



# OREGON TRIBAL EARLY LEARNING ALLIANCE

A collaboration between the Department of Early Learning & Care and Oregon's Nine Tribal Nations

Sep 13, 2023 | 3:00 p.m. to 4:30 p.m. (Pacific)

## **Meeting Agenda:**

This will be a virtual meeting. Access to the OTELA meetings will be provided on the DELC website following each meeting, please visit the DELC Website to learn more. Only written testimony will be accepted. Please submit written comment formatted as a Word or PDF document to [dorianne.houser@delc.oregon.gov](mailto:dorianne.houser@delc.oregon.gov) by Tuesday, Sep 12, at 12 p.m. (pacific)

- I. Welcome – 5 Mins**  
**Sandy Henry**, Chair, Cow Creek Tribe Rep
  
- II. Roll Call – 5 mins**  
**Sonya Moody-Jurado**, Co-Chair, Siletz Tribe Rep
  
- III. DELC Updates – 15 Mins**  
**Alyssa Chatterjee**, DELC Director
  
- IV. OTELA Executive Session – 30 Mins**  
**Sandy Henry**, Chair, Cow Creek Tribe Rep & **Sonya Moody-Jurado**, Co-Chair, Siletz Tribe Rep
  
- V. Website Development – 20 Mins**  
**Katrina Upton**, Dahotra Consulting
  
- VI. Closing and Adjournment – 5 mins**  
**Sandy Henry**, Chair, Cow Creek Tribe Rep

Contact Dori Houser for support: [dorianne.houser@delc.oregon.gov](mailto:dorianne.houser@delc.oregon.gov) Requests for accommodation should be made at least 48 hours in advance of the meeting.

**OTELA Members:**

**SANDY HENRY**, Chair, Cow Creek Tribe Rep

**SONYA MOODY-JURADO**, Co-Chair, Siletz Tribe Rep.

**ANGELA BLACKWELL**, Early Learning Council Rep.

**JULIE SIESTREEM**, LCIS Rep. & Coos, Lower Umpqua Siuslaw Tribe Rep.

**VALERIE SWITZLER**, Warm Springs Tribe Rep.

**DIANE TEEMAN**, Burns-Paiute Tribe Rep.

**MICHAEL CHERRY**, Grand Ronde Tribe Rep.

**ANGELA FASANA**, Grand Ronde Tribe Rep.

**ALYSSA SEVERSON**, Coquille Tribe Rep

**KRISTINA SIMPSON**, Coquille Tribe Rep.

**JENNIFER JACKSON**, Klamath Tribe Rep.

**MELISSA MONTERO**, Klamath Tribe Rep.

**LLOYD COMMANDER**, Confederated Tribes of the Umatilla Indian Reservation Rep.

**MODESTA MINTHORN**, Confederated Tribes of the Umatilla Indian Reservation Rep.

**ALISSA LANE-KANE**, Siletz Tribe Rep.

(1) OPEN, Warm Springs Tribe Rep.

(1) OPEN, Burns-Paiute Tribe Rep.

(1) OPEN, Coos, Lower Umpqua Siuslaw Tribe Rep.

(1) OPEN, Cow Creek Tribe Rep

# Tribal Advisory Committee | Minutes

<b>Project:</b>	HB 2055 – Tribal Early Learning Hub	<b>Meeting Date:</b>	09/13/2023
<b>Facilitator:</b>	Sandy Henry & Sonya Moody-Jurado	<b>Meeting Time:</b>	3:00 PM to 4:30 PM PT
<b>Minutes / Time:</b>	Jonas Moses	<b>Meeting Location:</b>	Virtual

## AGENDA ITEMS + NOTES:

### Open & Welcoming – 25 Mins

Sandy Henry, Chair, Cow Creek Tribe Rep; Sonya Moody-Jurado, Vice-Chair, Committee Member, Siletz Tribe Representative

### Notes / Actions:

- Sandy provided welcome

### Roll Call – 5 Mins

Sonya Moody-Jurado, Vice-Chair, Committee Member, Siletz Tribe Representative

- Per Sandy, to conduct roll call in Sonya’s absence

Sandra (Sandy) Henry, Committee Chair, Cow Creek Tribe Representative

Sonya Moody-Jurado, Vice-Chair, Siletz Tribe Representative

Angela (Angie) Blackwell, Committee Member, Early Learning Council Representative

Julie Siestroom, Committee Member, Coos, Lower Umpqua, Siuslaw Tribe Representative

Diane Teeman, Committee Member, Burns-Paiute Tribe Representative

Michael Cherry, Committee Member, Grand Ronde Tribe Representative

Angela Fasana, Committee Member, Grand Ronde Tribe Representative

Alyssa Severson, Committee Member, Coquille Tribe Representative

Kristina Simpson, Committee Member, Coquille Tribe Representative

Jennifer Jackson, Committee Member, Klamath Tribe Representative

Melissa Montero, Committee Member, Klamath Tribe Representative

Lloyd Commander, Committee Member, Umatilla Tribe Representative

Modesta Minthorn, Committee Member, Umatilla Tribe Representative

Valerie Switzler, Committee Member, Warm Springs Tribe Representative

Allissa Lane-Kane, Committee Member, Siletz Tribe Representative

Jemiah Wassman, Committee Member, Coos, Lower Umpqua, Siuslaw Tribe Representative  
Desiree Acosta, Coos, Lower Umpqua, Siuslaw Tribe Representative

#### **DELC Team present:**

Alyssa Chatterjee, DELC Director  
Dori Houser, Tribal Affairs Coordinator  
Jonas Moses, DELC team  
Serena Stoudamire, DELC team

#### **Notes:**

- Quorum Confirmed (At least 1 rep from 5/9 tribes) **Yes**
- Need to add Jemiah to the TAC / OTELA list

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#### **DELC Updates – 15 mins**

Alyssa Chatterjee, DELC Director

#### **Notes:**

- Want to ensure you all received the notice that Valeria no longer with DELC, we are in the process of 2 things:
  - We have open recruitment for the tribal affairs director, open until filled. 32 applicants so far
  - To ensure this work doesn't fall behind we are bringing in Misty Mosisus on a job rotation, member of Siletz tribe. Misty will be starting Monday.
- Any volunteers who'd like to serve on the interview panel? We can send an email request as well.
- Cayuse staying on through the end of December 2023
  - Jonas will be putting together a retrospective report to help capture what has been done to date (mission, vision, values)
- Desired attributes Tribal Affairs Director (Alyssa Screen share)
  - 3 or 4 attributes that are important in your mind?
    - **@Sandy** – I would like someone who has a background in this business. 1) Knowledge of childcare or early childhood policy, 2) change management leadership, and 3) proven ability to direct, support, and collaborate strategy.
    - **@Angie** – I agree with Sandy, knowledge of childcare policy and change management. I also agree with preference to members of a recognized Oregon tribe.
    - **@Alyssa** – this will be used to screen out candidates
    - **@lloyd** – Skilled at building relationships with different groups. Will they have to understand grants and contracts? (chat)
      - **@Alyssa** - Yes
    - **@Jemiah** - How much staff would this person oversee?
      - **@Alyssa** - Dori then the OTELA liaison, which will be Misty for now
    - Alyssa will report back to HR with these attributes. Once we get to 8-10 candidates, we comeback to see if anyone can serve on a panel, schedule interviews.

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### TAC / OTELA Executive Session – 20 Mins

Sandy Henry, Chair, Cow Creek Tribe Rep; Sonya Moody-Jurado, Vice-Chair, Committee Member, Siletz Tribe Representative

#### Notes:

- We feel like we do better in-person, set-aside funding
- TAC / OTELA would like to hold an in-person meeting in Oct.
  - October 11th at noon to 5 in Salem, Oregon
- Meeting Agenda / Goals:
  - What we would like funding to look like for tribal early learning. maybe bring in April Campbell to help us understand?
  - What we would like metrics to look like for preschool tribal early learning
  - Also discuss programs like baby promise
- Sandy to send out an email to TAC / OTELA

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### Website Development – 40 Mins

Katrina Upton, Dahotra Consulting

#### Notes:

- Providing updates and let you know where things are
  - We left off with the black and white draft website
- Next Steps:
  - Will work with Alyssa to get responses to questions and start developing pages.
- Questionnaire:
  - Are there specific pages that you already know must be included in the site's navigation menu?
    - We can start with what's already on the website's current draft
  - How do you want visitors to feel when they discover/visit your site for the first time?
  - What #1 action do you want visitors to take on your site? Subscribe? Register? Signup? Buy?
  - Is there anything specific that you know must be included in your website? Calendar? Member Portal?
- **@Sandy** – Running the website is going to be the role of liaison, the advisory group can give input on what we want, but it will be the liaison's job to maintain. I had perceived the website to be a place where service providers and parents can go to get information on training and events. I don't see us marketing in the sense of selling a product, it's more of an information / awareness website. A calendar is going to be important. What do you mean by member portal? Do we need that?
  - **@Jennifer** - No member portal is needed (Sandy & Jennifer). All information should be available to whoever goes to the site.

- Include calendar and link to events.
  - **@Jemiah** – Should be open and not to a portal. Maybe include a newsletter, testimonial and success stories.
  - **@Sandy** – I don't see this as registration website.
  - **@Angie** – more of a clearing house for links to connect tribes to information about what's happening in their area.
- **@Katrina** – thank you for the input. I'll start working with Alyssa on the page structure and putting color the site. Will have version 2 / color version done towards the end of month.
  - **@Sandy** – Site could include information on employment for roles we are recruiting for. I would be reluctant to put information about screenings on this website. That's a private conversation between the education provider and the family. Do folks agree?
  - **@Angie** – I think there are different levels of screening. I think using links to screenings but a tool on our site is not needed. I like the idea of connecting parents to resources. I don't see curriculum being apart of this website either, won't be consistence across programs.
  - **@Sandy** – needs to be more information on, "Why is preschool important?" "Is my child ready for preschool?"
  - **@Alyssa** – could plugin for early literacy dollars, making sure that tribes have access to early literature funds.