sup>th</sup>	<b>Governance Board meeting - approve committee membership</b>



# Actions:

1. Feedback on the committee recruitment process?
2. Approve DRAFT Committee Charters - establishing four committees
3. Appoint two members from the board for each committee – recommendation from the workgroup is that the chair of each committee is a board member, to be determined in July