



**Oregon**  
Tina Kotek, Governor



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Universal Health Plan Governance Board (UHPGB)  
Committee Member Orientation  
Thursday, September 26, 2024  
Minutes

Web link to the meeting video: [Meeting recording](#)

Web link to the meeting materials:

- [Agenda](#)
- [Agenda - Spanish](#)
- [PowerPoint presentation](#)
- [Presentación de la reunion](#)

**Welcome and Introductions:**

Chair Helen Bellanca welcomed and congratulated appointed committee members and reviewed the agenda for the orientation sessions.

**Overview of the Joint Task Force on Universal Health Care:**

Chair Bellanca introduced Vice-chair Warren George to speak on the previous work of the Joint Task Force on Universal Health Care, that laid the foundation for, and lead to the creation of, the Universal Health Plan Governance Board (UHPGB). Vice-chair George was a member of the Joint Task Force and wrote the Task Force Resolution, recommending the formation of the UHPGB to complete the financial, revenue and operations details, which were not completed by the Joint Task Force. The presentation covered why the Joint Task Force was created, the progress that was made in recommending benefits/eligibility/strategy for provider reimbursement, the potential savings for Oregon and the work that lies ahead for the UHPGB and committees.

**Review of the Preliminary Structure and Primary Tasks of the Universal Health Plan:**

Chair Bellanca reiterated that the Joint Task Force did tremendous work in creating the blueprint for how a single-payer plan would work in Oregon. The Joint Task Force made recommendations for next steps to implement a single-payer plan in Oregon. Based on those recommendations, Senate Bill (SB) 1089 was created, which established the UHPGB. Chair Bellanca reviewed the charge of SB 1089, values and principles laid out in the bill and the progress that has been made by the UHPGB since it's creation in February and inaugural meeting in April. Chair Bellanca then reviewed the 12 components of the preliminary structure of a Universal Health Plan, which is a starting point for the board's work, as well as the next steps and considerations ahead that the committees will be working on. The components are based upon the Joint Task Forces' recommendations and have been agreed upon by the UHPGB.

**Goals of the Universal Health Plan Governance Board (Workplan Review):**

Chair Bellanca introduced Executive Director, Morgan Cowling, to walk through how the UHPGB has organized the work ahead, that is outlined in SB 1089, to meet the deadline of submitting a final report of the Universal Health Plan proposal to Oregon Legislature in September 2026. The board has a [workplan](#) that outlines the three major phases of the work and corresponding timelines, as well as the tasks and deliverables of each committee. The deliverables in the workplan tie back to the deliverables in SB 1089.

The committees will be well supported in policy and analysis to achieve the tasks and deliverables laid out in each committee charter. Two full time policy analysts to support the work of committees will begin in October, as well as the professional contractors being brought on by the UHPGB.

**UHPGB Committee Service Nuts N Bolts:**

Director Cowling presented a high level overview of Oregon's Public Meeting and Public Records laws and how they impact committee members, outlined in [Oregon Revised Statutes \(ORS\) 192](#). Director Cowling provided the following tips to committee members to ensure public meeting and records laws are kept:

- Recommendation not to email the entire committee via email in between meetings, as this can inadvertently be considered a quorum. Recommendation to not act as an intermediary between committee members. Committee members are not restrained from emailing one another, it is just recommended to include the committee chair on the email, which will include the board member's state email address, and capture the public record in the state's system.
- Keep all documents and emails that you edit, create or modify electronically or in writing, in case there is a public record's request for these materials. Any documents that committee members create for committee purposes, even if they are not shared, are subject to public records requests.
- Create an internal filing system for all committee related documents.

If committee members have any questions regarding the information provided in the orientation sessions, email [uhpqb.info@dcbs.oregon.gov](mailto:uhpqb.info@dcbs.oregon.gov) and staff will respond accordingly.