



Oregon

Tina Kotek, Governor



700 Summer Street NE #350
Salem, Oregon 97301
DELIC.Info@delc.oregon.gov
Oregon.gov/delc

Baby Promise Program
Rulemaking Advisory Committee

Day 1: February 20, 2024
3:30 – 5:00 PM
Day 2: February 27, 2024
3:30 – 5:00 PM
Day 3: March 5, 2024
3:30 – 5:00 PM

February 12, 2024

Dear Baby Promise Regional Advisory Committee Participants:

In this communication, and attached to this email you will find:

- ✓ The Zoom link and dial in information for the three RAC meetings.
- ✓ An agenda for the first of the RAC meetings. The agenda for meetings 2 and 3 will be sent after 2/20/24.
- ✓ A list of the RAC members.
- ✓ Contact information for DELC staff members.
- ✓ A PDF of the "Program Operations Manual for CCRR Entities" in English.

A Spanish version of the "Program Operations Manual for CCRR Entities" will be emailed to participants preferring Spanish before 2/20/24. A PDF version (English and Spanish) of the "Baby Promise Guidebook for Baby Promise Providers" will be sent prior to 2/27/2024.

Via USPS, committee participants will be sent a hard copy of both documents in English (or Spanish if that is the preferred language) before the RAC meeting in which the documents are reviewed. The document will be sent to the physical address you submitted with your RAC application. If you wish to receive the mailing at a different address, please email Maidie.rosengarden@delc.oregon.gov with your preferred physical mailing address.

During the RAC meetings, participants should prepare to reference both documents virtually using the PDF copy, or on paper using a hard copy.

A calendar invitation has been sent to you in a separate email, that also includes this information. If you have any questions or concerns, please do not hesitate to reach out to a DELC staff member. If you cannot participate in this RAC, please let us know so we can fill your spot.

Preparing for the first RAC meeting on February 20, 2024

The purpose of the RAC meetings is to review the two guiding documents for the Baby Promise Program and gather input and insight from RAC members regarding the documents.

The Mission of the Department of Early Learning and Care fosters coordinated, culturally appropriate, and family-centered services that recognize and respect the strengths and needs of all children, families, and early learning and care professionals. Our Vision is that all children, families, early care and education professionals, and communities are supported and empowered to thrive.



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Due to the length of the documents the meeting time will be structured such that comment, input, and discussion can be captured, and occur productively and collaboratively.

To that end, we have organized a format for the first RAC meeting. We advise that the members of the committee first read the "Program Operations Manual for CCRR Entities" so members of the committee are prepared to discuss sections of the Manual in the first RAC meeting.

Adopting the Guidebook and Operations Manual for Baby Promise

Rules for the Baby Promise Program were drafted in 2021 – 2022 but were not formerly adopted. Currently, the program does not have any rules to guide implementation of the program.

DELIC has drafted the ruleset listed below, that allows for the adoption of the two documents (Guidebook and Manual) to guide implementation of the program until a larger ruleset is drafted and put forward to the Early Learning Council and the public. This first step allows DELIC to place Baby Promise in RULE to guide implementation, while providing time for a larger ruleset to be drafted, tentatively planned for 2025.

Baby Promise Program Proposed Ruleset

414-480-0000 Purpose

The purpose of the Baby Promise Program is to increase and sustain the supply and availability of high-quality infant and toddler care for marginalized families furthest from opportunity.

Statutory/Other Authority: 417.784

414-480-0010 Child and Family Eligibility Criteria

Child and family eligibility criteria is outlined in the Baby Promise Program Operations Manual for CCR&R Entities distributed to Child Care Resource & Referral entities.

Statutory/Other Authority: 417.784

414-480-0015 Baby Promise Program Provider Eligibility and Program Requirements

Effective on April 1, 2024, the Department designates the Baby Promise Program Guidebook for Providers revised 03/2024 to be used for compliance with the Baby Promise Program provider requirements and standards.

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Statutory/Other Authority: 417.784

414-480-0035 Administration

Effective on April 1, 2024, the Department designates the Baby Promise Program Operations Manual for CCR&R Entities revised 03/2024 to be used for compliance with the Baby Promise Program administration requirements and standards.

Statutory/Other Authority: 417.784

Preparing for Discussion with Baby Promise Regional Advisory Committee Colleagues

Typically, Regional Advisory Committees review short rulesets rather than longer documents such as the ones drafted for Baby Promise.

Reviewing lengthier documents offers the committee opportunities and challenges. While reading the documents, we invite you to consider keeping these prompts in mind. They will be used to help focus conversation and gather feedback during the time we have together.

- ✓ Which benefit recipients (state benefits for children, families, and providers) are likely to be economically affected, positively or negatively, by Baby Promise requirements and operations?
- ✓ Are there other members of the public likely to be economically affected by Baby Promise requirements and operations?
- ✓ From a racial equity perspective which populations may be affected or most harmed?
- ✓ How or in what specific ways are ethnically specific communities affected by Baby Promise requirements and operations?
- ✓ In the section under review, identify one item you were glad to read,
- ✓ In the section under review identify one item that from your perspective is of significant concern, and why.

We want committee participants to feel successful and supported through this process. To best prepare for the first RAC meeting we advise you to carefully read the "Baby Promise Program Operations Manual for CCR&R Entities" using the prompts listed above. You may wish to make some notes for these prompts and consider them from the perspective of those you represent. This will facilitate participation and assist in thoughtful engagement in the time allotted.

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Agenda: Day 1

Time	Topic	Discussion/Action
3:30 – 3:45	Welcome and Introductions	Roundtable Introductions and Icebreaker
3:45 – 3:55	<ul style="list-style-type: none">✓ Rulemaking Advisory Committee Overview✓ Describe purpose and context of Rulemaking Advisory Committee✓ Review format for meetings✓ Review timeline for rule setting	Answer clarifying questions Review using technology for these meetings. <i>Break out groups</i> <i>Jam Board</i> <i>Screen toggling</i> <i>Simultaneous Translation</i>
3:55 – 4:05	Baby Promise Program Overview	Answer clarifying questions
4:05 – 4:15	Committee Members will work in small groups, in break out rooms, to discuss sections of the Operations Manual 3 Break out Groups	Sections 1, 2, 3, 4, 5, 6, 7 Pages 1 – 16.
4:15 – 4:25	Report out	
4:25 – 4:35	Committee Members will work in small groups, in break out rooms, to discuss sections of the Operations Manual 3 Break out Groups	Sections 8, 9, 10, 11, 12, 13, 14 Pages 16 – 26.
4:35 – 4:45	Report Out	
4:45 – 5:00	Review Captured Comments	Capture questions

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Baby Promise Program - Rulemaking Advisory Committee Roster

Member	Organization
Sydney Borchers	Child Care Resource and Referral Agency, Central Region
Dallas Brown	Early Learning and Care Program, South Coast Region
Caitlin Curtis	Early Learning and Care Program, Multnomah
Yondella Hall	Families, Multnomah
Chalene Harshman	Child Care Resource and Referral Agency Malheur County
Stephanie Krause	Early Learning and Care Program, Central
Rachael Lamet	Union Representative
Gabriella Martinez	Community Based Organization, Multnomah
Taya Noland	Child Care Resource and Referral Agency, South Coast
Henry Obelnicki	Child Care Resource and Referral Agency, Multnomah
Jessica Porter	Early Learning Hub, South Coast
Karen Prow	Child Care Resource and Referral Agency, Central
Mina Smith	Early Learning Hub, Multnomah
Mary Margaret Stocker	Early Learning and Care Program, South Coast
Sabi Velasco	Union Representative,

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Department of Early Learning and Care Staff Contacts:

Maidie Rosengarden Ed.D, Infant Toddler Specialist, Maidie.rosengarden@delc.oregon.gov.

Crys O'Grady, Legal Affairs Manager, Crys.OGRADY@delc.oregon.gov

Zoom Meeting Link

<https://www.zoomgov.com/j/1600412928>

Meeting ID: 160 041 2928

One tap mobile

+16692545252,,1600412928# US (San Jose)

+14154494000,,1600412928# US (US Spanish Line)

Dial by your location

· +1 669 254 5252 US (San Jose)

· +1 415 449 4000 US (US Spanish Line)

· +1 669 216 1590 US (San Jose)

· +1 551 285 1373 US (New Jersey)

· +1 646 828 7666 US (New York)

· +1 646 964 1167 US (US Spanish Line)

· 833 435 1820 US Toll-free

· 833 568 8864 US Toll-free

Find your local number: <https://www.zoomgov.com/u/ac2v8UvjoC>

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